

USAGE FORM FOR EVENTS

Date Complete: _____

Name _____ Phone _____

Mailing Address: _____

Alternate Contact Person _____ Phone _____

Mailing Address: _____

Event Date _____ Time _____

	Member* fee	Non-Member fee	Amount Due
Church	\$50 (cleaning)	\$150	_____
Fellowship hall	\$50 (cleaning)	\$ 75	_____
YAC	\$150 (cleaning)	\$300	_____
Sound technician	\$50	\$ 50	_____
Audio recording	\$10	\$ 10	_____
Prospect Chapel	\$5 per hour	\$50	_____
		Total Due	_____

All fees are to be paid to First Baptist Church at least two weeks prior to the event. Checks are to be made payable to First Baptist Church for building use and others made payable directly to those who's services are engaged. FBC is not responsible for injuries, damages or loss of personal property. Users are financially responsible for all FBC property damages that occurred during this function. Sponsoring member is required to be present at the event and to complete this form. The pastor has final say of building usage.

*Member defined as an active church member. 1/24/2018