

# El Sobrante Christian School

## INTERNATIONAL STUDENTS

### APPLICATION PROCESS

#### At El Sobrante Christian School

(if not applying through an agency & staying with family or guardian)

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#### STEP ONE

Answer two key questions:

1. Can you demonstrate English proficiency: Yes or No
2. Are all your school grades C- / 70% or higher: Yes or No

If you answered Yes to both questions, proceed with STEP TWO. If not, STOP HERE. You may contact Mr. Derrick Leonard by email at [dleonard@escschool.com](mailto:dleonard@escschool.com) for special consideration.

#### STEP TWO

\_\_\_\_\_ Complete International Student Application

Make sure to include the following:

- Student Letter
- Two letters of recommendation with translation if not in English
- Translated copies of transcripts (school reports) from past 2 years, 3 years if applying for 12th grade.
- Translated list of courses with grades to date in current school year.
- Translated copy of all immunization records.

\_\_\_\_\_ Application Fee of \$425.

\_\_\_\_\_ Copy of Passport.

\_\_\_\_\_ Copy of accepted English Language Proficiency Test Score.

\_\_\_\_\_ Bank statement showing sufficient funds to cover all costs of your intended study including tuition and living expenses.

**Send all of the above to El Sobrante Christian School by any of the following methods:**

Mail To:	Email Scan To:	Fax To:	Wiring Instructions:
ESCS 5070 Appian Way El Sobrante, CA 94803	dleonard@escschool.com	(510) 223- Along with cover letter addressed to Derrick Leonard	Please contact Jan Wood at (510) 223-2242, ext 151 or <a href="mailto:jwood@escschool.com">jwood@escschool.com</a> directly for wiring instructions



Your application will be sent for review once El Sobrante Christian School has received the Application Fee and all of the required documentation. The review process takes approximately two weeks.

If **ACCEPTED** to ESCS, a letter of acceptance, with two copies of the Contract Provisions, will be sent to the parent and to the student if different address than parent. Please note that there is a 2-week limit on your acceptance. Proceed with STEP THREE.

### **STEP THREE**

- \_\_\_\_\_ Read entirety of acceptance letter and Contract Provisions
- \_\_\_\_\_ Sign one copy of the Contract Provisions. (The other copy is for your records.)
- \_\_\_\_\_ Calculate tuition for length of enrollment at the appropriate grade level. (See Tuition Costs).
- \_\_\_\_\_ Mailing Fee of \$80 for I-20 **if** sending to an international address.
- \_\_\_\_\_ Send payment(s) and **one** signed copy of the Contract Provisions to ESCS within the 2-week limit on acceptance.

IF ESCS receives your payment(s) and the signed Contract Provisions to ESCS within the 2-week limit or if an enrollment position is still available after the 2-week limit, your I-20 will be issued and sent to the address indicated on the application form.

### **STEP FOUR**

- \_\_\_\_\_ Pay the SEVP SEVIS I-901 fee online, at [www.fmjfee.com](http://www.fmjfee.com), and print out receipt.
- \_\_\_\_\_ Schedule appointment to get F-1 VISA. You must take your I-20 and I-901 receipt to your appointment.
- \_\_\_\_\_ Make arrangements to arrive in the United States based on the start date of the program. Make sure to  
\_\_\_\_\_ have transportation to family or guardian's home from your point of entry.
- \_\_\_\_\_ Purchase Medical Insurance for entire session. (Recommend IMGGlobal.com)
- \_\_\_\_\_ Upon arrival, schedule placement test to determine class schedule. Proof of Medical Insurance is required to take placement test.

**WELCOME to El Sobrante Christian School. We look forward to having you join our student body and pray that this will be a life-changing and rewarding experience.**

