



Job Description

Minister of Music

Job Description (Part-time, 25 hours per week, salary)

Ridgeway Baptist Church is a Southern Baptist Church located in Memphis, TN, and is part of the Southern Baptist Convention. Ridgeway has approximately 300 members. Ridgeway's vision is to respond to Memphis and respond to the world. Ridgeway is a multi-generational church looking to respond to the Lord with worship, to life with His Word, and to the lost as His witnesses.

The Minister of Music position is responsible for leading the congregation in engaging and meaningful worship. The Minister of Music reports to the Senior Pastor and works closely with the Director of Communications to create vivid and powerful worship experiences.

Tasks and Responsibilities

- Creates biblical, engaging worship experiences for weekly worship services, special events, and community outreaches
- Leads the worship team, musicians, and choir on Sunday mornings, Sunday nights, and practices
- Recruit, train, and mentor vocalists and musicians to provide a visually and acoustically excellent worship service
- Oversees special musical productions such as Easter and Christmas cantatas
- Maintains the music library
- Plans weekly worship services with the Senior Pastor
- Ministers to church members through visitation or calls based on availability

Qualifications

- A member of Ridgeway Baptist Church
- An upstanding Christian in public and in private that is spiritually, relationally, and emotionally healthy
- A servant leader who is able to lead from within with a humble heart that is able to balance music excellence and care for others
- Capable of ministering to others
- Two years of worship leadership
- Bachelor's degree in music, worship, or related area preferred
- Proficient in musical skill and as a lead voice
- Proficient knowledge of Planning Center, or like service planning software
- General knowledge of ProPresenter 5 or newer, or like presentation software preferred
- Knowledge of CCLI and music copyright law preferred
- Knowledge of church management software ShelbyNext or like CMS preferred
- Basic knowledge of sound engineering and media production preferred
- Working knowledge of Microsoft Windows or Mac OS
- Working knowledge of Microsoft Office