

# NORTH CREEK PRESBYTERIAN CHURCH APPLICATION FOR EMPLOYMENT

## OUR COMMITMENT

North Creek Presbyterian Church is an equal opportunity employer and does not unlawfully discriminate on the basis of race, color, national origin, creed, religion, gender, age, genetic information, marital status, sexual orientation, family relationship, veteran status, sensory, mental, or physical disability, or any other basis prohibited by applicable federal, state, or local law. Let us know if you need accommodation in order to participate in the application process.

Name: \_\_\_\_\_  
Last First Middle Social Security Number

Number/Street \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Home Telephone Number \_\_\_\_\_ Alternate Telephone Number \_\_\_\_\_ E-Mail Address \_\_\_\_\_

Are you currently authorized to work for all employers in the United States on a full-time basis?  Yes  No

Are you a minimum of 18 years of age?  Yes  No

If under 18 years of age can you furnish a work permit if required?  Yes  No

U.S. Military Record  
 Have you served in the U.S. Armed Forces? If yes, please give dates of service.  Yes  No  
 From: \_\_\_ / \_\_\_ / \_\_\_ To: \_\_\_ / \_\_\_ / \_\_\_ Branch: \_\_\_\_\_

Have you been convicted of or pled no contest to any criminal offense in the past seven years?  Yes  No

Indicate nature of offense, date, court and disposition.  
 Please Note: *A conviction will not necessarily disqualify an applicant from employment.*

Please list any relative(s) employed by North Creek Presbyterian Church:

Name(s): \_\_\_\_\_

Position Desired: \_\_\_\_\_  Full-Time  Part-Time  Temporary Wage Desired: \_\_\_\_\_

How did you learn of this job opportunity? \_\_\_\_\_

Website  Advertisement  Walk-In  Referral/ Referred by: \_\_\_\_\_  Other: \_\_\_\_\_

NOTE to Applicants - Do not answer this question unless you have been informed about the requirements of the job for which you are applying: Are you capable of performing in a reasonable manner, with or without a reasonable accommodation, the activities involved in the job or occupation for which you have applied?  Yes  No

Hours Available	Sun	Mon	Tues	Wed	Thurs	Fri	Sat	Total Hrs. Available Each Week
Begin								
End								

## EDUCATIONAL RECORD

Name of School, City, State	Yrs. Completed	Graduated	Type of Degree	Major/Subject(s)
High School		<input type="checkbox"/> Yes <input type="checkbox"/> No		
College		<input type="checkbox"/> Yes <input type="checkbox"/> No		
College		<input type="checkbox"/> Yes <input type="checkbox"/> No		
Business, Trade, Other		<input type="checkbox"/> Yes <input type="checkbox"/> No		
Professional License		<input type="checkbox"/> Yes <input type="checkbox"/> No		

Please state any additional skills/experience/qualifications you believe relevant to the position for which you have applied:

**EMPLOYMENT HISTORY**

<b>1</b>	Position Title	Name of Employer	Address	
	Start Date to End Date	Supervisor Name	Title	Phone Number
	Wage Start to Wage End	Duties and Responsibilities		
	Reason For Leaving	Name employer knew you by if different:		
<b>2</b>	Position Title	Name of Employer	Address	
	Start Date to End Date	Supervisor Name	Title	Phone Number
	Wage Start to Wage End	Duties and Responsibilities		
	Reason For Leaving	Name employer knew you by if different:		
<b>3</b>	Position Title	Name of Employer	Address	
	Start Date to End Date	Supervisor Name	Title	Phone Number
	Wage Start to Wage End	Duties and Responsibilities		
	Reason For Leaving	Name employer knew you by if different:		
<b>4</b>	Position Title	Name of Employer	Address	
	Start Date to End Date	Supervisor Name	Title	Phone Number
	Wage Start to Wage End	Duties and Responsibilities		
	Reason For Leaving	Name employer knew you by if different:		

**REFERENCE INFORMATION (no relatives)**

Name and Occupation	Address	Phone Number
1		
2		
3		

**APPLICANT'S CERTIFICATION AND AGREEMENT *(Please read carefully)***

I certify that the facts set forth in my application for employment are true and complete. I understand that if employed, any falsification, misstatement or omission of fact in connection with my application, whether on this document or not, may result in immediate termination of employment. I further understand that this application is not and is not intended to be a contract of employment, nor does this application obligate the employer in any way if the employer decides to employ me. I understand and agree that my employment is at-will and can be terminated by either party with or without notice, at any time, for any reason or no reason.

If employed, I further agree that if I lose, damage, or fail to return any North Creek Presbyterian Church property, North Creek Presbyterian Church is authorized to deduct from my wages sufficient funds to repay such loans or advances or to replace its property.

I authorize North Creek Presbyterian Church to solicit information regarding my previous employment, education, character, general reputation, and/or similar background information, and to contact any and all prior employers or other references listed on this application or obtained from other sources as may be necessary for North Creek Presbyterian Church to make its hiring decisions. I release any individual and/or organization contacted to obtain such references from any liability for providing information requested by North Creek Presbyterian Church for the purpose of making its hiring decisions. If employed, I release North Creek Presbyterian Church from any liability for future references it may provide regarding my work history with the Church. I also authorize North Creek Presbyterian Church to conduct a criminal background check.

*I have read and accept the above Applicant's Certification and Agreement.*

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date