

**Minutes of Meeting of Board of Directors
Independence Hill Conservancy District
Tuesday, December 3, 2024**

A regular meeting of the Board of Directors of Independence Hill Conservancy District was held on Tuesday, December 3, 2024, at IHCD office at 8015 Cleveland Place, Merrillville, Indiana. The Chairman David M. Uzelac called the meeting to order at 5:00 p.m. and led the Pledge of Allegiance. The Secretary, Lynn E. Sattler, called the roll, and the following directors, staff and advisors were present or absent as noted:

<u>DIRECTORS:</u>	<u>Present</u>	<u>Absent</u>
Michael A. Mirin, Area 1 Director	X	
Christina Williamson, Area 2 Director	X	
George Kymakis, Area 3 Director	X	
James W. Beshears, Area 4 Director	X	
David M Uzelac, Area 5 Director	X	

<u>STAFF/ADVISORS:</u>	<u>Present</u>	<u>Absent</u>
Lynn E. Sattler, Secretary, Office Manager, Clerk	X	
Aravind S. Muzumdar, Engineer	X	
Terrence Bronowski, Accountant	X	
Smith Sersic, Attorney, by Kevin Smith	X	
Brian Smolar, Project Manager	X	

A Quorum existing, the meeting was held.

Chairman Report:

- A. IHCD Annual Election. Chairman Uzelac stated that the Board Annual Elections process has concluded and that Ms. Williamson was the only person who filled out a form and completed all proper paperwork for the open board position. Therefore, there is no need for an election and that Ms. Williamson will be sworn in at the annual meeting for a new four year term .

Minutes of Meetings:

- A. November 23, 2024, Regular Meeting Minutes are to be tabled at this time. Motion by Mr. Kymakis, seconded by Ms. Williamson. No discussion. Motion carries.

Attorney/Legal Report

- A. Redwood Sanitary Sewers Dedication Agreement. Mr. Smith reported regarding Redwood Merrillville Development Sanitary Sewer Dedication Agreement and Bond and indicated that the District Engineer, he and Ms. Jones had worked to finalize the documents and that they should be approved. Motion by Mr. Beshears to approve the agreement conditioned on receipt by the District of the appropriate bond. Second, by Mr.

Mirin. No discussion. Motion carries.

- B. Schererville IURC Petition. Mr. Smith indicated that he and Ms. Jones had intervened on behalf of the District to protect its interests in the petition and that they will continue to monitor the situation and report to the board regarding the status of Schererville's recent application to the IURC.
- C. MCD. Mr. Smith reported that he owes Mr. Touchette an email or phone call after review of the materials related to the true-up between MCD and the Gary Sanitary District. Chairman Uzelac indicated that Mr. Bronowski and Mr. Muzumdar are well acquainted with the process and can be helpful as the true up moves forward.

Accountant Report:

- A. Mr. Bronowski reported regarding the district's investments specifically the CD ending in account number 4938 and the cumulative improvement CD ending in account number 7458. Recommendation is to reinvest these CDs for 90 days at the best rate available. Both motions made by Mr. Kymakis and seconded by Ms. Williamson. No discussion. Motions carry.
- B. Mr. Bronowski reported that he received a call from the DLGF and they have accepted the District's budget information as presented to the DLGF. The tax rate will be 16.93 cents per thousand which is down 22% and will save an assessed home valued at \$200,000 about \$90 per year. This is good news for the District's residents.

Engineer Report:

- A. Mr. Muzumdar's report was in the board packet and it was accepted by the Board on the topics of Redwood Merrillville, Franklin Estates, and US 30 Force Main Between Hendricks and Marshall Streets. Mr. Smolar asked when the 2 year maintenance bond would begin and it would be after the turnover and acceptance of the project.
- B. Motion by Mr. Mirin to accept Change Order #2 on the US 30 Force Main project dated 12/3/2024, seconded by Mr. Beshears. Discussion about the change order—which results in a \$2,934.84 decrease of the contract amount. Motion Carries

Committee Reports:

- A. Maintenance: Brian Smolar discussed the issue of lightning surge protection issues as requested by Mr. Beshears and reported that he will be beginning his calibration for flow meters for east and west side per our agreement with MCD and will start this Thursday.
- B. Personnel: Director Mirin Chair. No report .

Financial Report:

Claims: Motion made by Mr. Kymakis to approve accounts payable vouchers dated December 3, 2024 presented from December 2, 2024 through December 3, 2024, in the amount of \$29,360.03 for accounts payable vouchers 34516-34547 seconded by Mr. Mirin, no discussion. Motion carries.

Old Business:

There was no old business.

New Business:

There was no new business.

Audience Comments:

There were no audience comments.

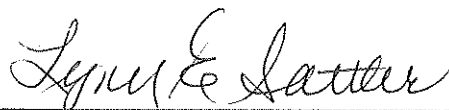
Adjourn:

Motion by Mr. Kymakis, seconded by Ms. Williamson to adjourn. No discussion. There being no further business, the meeting was adjourned at 5:23 p.m.

APPROVED this 28th day of Dec

By: 
Chairman

ATTEST:



ADA NOTICE

Independence Hill Conservancy District (IHCD) will generally, upon request and without charge, provide appropriate aids and services for qualified persons with disabilities so that they can participate equally in IHCD programs, services, and activities, such as qualified sign language interpreters, and documents in large print, for example, for people who have speech, hearing, or vision impairments. Anyone who requires an auxiliary aid or service should contact the IHCD office as soon as possible, but no later than 24 hours before the scheduled event, at 8015 Cleveland Place, Merrillville, IN 46410, telephone 219-769-3996, fax 219-769-6237, email contact@IHCD-in.com, or dial Relay Indiana, at 711 or 800-743-3333.

**Minutes of Meeting of Board of Directors
Independence Hill Conservancy District
Saturday, December 28, 2024 (Year End Meeting)**

A regular meeting of the Board of Directors of Independence Hill Conservancy District was held on Saturday, December 28, 2024, at IHCD office at 8015 Cleveland Place, Merrillville, Indiana. The Chairman David M. Uzelac called the meeting to order at 9:30 a.m. and led the Pledge of Allegiance. The Secretary, Lynn E. Sattler, called the roll, and the following directors, staff and advisors were present or absent as noted:

<u>DIRECTORS:</u>	<u>Present</u>	<u>Absent</u>
Michael A. Mirin, Area 1 Director	X	
Christina Williamson, Area 2 Director	X	
George Kymakis, Area 3 Director	X	
James W. Beshears, Area 4 Director	X	
David M Uzelac, Area 5 Director	X	
<u>STAFF/ADVISORS:</u>	<u>Present</u>	<u>Absent</u>
Lynn E. Sattler, Secretary, Office Manager, Clerk	X	
Aravind S. Muzumdar, Engineer	X	
Terrence Bronowski, Accountant	X	
Smith Sersic, Attorney, by Kevin Smith	X	
Brian Smolar, Project Manager	X	

A Quorum existing, the meeting was held.

Chairman Report:

- A. Prairie Point Lift Station: A new switch is needed and it is essential for operation. Mr. Smolar reported it is the head unit transfer switch. The lifespan is 20-25 years for these and the current one that failed is 18 years old. Altorfer/CAT is sole source for this switch. The Board has received a proposal for \$7,027.99 from Altorfer/CAT. Mr. Beshears made a motion to declare an emergency and approve the emergency repair of the Prairie Point Lift Station and the proposal from Altorfer/CAT, seconded by Mr. Mirin. No discussion. Motion carries.
- B. Resolution 2024-08 Establishing Legal Holidays for 2025. Motion by Mr. Kymakis, seconded by Ms. Williamson. No discussion. Motion carries.

Minutes of Meetings:

- A. November 23, 2024, Regular Meeting Minutes for Approval. Motion by Mr. Mirin, seconded by Ms. Williamson. No discussion. Motion carries.
- B. December 3, 2024, Regular Meeting Minutes for Approval. Motion by Mr. Mirin, seconded by Ms. Williamson. No discussion. Motion carries.

Attorney/Legal Report

- A. MCD/Schererville. Mr. Smith reported that there was no new update since intervening in this matter and will continue to monitor the case filed with the IURC.
- B. MCD/Gary True Up. Mr. Smith reported that he has reviewed most documentation from Mr. Touchette and will be contacting him in the near future for an update.

Accountant Report:

- A. Mr. Bronowski introduced and explained Resolution 2024-09 Resolution Authorizing Increase to Employee Compensation. Mr. Bronowski indicated that there was money in the budget to cover these increases. Motion by Mr. Kymakis, seconded by Ms. Williamson. No discussion. Motion carries.
- B. Mr. Bronowski introduced and explained the transfers and why they were needed at year end especially the MCD/GSD line pending the ongoing discussions regarding the true up. Resolution 2024-10 Resolution Authorizing Fund Transfers/Encumbrances. Motion by Mr. Kymakis, seconded by Ms. Williamson. No discussion. Motion carries.
- C. Mr. Bronowski also included the cash position of the District throughout the year and provided the Board with documents reflecting this information. Motion by Mr. Beshears to accept the financial position of the District from April through November of 2024. Seconded by Ms. Williamson. No discussion. Motion carries.

Engineer Report:

- A. Mr. Muzumdar reported to the Board on the topics contained in his report that was a part of the board packet and his report was accepted by the Board on the topics of US 30 Force Main between Hendricks Street and Marshall Street, Liberty Estates West Cost of Upgrading Force Main to accommodate flows from this Development. The Board asked the status of the letter sent to Liberty Esates West and if there was any objection to the cost suggested.

Committee Reports:

- A. Maintenance: Brian Smolar, Project Manager provided an update and report regarding that the State for after hours emergency locate calls has gone to an automated system. The calls will now come directly to Brian and Michael. We average 8-10 a month. Also the 73rd and Taft round about will go out to bid in May 2026. Mr. Smolar will be updating the map soon.
- B. Personnel: Director Mirin Chair. No report.

Financial Report:

Claims: Motion made by Mr. Kymakis to approve accounts payable vouchers dated December 28, 2024 presented from December 6, 2024 through December 27, 2024, in the amount of \$3,867,090.08 for accounts payable vouchers 34548-34615 seconded by Ms. Williamson, no discussion. Motion carries.

Old Business:

- A. The Chairman commented that he was not satisfied with the caliber of the Christmas Party at the location it was held. In response and to make it up to the Board and Staff it was recommended to have a January kick-off event to thank the staff. Motion is made by Ms. Williamson seconded by Mr. Kymakis to have a January event. No discussion. Motion carries.
- B. The Chairman indicated that Ms. Sattler had a good friend pass away and that the wake and funeral was attended by the Chairman. The Board expressed their condolences to Ms. Sattler for her loss.

New Business:

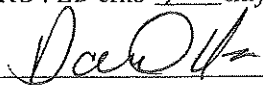
- A. The Board discussed the 2025 Board Meeting Dates. Motion by Mr. Mirin, seconded by Ms. Williamson. No discussion. Motion carries.
- B. Mr. Smolar asked Mr. Smith when the meetings have to be made available digitally and online. Mr. Smith advised that July 2025 is the deadline and a Zoom or Teams account. Ms. Sattler will confirm that a prior electronic meeting resolution was passed.

Audience Comments:

There were no audience comments.

Adjourn:

Motion by Mr. Kymakis, seconded by Ms. Williamson to adjourn. No discussion. There being no further business, the meeting was adjourned at 10:06 a.m.

APPROVED this 7th day of Jan
By: 
Chairman

ATTEST:



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