IFBC FACILITY RENTAL AGREEMENT

NON-MEMBER

Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Contact #: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Email Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Event Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Event Time(s): \_\_\_\_\_\_\_\_\_\_\_\_\_\_

Event Description: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ No. of People Expected: \_\_\_\_\_\_

Room(s) Requested:

* Fellowship Hall
* Gym
* Kitchen
* Parlor
* Conference Room
* Other Room #\_\_\_\_\_\_

Rental Fee: $75.00 per room

$25.00 each additional room

Cleaning Fee: $75.00

Security Deposit (Refundable): $75.00

IFBC Church Office Hours:

Monday-Thursday: 8:00am-4:00pm

Friday: 8:00am-12:00pm

Office Phone: 864.472.9069

Office Contact Email: [kadams@ifbc.net](mailto:kadams@ifbc.net)

I have received and agree to the terms and conditions of the IFBC Facility Rental Policy.

This policy can also be found on our website at  [https://ifbc.net/stay-connected/facility-usage-policy](%20https://ifbc.net/stay-connected/facility-usage-policy).

Signature of Renter: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date: \_\_\_\_\_\_\_\_\_\_\_\_\_

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OFFICE USE ONLY: Rental Payment: [] Check #\_\_\_\_\_\_ [] Cash

Key Deposit Payment: [] Check# \_\_\_\_\_\_\_ [] Cash

RESERVATIONS TAKEN BY: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_DATE RENTAL ADDED TO CALENDAR: \_\_\_\_\_\_\_\_\_