

# Access ACS – What is this?

**First of all, Access ACS is a very secure internet application. Some of the security features are as follows.**

- Access ACS uses “https” – encrypted web access. This prevents anyone from “intercepting” information coming from the database.
- Access ACS is password protected. Each member will have their own “strong” password.
- Only church members will be able to get access to this system.
- Children’s names will not be loaded into the Access ACS database and therefore their names will not show up in the on-line directory.
- Other members will not be able to view your contribution information.

**Some of the functionality of the system is as follows**

- **Online Church Directory** – up to the day accurate with the ability to change your information directly on- line.
- **The Church Calendar** – You can review the calendar with several filters, print it, or in some cases, add events directly to the calendar. Good for committee leaders!
- **List of all the volunteer groups on which you serve currently** – when you click on one of these you will see contact and role information for all the members of the group. You can even use this tool to communicate with other members.
- **Update your information** – you can review the contact information the church has for you and submit changes to update names, addresses, phone numbers, etc.
- **Posted Opportunities for service** that may be ongoing or for specific events. (i.e., “Need three people to usher for 8:30 service on 9/12/10) As people sign- up, the number decreases until the need is fulfilled. Committee leaders will be able to create their own opportunities that all members could apply for.
- **Gifting Profile** – Here’s a place to describe your gifts in such a way that we might be able to match you better to the needs of the missions and ministries of the church.
- **And others** – We will continue to add new content to this area.

**You control the information that is available about you!**

Despite the safeguards existing on this system, some people still may not be comfortable with having their personal information such as address, email address, telephone number, family picture, or church ministry/group membership on-line. If you have questions or concerns please send an email to [dave@hvlfumc.org](mailto:dave@hvlfumc.org) or call the church administrator