



# Family Ministries Pastor Position Description

Okotoks Alliance Church (OAC)

## Purpose

The Family Ministries Pastor will provide spiritual and organizational leadership to the Family Ministries of OAC under the direction of the Lead Pastor and in cooperation with the Board of Elders (BOE), helping the church minister effectively to the next generation.

## Duties and Responsibilities

- Develop a strategic Family Ministries Plan and work with the Lead Pastor to ensure that the plan is continually developed, executed, and aligned with OAC's strategic vision.
- Develop a compelling vision of youth and children's discipleship.
- Provide weekly Youth ministry programming catering to all ages and stages of our students' personal and spiritual development.
- Intentionally interact with youth from our church and community outside of scheduled events for the purpose of discipleship.
- Provide oversight to the Sunday Children's Ministry and other Children's Ministry events/programs.
- Provide intentional events and resources to support, partner with, and equip our parents to be the primary disciplers of their children. Be available to meet with parents as need arises.
- Provide excellent communication to the parents of OAC.
- Recruit, equip and support lay leaders and volunteers (including managing the training and coaching of these leaders).
- Implement outreach to families in the community.
- Provide spiritual care and counsel to congregants (especially children, youth, and families)
- Be an active member of the overall pastoral staff team and provide input and ideas at team meetings.
- Create and manage relevant ministry budgets.
- Implement best practices pertaining to care for vulnerable persons.
- Help implement and uphold church policies and procedures.



## Reporting Structure

- Report directly to the Lead Pastor.
- Provide regular ministry updates.
- Contribute to BOE reports and AGM preparation.

## Personal & Professional Development

- Participate in annual performance reviews and regular meetings with the Lead Pastor.
- Establish annual professional development goals with the Lead Pastor.
- Engage in ongoing theological education and spiritual formation.

## Key Attributes

- A heart for pastoral ministry and spiritual leadership.
- Strong interpersonal and communication skills.
- Theological depth and commitment to evangelical values.
- Ability to work collaboratively and adaptively within a team.
- Spiritually mature and emotionally intelligent.
- Empathetic, approachable, and relational.
- A self-starter with a heart for discipleship and outreach.

## Qualifications

- A growing, authentic relationship with Jesus Christ.
- Agreement with the [Alliance Canada Statement of Faith](#).
- Eligible for licensing and accreditation or currently accredited with the Christian and Missionary Alliance in Canada.
- Proven pastoral experience with strong biblical knowledge.
- Excellent interpersonal, communication, and leadership skills.
- Ability to work collaboratively and independently.
- Legally eligible to work in Canada.

## Additional Expectations

- Attend denominational events (e.g., General Assembly, District Conference).
- Participate in church-wide events and seasonal ministry initiatives.
- Maintain healthy rhythms of work, rest, and spiritual renewal.