

Church Council Minutes – 05/21/2026

Present: Pastor Nat Bothwell, Cindi Zimmerman, Lona Boyarsky, Jana Mitchell, Brenda Neville, Rose Arrasmith

Absent: Ed Fulk, Lindsay Gustafson

Cindy called the meeting to order at 5:03 pm.

1. Rose led devotions/prayer.
2. Jana made a motion to approve the May agenda, Rose seconded. No discussion needed. The motion passed.
3. Strategic Conversation:
 - a. *Review Facilities Self-Assessment form*
 - i. The group went through each question and answered on the form.
 - ii. See attachment
 - b. *Use as a jumping off point to inform our own ops manual efforts*
4. Decision items
 - a. *Approve April minutes* - Brenda moved, Rose seconded, no discussion needed, approved
 - b. *Review and approve April financial report* - Brenda moved, Jana seconded, no discussion needed, approved
 - i. Brenda put us on a waiting list for an energy audit – have Erica give a copy of bills to review for the audit
 - c. *Erica submitted resignation effective March 31, 2027*
 - i. Initial thoughts on possible candidates - Stephanie Bell may be available
5. Committee reports
 - a. *Pastor's report*
 - i. Giving is flat
 - ii. Sending out another Time & Talent survey for remaining summer months for things that still need scheduled. Going to send out 3 times a year instead of once for the whole year. Cards will be distributed in the weekly bulletin and results will be uploaded to Tami's spreadsheet
 - b. *Additional committee reports (Kitchen, Pantry, Property)*
 - i. Doors – Cindy talked to Kelvin. He said the doors have been ordered, waiting for the glass
 - ii. Kitchen – committee meets next week, Brenda thinks we need to raise about \$50K. All is speculation until we get the revised budget.
 - iii. Food pantry – no update
6. Any other business?
 - a. Spring Clean-up went amazing...any outstanding items?
 - i. The table is cleared, just a couple things left
 - b. Attended Church Property Insurance webinar via Zoom
 - i. Hosted by ELCA resource hub, over 100 in attendance
 - ii. Lots of things to think about, mainly we are on the right track getting ahead with a 'Plan B' if we are dropped
 - iii. PDF of slides from webinar in drive folder if you are curious
 - c. Choose council member in service
 - i. May 24 – Cindi volunteered
 1. Asking for electronic donations during the summer
 2. Confirming that the doors have been ordered
 - d. Next Meeting is June 18, 5 pm

- i. Choose council meeting devotions
 1. June 18 – Brenda volunteered

7. Closing Prayer

Motion to Adjourn @ 6:18 pm by Jana, seconded by Brenda, approved

Minutes by Lona Boyarsky 06/04/26

ADDENDUM: See 3-A-ii - Cindi took these notes.

Facilities Self-Assessment Summary:

Items identified:

- SE sidewalk repair/replacement
- Lights on west side not super bright – need to check
- Key code on elevator (Nat is contacting locksmith)
- Make ‘family’ restrooms in place of male/female (change signs)
 - Indicate one as ‘mother’s room’ for breastfeeding/pumping
 - Add changing tables to all restrooms (need one additional)
- Update technology in sanctuary
 - Projection screen
 - Listening devices
- Fire extinguishers need inspected
- Mowing schedule
- Spray cemetery
- Emergency plans (exit signs)
- Striping of parking
- Outdoor signs to identify office, sanctuary

To take note of:

- Church sign is 5 years old and parts are made of plastic; holding up ok now, but may need attention in the future

What is good!

- Gathering room – picture wall visible signs of welcoming
- Greeting/welcoming of newcomers (Myrna!)
- Many items will be covered with kitchen update (i.e. ADA accessibility, fellowship hall)

