

Williamsburg United Methodist Church

Board of Trustees Meeting

JANUARY 24, 2019

Chair George White called the meeting to order at 6:00 pm and opened the meeting with a prayer by Reverend Jones.

Trustees in attendance were George White, Mary Rogers Hill, Bill Satterfield, Curt Nordeman and new Trustees David Lee, Dianne Colton, and Joyce Hedgepath. Also in attendance were Rev. Bill Jones, Senior Pastor, John Tressler, Lay Leader and Greg Whiteside, Director of Facilities.

Minutes of the December 6, 2018 meeting were approved.

A motion was made by Bill Satterfield that the Officers and Advisory Committees provided in Attachment A be nominated and approved, the motion was seconded and approved by unanimous vote of the Trustees.

The preliminary December 2018 financial report was reviewed and accepted. See Attachment B.

Greg Whiteside presented the January 2019 Facility Update Brief (See Attachment C).

The Planning Advisory Committee presented an update on (A) the process to identify and determine a plan to deal with the lower lever water intrusion problem and (B) the Capital Improvement Campaign. The Planning Advisory Committee also agreed to meet before the next Trustee meeting to discuss the WUMC Security Plan and the WUMC Functional Space Plan.

The Policy Advisory Committee agreed to meet before the next Trustee meeting and discuss drafting a new policy on Trustee Advisors and conduct the annual review of the Trustee policy manual.

The Operations Advisory Committee presented an update on improvements underway at the Parsonage and discussed the implementation of a new custodial facility cleaning schedule with a review in March 2019. An update on the Banner Entrance project was also discussed. The Operations Advisory Committee will meet again before the next Trustee meeting.

Mary Rogers Hill gave an Interiors Advisory Committee update. The Trustees approved the Interior Advisory Committee to finalize all furniture procurement and required color selections for the Banner Entrance Project.

Finally, The Trustees reviewed the current use of WUMC Capital Reserve Account for the

Capital Improvement Plan elements previously approved by the Finance Committee and The WUMC Church Council consistent with Finance Committee Policy. The Chair agreed to meet with the Chair of Finance to work through any Issues.

Old Business None

New Business – None

The next meeting of the Board of Trustees will be at 6pm on Thursday March 21, 2019.

The meeting adjourned at 7:25 pm.

Submitted

Approved

Greg Whiteside

George White

Recorder

Chair

Mary Rogers Hill

Secretary