

**Williamsburg United Methodist Church**

**Board of Trustees Meeting**

**December 6, 2018**

Chair George White called the meeting to order at 6:05pm and opened the meeting with a prayer.

Trustees in attendance were George White, Jo Ann Converse, Mary Rogers Hill, Bill Satterfield, Mark Phinney. Also, in attendance were Rev. Bill Jones, Senior Pastor, and Greg Whiteside, Director of Facilities.

Minutes of the October 25, 2018 meeting were approved.

The monthly financial report was accepted.

Greg Whiteside presented the monthly Facility Update Brief (copy attached), including a parsonage improvement update.

The Trustees decided to make the water intrusion issue the next major Capital Improvement Project for the church.

George White gave an update on financing the Capital Improvement Plan.

Greg Whiteside discussed the key components of the Facility Security plan to be developed by the Planning Advisory Committee.

Greg Whiteside gave a summary of the completed composite roof repairs over the kitchen area.

The Trustees approved a request from KMO to use the green space that will be developed next to the deck, as a temporary playground for a 3 year old class. The green space will be used until the large playground can be addressed.

The Trustees discussed establishing a policy on Trustee Advisors. Trustee Advisors would be non-voting retired Trustees that have significant institutional knowledge and history that would be a valuable resource to the Trustees and the church. The chair agreed to draft a policy for Trustee consideration.

The Trustees discussed the implementation of a new custodial facility cleaning schedule with a Trustee review after 90 days.

George White introduced a letter requesting an all female Scout Group to be chartered at WUMC.

After discussion a motion was made to decline the request at this time. The motion passed with a majority vote and one vote abstained.

The Trustees discussed the renewal of the PPCC contract use of the church spaces. This was deferred to the Operations Committee. George White and Greg Whiteside are to meet with PPCC Representative to discuss prior to meeting with the Operations Committee.

Greg Whiteside gave an update on the Banner Entrance project. The project is scheduled to begin on January 2, 2019.

Mary Rogers Hill gave an Interiors Advisory Committee update. The Trustees approved the Interior Advisory Committee to finalize the furniture procurement that was presented.

Old Business Nothing to note

New Business – the Trustees approved the purchase of gift cards for “The Crew” for Christmas.

The next meeting of the Board of Trustees will be at 6pm on Thursday January 24, 2019.

The meeting adjourned at 8:12pm.

Submitted

Approved

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Greg Whiteside

Recorder

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George White

Chair