

Williamsburg United Methodist Church
Board of Trustees Meeting
1 March 2018

Chair Mary Rogers Hill called the meeting to order.

Those in attendance were Mary Rogers Hill, George White, Susan Miller, Bill Mershon, Mark Phinney, Bill Satterfield, Bob Evans, Bill Jones, Ed Overton and Anne Hardister.

Minutes for the two previous meetings were approved.

The Chair presented a slate of officers for the 2018 Board of Trustees as follows: George White as Chair, Mary Rogers Hill as Vice Chair and Bob Evans as Secretary. A motion was made and approved to select the slate as presented.

The new Chair, George White, presented a paper covering the Basic Responsibilities and Organizational Structure of the Board of Trustees. (See attached) Trustees were assigned to the three new Advisory Committees as follows:

Planning Advisory Committee - Mark Phinney, Mary Rogers Hill and Curtis Nordeman.

Policy Advisory Committee - Bob Evans, Jo Ann Converse and George White.

Operations Advisory Committee - Bill Satterfield, Susan Miller and Bill Mershon.

Control of the meeting returned to Mary Rogers.

Old Business

1. The new chairman, *George White*, requested that the Trustees defer any action on the heat exchanger, sky lights and flat roof until the detailed specifications could be examine.
2. The need for an additional kitchen exit was referred to the Planning Advisory Committee.
3. A motion was made and approved to turn down *W&M's* request to use the church parking lot as a lay down site and worker parking.
4. A motion was made and approved that the church raise the current parking donation from *W&M* to \$350 per/space per/year.
5. *Bill Jones* advised that the *Elliott Estate* settlement is still another 2 - 3 months away.
6. A decision was made to allow the Red Cross to house up to 50 people for up to 7 days in case of some disaster.

New Business

1. *Ed Overton* advised that the church is checking the entire basement area of the church for mold.
2. *George White* moved to accept a bid from *College Creek Construction* in the amount of \$6,602.59 to make repairs to the *Parsonage Garage*. Motion was approved.

3. George White moved that the Operations Advisory Committee take action as necessary to raise the amount that the Board can approve on single source bids to 10,000. Motion was approved.

4. A church member would like to donate a Madonna and Child statue to the church. A motion was made and passed to accept

5. A request from the Surry Garden Club to use our parking lot was approved.

6. Meeting adjourned.

Next Meeting - The next meeting will be at 6:00 pm, Thursday, 22 March.

Submitted - Bob Evans, Secretary

Approved