

St. Barnabas Wedding and Reception Fees

DESCRIPTION OF FEES	MEMBER FEE (1)	NON-MEMBER FEE	NOTE
Sanctuary	\$150.00**	\$900.00**	Required
Pastor & Pre-Martial Counseling by St. Barnabas Pastor	At Member's Discretion	At Non Member Discretion	Required
Church Provided Pianist/Organist (See Piano or Organ)	\$200.00	\$200.00	Required for Organ (2)
Wedding Coordinator (up to 8 hours)***	\$150.00**	\$150.00**	Required
Sound Technician (up to 4 hours) \$15.00 each additional hour***	\$60.00	\$100.00	Required
Security - (3 hours minimum) \$50.00 each additional hour	\$150.00	\$150.00	Required
Clean Up Fee Wedding (Sanctuary)	\$75.00**	\$200.00**	Required
Clean Up Fee Wedding (Reception)	\$100.00	\$200.00	Required
Basic Wedding Fees	\$375.00**	\$1,250.00**	N/A

(1) CHURCH MEMBERSHIP: Defined as member of the congregation ACTIVELY supporting St. Barnabas United Methodist Church with their Prayers, Presence, Service and Witness. To qualify for members rates, the bride, groom, parents of the bride or groom, or grandparents of the bride or groom, must be a member of St. Barnabas UMC. Any questions regarding membership qualifications will be referred to Church Staff to make the final determination in their sole discretion

(2) PIANO OR ORGAN: The charge is the same for pianist or organist if provided by the church. Usage must be approved by St. Barnabas UMC Music Director in his/her sole discretion. The Director of Music is to be given right of first refusal for all weddings. Usage of the piano or organ by any other performer must have prior written approval by the Music Director.

SECURITY DEPOSIT: Applicable Security Deposit must be paid at the time facility(ies) is/ or reserved. **Total fees as applicable must be paid at**

least two (2) weeks prior to scheduled event. Security Deposit will be refunded within 30 days after scheduled event, less any fees necessary for cleaning and/or damage repair or replacement and any additional charges over minimum for Wedding Coordinator, Sound Technician or Building Security personnel if required. Cancellation of planned event less than 30 days prior to the scheduled event will result in forfeiture of deposit. Church Office may contact Trustee Committee to discuss special circumstances.

*** Additional payment of \$30.00 per hour will be paid to the Wedding Coordinator and Sound Technician for working over eight (8) and four(4) hours respectively. Charge for additional hours, if any, will be subtracted from the security deposit. The Wedding Coordinator time includes the time spent prior to and including the Rehearsal, Wedding and Reception. A Sound Technician is required for the Rehearsal and Wedding, but is not required for Reception or Banquets. Wedding Coordinator may turn on microphone and lower the screen in the Family Life Center. If other equipment is needed, this equipment and operator must be supplied by group/individual using facility(ies). Security person is optional for the user of facility.

Revised & Approved: February 2018