



ANNUAL MEETING

January 24, 2021

DRAFT MINUTES

1. The meeting was called to order and quorum established.
2. A motion was made, seconded, and carried unanimously to approve the draft minutes of the January 26, 2020 Congregational Meeting.
3. Discussion of the 2020 Annual Report
 - a. Would like to add that the number one strategic goal is that we identify an interim pastor and look forward to seeking a Settled Pastor.
 - b. Clarification from the Finance Committee that another transfer will be coming from the Swanson fund
 - c. Moving forward, the Finance Committee intends to provide detailed financial reports at each Council meeting and provide monthly information in the bulletin.
 - i. Hoping to provide more detail and fiscal responsibility
 - ii. Congregational Life Committee still has some amounts unaccounted for from 2020 and found difficulty in retrieving that information
 - iii. Question whether we need to further review the 2020 budget
 - iv. Suggestion that our church uses our own Amazon Prime account so can keep better records of purchases and what has arrived
 - v. Need to attach receipts to expenditures so we can do an analysis of our spending
 - vi. Finance Committee working on developing better practices for documentation
 - d. Because the original Swanson Fund check had not arrived, they sent a replacement check. It was discovered that the check had arrived and was what we expected.
 - e. The congregation was updated on the application process for the PPP loan. 2.5 months of payroll should be available for us and we will be working for a waiver for the loan, so it will be a grant.
4. A vote was carried unanimously to accept the 2020 Annual Report, with the addition of the number one strategic goal that we identify an Interim Pastor and look forward to seeking a Settled Pastor.
5. Update on the True Self process that we will begin next week.
 - a. Thank you to anonymous donor for this process with Brandyn.

6. Show of hand vote for the slate of Council nominations. Unanimous approval of the slate.
7. Suggestion to develop a playbook for the roles of the Council members.
8. Suggestion that we hold a Congregational Meeting to clarify and reform the way we operate within our committees.
9. Discussion of Operating Budget.
 - a. Discussion of which budget to record the newly arrived Swanson Funds
 - i. General consensus that it goes into the 2021 budget with a note about the circumstances.
 - ii. We can add a note in the Annual Report, as well.
 - iii. Discussion followed on how this might affect our PPP loan application
10. The 2021 Operating Budget, with the addition of the note explaining the Swanson Fund transfer was accepted with one opposition.
11. Blessing and Installation of Church Leaders was conducted.
12. The meeting was adjourned.

Submitted by Brenda Zaczek, Recording Secretary