

Applicant Information Form

Last name _____ First Name _____ Middle Name _____

Other Names Used (Including Maiden Name) _____

Home Address _____ City _____ State _____ Zip _____

Phone # _____ Email Address _____

Sex (Please circle) M F Race _____ Date of Birth _____

Social Security # _____ Drivers License # _____

State Driver's License was issued in: _____

I understand that information in this form will be used for the purposes of running a background check. I have signed the Authorization and disclosure form. I understand this is **not** the authorization and disclosure form and that All information obtained from this form, specifically Date of Birth, sex, and race are being requested only for purposes of identification in obtaining accurate retrieval of information.

I certify the information I provided on this form is true and correct.

Name (Please Print) _____

Signature _____ Todays Date _____

- This form is for collection of information needed for a background check and does not need to be uploaded.

Employment Disclosure and Authorization for Background Check

Section I: Disclosure

Michigan District Church of the Nazarene may request background information about you from a consumer reporting agency in connection with your employment application and for employment purposes. The report ordered is defined by the Fair Credit Reporting Act (FCRA) as a consumer report, and all inquiries are limited to information that affects job performance and the workplace. It is conducted in accordance with applicable federal and state laws including the FCRA. The screening will be conducted by an outside agency- National Screening Bureau LLC- Address 515 N Ridge Rd, Ste 202 Wichita, KS 67212 [Phone: 1-877-263-4405] [Fax: 316-223-1094] As a result, National Screening Bureau may obtain a consumer report on you as an applicant or during employment.

A Consumer report is a compilation of information that might affect your employability. The scope of the report **may** include information concerning your driving record, civil and criminal court records, credit, drug screening results, worker's compensation records, education, credentials, identity, past addresses, Social security number, previous employment and personal references.

Should an employer rely on a consumer report for an adverse action, the FCRA mandates you be provided with a copy of the consumer report and a summary of your rights. An adverse action is defined as "a denial of employment or any other decision for employment purpose that adversely affects and current prospective employee."

Section II: Authorization and Release

I have carefully read and understand this Disclosure, Authorization and Consent for the procurement of consumer reports form and the summary of rights under the Fair Credit Reporting Act. By my signature below, I consent to the release of consumer reports and investigative consumer reports prepared by a consumer reporting agency, National Screening Bureau, LLC., to the **Michigan District Church of the Nazarene** and its designated representatives and agents. I authorize the **Michigan District Church of the Nazarene** to share the contents of this consumer report or investigative consumer report with its partners and clients in an effort to place me into an employment/independent contractor relationship with those partners. I understand that if the **Michigan District Church of the Nazarene** hires me, my consent will apply, and the **Michigan District Church of the Nazarene** may obtain reports, throughout my employment. I also understand that information contained in my job application or otherwise disclosed by me before or during my employment, if any, may be used for the purpose of obtaining consumer reports and/or investigative consumer reports. By my signature below, I authorize law enforcement agencies, learning institutions (including public and private schools and universities), information service bureaus, credit bureaus, record/data repositories, courts (federal, state and local), motor vehicle record agencies, my past and present employers, the military, and other individuals and sources to furnish any and all information on me that is requested by the consumer reporting agency. By my signature below, I certify the information I provided on this form is true and correct and will be valid for any reports that may be requested by or on my behalf of the **Michigan District Church of the Nazarene**.

Applicant Name: _____

Applicant Signature: _____ Date: _____