

Church Registration

This form must be turned in no later than 30 days prior to camp date

Camp Date: _____ Church Name: _____

Church Address: _____

City: _____ State: _____ Zip: _____

Church Phone# _____ Church Fax # : _____

Contact Person: _____

Contact Person Phone # : _____ Contact Person Email: _____

Estimated **Females** in Dorms: _____ Estimated **Males** in Dorms: _____ Estimated **Total** in Dorms: _____

Hotel Reservations you will need to contact Minnetonka Christian Camp 918-569-7856 Estimated **Total** for Hotel Rooms: _____

Prior to arrival, each participating group shall provide a current Certificate of Liability Insurance that names Minnetonka Christian Camp as an additional insured for the group's General Liability, Automobile Coverage for the Vehicles brought to camp and all other coverage necessary to cover against and claims of abuse, mistreatment or molestation.

EACH PARTICIPATING GROUP IS RESPONSIBLE FOR CONDUCTING A THOROUGH BACKGROUND CHECK FOR EACH PERSON 18 YRS AND OLDER. (Each group is solely responsible for the behavior of all the members of their group and their well being.)

Camp Policies

Please go over the camp policies with each member of your group.

Arrival:

- *At check-in please report to the host the number of people who are in your group (Leaders, campers, children, etc.)
- *Turn in completed and signed forms: Camper/Counselor Registration, Health, and waiver form and Church Roster.

Payment:

- *Payment is due upon arrival.
- *Cash and checks are the only accepted methods of payment.

Parking:

- *After unloading, all vehicles are to be parked in designated parking areas southeast of girl's dorms.
- *Please do not block roadways, entrances, or park in front of the motel.

Bedding:

- *Campers staying in dorms, must furnish their own bedding and toiletries.
- *Linens are not provided if staying in dorms. Linens & towels are provided in motel and cottage.

Leadership:

- *Sponsors must maintain supervision of all members of their group.
- *There is a suggested minimum camper to chaperone ratio of 8:1 for teenagers and 6:1 for children.
- *Chaperones need to be at least 18 years of age and two years older than campers.

Meals:

- *Adult sponsor supervision is mandatory
- *Each week has set meal times. The "seconds" bell rings when the service line ends.
- *Minnetonka Christian Camp can not be responsible for special dietary requirements or food allergies. It is the responsibility of your church group, or individual, to provide for any such requirements. We will however, make every effort to assist with storage and provide equipment, if available, for you to prepare special foods. It will be your responsibility to make arrangements with kitchen supervisor for the above special services in advance.

Security:

- *Minnetonka Christian Camp does not provide security. This is the responsibility of your camp, group conference or retreat sponsor.

Medications:

- *Neither "over-the-counter" nor prescriptions medications are allowed in the dorms at MCC. **ALL** medications must be taken to the First Aid Station for safe keeping or stored where they can be accessed only by personnel authorized to dispense the medication. MCC does not provide Medical Personnel This is the responsibility of the event director.

Activities:

- *For all specialized activities (waterslide, paint ball, zip line, etc.) MCC will provide supervision, in addition to group supervision at an agreed time.
- *All other activities need to be supervised by the sponsor.

Waterfront/Swimming:

- *No one is allowed to be in Peal Creek except during scheduled swimming periods and when a lifeguard is on duty and then only in designated areas.
- *Adult sponsors must be present at the waterfront when any of their group is fishing.

Lifeguards:

- *MCC will provide adequate personnel to supervise each water front swimming activity during the scheduled times, however group leaders must be present to assist when their group is participating in water activities.

First Aid:

- *The group shall be responsible for first aid, emergency care and emergency transportation.
- *MCC has no supply of first aid supplies and equipment available to groups.
- *The group is responsible for any supplies or equipment.
- *Groups are responsible for providing an adult who is certified in American Red Cross Standard First Aid and CPR or the equivalent.

Prohibitions:

- *No games or activities shall be conducted at MCC which could damage MCC property, facilities or playing fields.
- *All profanity, immoral conduct of any nature and immodest dress are forbidden at MCC.
- *No Tobacco, alcoholic beverages or illegal drugs shall be permitted on the premises, nor shall anyone who is under the influence of either be allowed on the premises.
- *Males and Females may not visit each other's dorms and there is to be NO raiding of dorms.
- *Because of the fire hazard, NO campfires or fires of any nature are permitted at MCC, except scheduled fires in areas designated by MCC staff.
- *Because of the fire hazard, smoking is NOT permitted in any buildings or on the grounds of MCC.
- *Beds and bedding may not be relocated in or removed from buildings.
- *Any activities which could cause injury to the camper or fellow campers Or damage property at MCC is prohibited.
- *NO hazing or bullying will be tolerated by any group or individual.
- ***The distribution of drinks, snacks or other food items will not be allowed, plain bottled water will be permitted.**
- ***PLEASE-NO PETS ALLOWED***

➤ **Signature** _____

Date _____