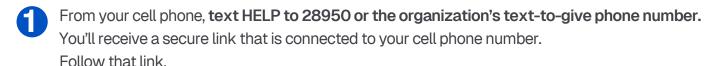
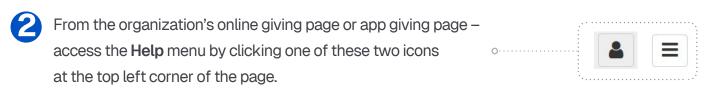


# **How to Manage Your Donor Account**

You can manage your account without a username or password.

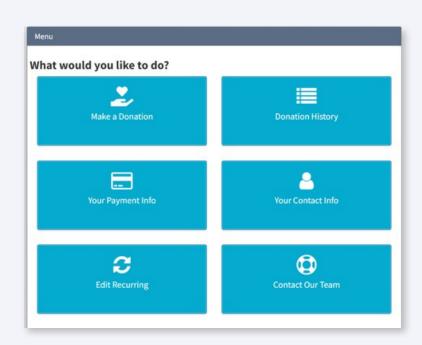




\*You will be asked to provide your cell phone number to receive a secure one-time-use PIN to verify your identity.

The **Help** menu will help you manage your account right from your cell phone.

- Make a new donation and view different funds available.
- View your donation history
- Update your payment method
- Update your profile
- Manage your recurring gifts
- Contact Our Team our support team is available 365 days a year





## MAKE A DONATION

- View the different funds that the organization has set
- up. You can give from this page.

#### **DONATION HISTORY**

- View the last 500 transactions If you think you donated, but don't see it
- here you may need to try again. If you made a mistake on the donation
- amount, Contact Our Team.

## YOUR PAYMENT INFO

- Always secure, view the last four digits of ACH or credit card. Click "edit"
- to edit your payment method. Your zip code must match the address
- that the bank has for your account. You may be asked to complete a
- security question to prove "I am human."

### YOUR CONTACT INFO

- View the name, address, and email address we have on file.
- Click to edit your personal information.
- If you have a new cell phone number, you will need to create a new account.

### **EDIT RECURRING**

- View current recurring donations. To end a recurrence -
- click the X To add a new recurrence click "add"
- Recurring donation receipts are emailed upon
- processing.

## **CONTACT OUR TEAM**

If your question is not answered above, please fill out the form and a support team member will reply by email 365 days a year. We usually respond to urgent requests within a couple of hours.

Non-urgent requests are answered within 24 hours.