



Job Application

Position: _____ Application Date: _____

Contact Information

Applicant Name: _____

Address: _____
Street City State Zip code

Telephone #: () - _____ Email Address: _____

SSN: - - _____ (this will be used for criminal background check purposes only)

Basic/Personal Information

Are you 18 year of age or older? Yes No

Are you a U.S. Citizen or approved to work in the United States? Yes No

What legal document will you provide as proof? _____

Have you ever been *convicted* of a criminal offense? Yes No

If yes, please state nature of the crime, date of offense, and outcome: _____

Will you consent to a controlled substance/drug test? Yes No

Are you a member/regular attendee of another church? Yes No

If yes, which church? _____

Have you ever applied for a job at Bannertown Baptist Church? Yes No

If yes, when? _____

Prior Experience/Education

What is the highest level of education you have completed? _____

High School:

Name	Location (City, State)	Year Graduated	Degree Earned

College/University: (If applicable)

Name	Location (City, State)	Year Graduated	Degree Earned

Vocational school: (If applicable)

Name	Location (City, State)	Year Graduated	Degree Earned



Please List any special certifications/training you have received and/or job skills that may assist you in this job:

Four horizontal lines for listing certifications or training.

Please List your last 3 employers (beginning with the most recent) as applicable:

1) Employer: _____ Position Held: _____
Supervisors Name: _____ Employer phone: (____) ____ - _____
Employment Start Date: _____ Employment End Date: _____
If you are no longer employed here, what was your reason for leaving:

May we contact this employer? Yes No

2) Employer: _____ Position Held: _____
Supervisors Name: _____ Employer phone: (____) ____ - _____
Employment Start Date: _____ Employment End Date: _____
If you are no longer employed here, what was your reason for leaving:

May we contact this employer? Yes No

3) Employer: _____ Position Held: _____
Supervisors Name: _____ Employer phone: (____) ____ - _____
Employment Start Date: _____ Employment End Date: _____
If you are no longer employed here, what was your reason for leaving:

May we contact this employer? Yes No

Are you currently employed elsewhere? Yes No
If yes, will this interfere with any job duties described for this position? Yes No



Please provide 2 references (at least 1 professional) below:

Name	Contact information	Personal or professional

Employment Position

In reference to the position you are applying for:

How did you hear about this opening? _____

Do you have reliable transportation (to and from work)? Yes No

Are you available to work all the days/hours described? Yes No

If No, please list any conflicts: _____

What date would you be available to begin, if hired? _____

Salary Desired: _____

Equal Opportunity Employer

Bannertown Baptist Church is an equal opportunity employer. This application will not be used for limiting or excluding any applicant from consideration for employment on a basis prohibited by local, state, or federal law. Should an applicant need reasonable accommodations in the application process, (s)he should contact an affiliate of Bannertown Baptist Church’s personnel committee.

Bannertown Baptist Church complies with the ADA and considers reasonable accommodation measures that may be necessary for eligible applicants/employees to perform essential functions.

At-Will Employment

The relationship between you and Bannertown Baptist Church is referred to as “employment at will.” This means that your employment may be terminated at any time for any reason, with or without cause, with or without notice, by you or Bannertown Baptist Church. No representative of Bannertown Baptist Church has authority to enter into any agreement contrary to the foregoing “employment at will” relationship. You understand that your employment is “at will” and that you acknowledge that no oral nor written statements or representations regarding your employment can alter your at-will employment status.

I, _____, attest that all the information included in this application is
(Print Name)
 accurate to the best of my knowledge.

Applicant Signature: _____ Date: _____