



Volunteer Guide

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WELCOME

Welcome to Fusion Kids! We are so excited that you have chosen to be obedient to the Lord's call on your life to serve in such an awesome and important area. This manual will give you insight on policies, procedures, and safety issues currently in place for Fusion Kids, as well as responsibilities and expectations of Fusion Kids Volunteers.

In Fusion Kids, we realize that it takes each and every volunteer to successfully communicate our message in Fusion Kids each week. When volunteers take ownership of their roles and callings, we see a product of excellence throughout the Fusion Kids Ministry. The synergy created and maintained through this attitude is contagious.

MISSION STATEMENT AND VALUES

We exist to...

CONNECT OUR CITY WITH THE SAVIOR

We accomplish this by:

Connecting with God

God has gone to immeasurable lengths to make a relationship with Him possible. Fusion Kids is a connecting point where kids can begin or grow deeper in a personal relationship with their Heavenly Father. (Ephesians 2:8, Romans 5:8, 2 Peter 3:9)

Connecting with People

People are all around us. God designed us to want to be in community with other people. In a world as crazy as ours, meeting new people and making new friends can be a scary endeavor. Our church is a safe and easy place for kids to interact with other kids as we all try to figure out life together.

Connecting People with God

We are not alive to simply exist! Jesus said that in him we would experience an abundant life. An abundant life is one lived with a purpose and direction. For Christ followers, our mission is clear: we are to be the message carriers of God's love for people. One of the most effective ways we accomplish this purpose is through serving the people in our community in the name of Jesus. (Matthew 28:18-20, 1 Peter 4:10, Matthew 25:35, Ephesians 2:10)

EXPERIENCE ROOMS

Little Sparks: Newborn - 2yrs.

In Little Sparks, children will enjoy a preschool style experience as they spend time playing games, singing songs, and hearing Bible stories.

Fuse: 2yrs.Potty Trained - 5yrs.

In Fuse, age specific lessons capture kids' attention and imagination while fun activities help them learn Bible stories and verses.

Konnect: K - 4th

In Konnect, students will have fun, find a place to belong, and experience a teaching style they can relate to.

The Loop: 5th - 6th

In The Loop, students discover who GOD is and realize that growing from a kid into a teenager can be an awesome time in life.

VOLUNTEER ROLES

Team Leader

A Team Leader makes sure Experience Leaders, Assistant Leaders, and Experience Rooms have everything needed to make Fusion Kids successful.

Experience Leader

An Experience Leader is directly responsible for providing structure in a specific Fusion Kids Experience Room. This Leader is also responsible for helping new volunteers and Assistant Leaders in learning how the room functions and what their role entails.

Assistant Leader

An Assistant Leader helps the Experience Leader with lessons, activities, and keeping a healthy environment for kids.

Student Leader

Students that have completed 6th grade may be eligible to serve as an Assistant Leader. Because students are under the age of 18, they are not background checked and therefore are not able to be left alone in the Experience Rooms and/or with kids.

RESPONSIBILITIES

General Expectations

1. Respond to Planning Center Scheduling Requests.
2. Attend the Volunteer Breakfast/Meeting @ 9:30.
3. Have fun and share the Love of Christ with all kids!

Attire

As a built-in security feature, we require all Fusion Kids volunteers to wear the appropriate Fusion Kids Volunteer T-Shirt when we serve. Red shirts are a clear identifier that a particular volunteer has been properly trained and passed the required background checks. Yellow shirts are a clear identifier that a particular volunteer is a Student Leader and is not allowed to be left alone in the Experience Rooms and/or with kids.

Keep in mind that in some of the Fusion Kids areas, you will be sitting on the floor to interact with the children while learning and playing. Please make sure your clothing is appropriate for the Experience Room in which you are serving.

Requirements for Volunteers Shirts

Red Shirts:

- Served 3 times in an Experience Room
- Has read and signed the Fusion Kids Leader Guide & Commitment
- Has completed a background check (18 yrs. old and above)

Yellow Shirts:

- Students 7th grade to 18 yrs.
- Served 3 times in an Experience Room
- Has read and signed the Fusion Kids Leader Guide & Commitment

Curriculum

Each week we are entrusted with not only the care but the instruction of children. Our goal is to build a foundation of Biblical truth within their lives. Every element has been prayed over and is present for a very specific purpose. Please be purposeful in using every element of the curriculum as instructed.

Little Sparks

The primary focus here is to care for and love the kids that their parents have entrusted us with. It can be quite a task to keep little ones clean and happy. On occasion and as time allows, they might get an impromptu chorus of "Jesus Loves Me."

Fuse, Konnect, and The Loop

Fusion Kids curriculum is provided for these Fusion Kids Experiences. The curriculum is designed so that you have everything you need for our Experience. All curriculum is uploaded to our website for you to view. Please make a point to try and review the curriculum prior to the Sunday that you are serving so you are prepared to fulfill your role in Connecting Kids with God.

Check In / Out

When a child is brought to your room, greet the family with a smile and welcome them into their Experience Room. If the child does not have a nametag, please redirect them to the Fusion Kids Check-In Area.

Each child's nametag should have the child's name, a randomly assigned number, the Experience Room they should be in, and the Parent's name. Verify that the child is entering the appropriate Experience Room. If not, lovingly redirect them to their appropriate Experience Room. This is for the safety of the children. The Team Leader or Fusion Kids Staff Member should be contacted if a parent requests that their child attend an Experience Room other than the one printed on their nametag.

During Check Out the Parent/Adult picking up a child must have their parent tag. The randomly assigned number must match before we can release the children. Make sure that the child's nametag is taken off of their shirt and stuck to the matching parent's tag. If there is a child out of an Experience Room with a nametag on you need to find out why.

Accountability

For safety and accountability purposes, we must have at least 2 leaders in every Experience Room. As children are not to be accepted until this requirement is met, the Leader should notify the Team Leader or Fusion Kids Staff Member if a child is presented before that time. Call on your Experience Leader or Fusion Kids Staff Member if needs arise during your Experience. Student Leaders cannot be left alone in an Experience Room with kids.

Food & Drink

Due to safety concerns, food and drinks are strictly prohibited in all Experience Rooms. This is especially important with hot drinks and foods that might cause allergic reactions. This can be extremely dangerous.

The only exception is for Little Sparks. While food is prohibited, bottles are allowed.

Bathroom

To ensure that we are always above reproach, there are specific guidelines for restroom procedures.

- A same gender adult should walk child to the bathroom.
- The adult leader should wait outside the bathroom door with the door slightly open.
- If the child needs help, keep the door open and assist them. The “two adult rule” is applicable if attending to a child who needs help.
- If a child has special requirements (i.e., special needs, physically handicapped, etc.), contact the Team Leader or Fusion Kids Staff.
- Always wash your hands and the child’s hands with soap and water after using the bathroom.

Discipline

It says in Proverbs 15:1 “A gentle answer turns away wrath, but harsh words stir up anger.” With that in mind, if there is a discipline problem with a child, meet the child at eye level and lovingly redirect the child to another activity. If necessary, the child may be removed from the situation and put in time out within the room away from the other children. The recommended time for placing a child in time out is one minute per year of age. Leaders may not spank their own children or any child while serving.

Parents Paging

If a parent is needed anytime during the Experience, please let one of our Check-In Volunteers know so they can notify the parents via our Parent Paging System. Once parents arrive, we must complete the checkout process as well.

Parents in the Room

A parent may choose to stay with their child during service to observe the Experience or comfort their child. They are welcome to visit, but they must be checked in and receive a guest name tag. They are not allowed to be alone with or lead the children in any activities and can only provide care for their own child.

Tear Down / Clean Up

After all children have been checked out then we can start to tear down and clean up our Experience Rooms.

There are a few things we must do each week before we can leave.

- Make sure all trash is taken out & a new bag is put back
- Make sure things are packed in the appropriate bins.
- Sweep each room and the main hallway.
- Lysol spray the Little Sparks Experience Room
- All lights and ceiling fans are turned off.
- All toys or other supplies that are the Y's are put back in place.
- Lastly, show utmost respect for the classrooms, remembering that we are guests of the YMCA that we are using weekly. (Leave it better than how we found it.)

Injuries

Please notify the Team Leader and Fusion Kids Staff Member if a child is injured in any way. An Incident Report will be completed on all injuries. Please be observant, as you will be asked to give specific details regarding the incident.

Evacuation

In the event of an emergency, each Experience Leaders will need to gather all of the children within their specific Experience Rooms. The Leader will follow the exit signs to the closest exterior door. Upon exiting the building, Leaders must escort their children to the Kannapolis Cemetery. There the Leader will check to ensure that all children are accounted for.

FINAL THOUGHTS

Understanding that no manual is all-inclusive, our hope is that this one is beneficial to you as a Fusion Kids Volunteer. Remember, every week we have the blessing of speaking into the lives of children at Fusion City Church. Through our smile, words, and heart these children can come to know Jesus in a real way sparing them countless wasted years and untapped potential.

Thank you for being obedient to the call. If we can answer any further questions, address any concerns or help develop new ideas, please do not hesitate to contact Fusion City Church or the Fusion Kids Staff Member. We consider it an honor to stand beside each of you in Fusion Kids.

COMMITMENT

I have placed my faith in Jesus alone for my salvation and I have a personal relationship with him.

I am in full agreement with Fusion City Church and its practices. I have committed to the mission, vision, and values by becoming a Partner of Fusion City Church.

I have no current habitual struggle or moral issues that would bring shame on the name of Jesus or Fusion City Church.

I will commit to uphold the expectations as laid out in the Fusion Kids Leader Guide.

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Signature

Printer Name

Date