

***“Creating a Passion for Learning”***

# **Southport Christian School**



## **Family Handbook 2025-2026**

*Celebrating 30 Years of Academic Excellence*

**Excellence in Education**

**Foundations in Faith**

# SOUTHPORT CHRISTIAN SCHOOL FAMILY HANDBOOK 2025-2026 SCHOOL YEAR

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**NOTE** Throughout this handbook, read every "he", "him", and "his" as "he/she," "him/her," and "his/hers." Additionally, read each "parent(s)" as "parent(s)/guardian(s)."

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**Dear School Family:**

**Welcome to our 30<sup>th</sup> school year. God continues to bless our school and we are excited to see his plan unfold for this school year. We continue to strive to provide an excellent academic program for our preschool – High School students.**

**The tradition of Christian education and academic excellence continues at Southport Christian. We have stayed true to our original goal to ensure our students receive an outstanding education in a godly, loving classroom environment, rooted in the truth of God's Word. This has never been more important as the cultural landscape continues to change in our country. We strive to never take for granted the freedoms granted to us as Americans. Our goal is for every student to thrive, grow and develop his or her gifts and talents. Our prayer is that every student would develop a Biblical Worldview to evaluate and measure everything through the lens of God's Word. Thank you for the honor and privilege to serve your family this school year. Your student's success depends on our partnership with each of you and we appreciate your support and participation.**

**In His Service,**

*Lisa Kjome*

**Lisa Kjome  
Principal**

## STATEMENT OF FAITH

Southport Christian's statement of faith strives to highlight the core biblical values of our common faith as followers of Jesus Christ. We do not seek to advocate or endorse any particular church or denomination but to simply communicate who we are as a school. As such, we present the following statements as the spiritual foundation upon which our school is based.

### **We Believe . . .**

- that there is only one true and living God, who exists in the form of the Trinity; God the Father, God the Son, and God the Holy Spirit.
- that Jesus Christ was born of a virgin, lived a sinless life, was crucified for our sins. He rose from the dead on the third day, ascended into heaven and sits at the right hand of God the Father. Jesus is alive today, He is the only hope for our salvation and He will come again to judge the living and the dead.
- that the Bible, both the Old and New Testaments, is the inspired, infallible and authoritative Word of God. The Bible is the foundation of Christian education, values and ethics.
- that the model by which we are to live our lives is Jesus Christ as He is revealed to us in the Holy Scriptures.
- that prayer is a powerful tool available to all Christians to effect personal and corporate change and should be practiced regularly.
- that the value of each person is evident in that God created us in His own image, and in that Christ died for us. Therefore, every person, regardless of race, gender, creed, economic condition, or nationality possesses dignity and is worthy of respect and Christian love.
- that the events taking place in the world around us should be viewed and understood in light of God's Word, as it is our supreme standard.
- that **JESUS IS LORD!**

### **MISSION STATEMENT**

The Christian school is an extension of the home and church, established to educate students in the knowledge of God and the Scriptural way of life. By providing the highest standards for intellectual and spiritual learning, our goal is to equip each child with the necessary tools to effectively pursue the profession or vocation to which the Lord will lead.

### **PHILOSOPHY STATEMENT**

The philosophy of Southport Christian is based on a God-centered view that all truth is God's truth, and that the Bible is the inspired and the only infallible authoritative Word of God. Our aim socially is to provide a Christian perspective on the total world view from which will come a balanced personality and a proper understanding and acceptance of a person's role at home, at work, at play, and at worship -- all grounded in the Christian concept of love.

This philosophy channels our energies to promote high academic standards while helping the students to achieve skills in creativity and critical thinking using the best integrated curriculum available. The objective of our instructional program is to enable the student to pursue the post-secondary education of his or her choosing, whether in college, university, or in vocational training areas.

Our responsibility for the student encompasses the spiritual, mental, intellectual, physical, social, and emotional areas. It must be our aim to shun the tendency to teach the Bible compartmentally or on the intellectual level alone -- Scripture and Biblical truths must be woven throughout the total curriculum. While the education of children is the responsibility of parents, the school functions as an agent for parents and teachers to work cooperatively in every phase of each student's development and also to improve the overall process of Christian education.

### **Southport Christian's Quick Facts:**

An independent interdenominational Christian School. We are currently located on the Beach Road Church campus on Long Beach Road.

Founded in 1996 by concerned parents and religious leaders desiring an alternative to the public school education and environment.

Member of the Association of Christian Schools International (ACSI).

Current grade range: 3 Year Preschool through High School.

Qualified, committed teachers: Christians who enthusiastically demonstrate and proclaim God's love.

Class size is limited to ensure personal attention.

Uniforms are required for Kindergarten – 8<sup>th</sup> Grade.

Led by a Christian Board of Directors consisting of members of the community.

## ADMISSIONS POLICY

Southport Christian does not discriminate on the basis of race, color, national and ethnic origin in administration of its educational policies, admissions policies, scholarship and other administered programs.

Admission to our Preschool and Pre-Kindergarten program - **Every child must be potty-trained.**

Admission tests in math and reading will be administered to students beginning in grade 1. In order to be accepted into Southport Christian at the intended grade level, a student must:

- Score no lower than 6 months below their entering grade on math and reading entrance tests.
- Demonstration of oral reading and comprehension commensurate with grade level.
- Show evidence of passing their last grade in their previous school, as well as achieving a passing year-end grade in the areas of math and language arts.
- In the course of the school year new students transferring from local schools will be not accepted after the beginning of the 2<sup>nd</sup> semester for that current school year. This is due to End of Year test requirements.

As attendance at Southport Christian is a privilege and not a right, all students are accepted on a 30 day trial basis. The school reserves the right to dismiss any student who does not cooperate with the educational process or whose tuition has become delinquent for 45 days.

## FINANCIAL POLICIES

**FEES:** The registration fee is due at time of enrollment or re-enrollment, and is non-refundable. A yearly fee is charged for administering the monthly payment plan and is non-refundable. The Security Fee is due in July.. Only one fee is assessed per family.

**TUITION PAYMENT POLICY**                      There are two payment options:

- Full payment by August 1 to receive 5% discount on the annual tuition rate. (Tier 3 & 4)
- 10 monthly tuition payments August – May.

Monthly tuition is invoiced or drafted through Blackbaud Tuition Management System. The due date can be selected as the 1<sup>st</sup>, 10<sup>th</sup>, or 15<sup>th</sup> of each month.

### TUITION DELINQUENT ACCOUNTS

If your payment is not made by your due date, or you are carrying an outstanding balance, a follow up service fee will apply.

A bank fee will be applied to your account for any failed payment processed via auto-debit, phone, web or failed check payments. Your bank may also impose additional fees.

**STUDENTS MAY BE DIS-ENROLLED if their tuition account is 45 days past due.**

If a student withdraws during the school year, full tuition payment is due through the end of the month. Report cards and student records may be withheld if tuition and other fees are unpaid.

### **AFTERSCHOOL CARE DELINQUENT ACCOUNTS**

Students may be dis-enrolled from ASC if their fees are 30 days past due until outstanding balance is paid. The school reserves the right to withhold report cards and student records until fees have been paid in full according to the signed financial agreement.

### **BOARD OF DIRECTORS**

The officers of the Southport Christian's Board are the President, Secretary, and Treasurer. Other members of the School Board include the Pastor of Beach Road Church, School principal, a Beach Road Church Representative, and other members as deemed necessary by the School Board. The goal of this Board shall be to govern by Godly wisdom, counsel, and consensus. A nominating committee from the Board shall make recommendations to the Board for new members.

### **ATTENDANCE**

#### **ARRIVAL**

Student arrival: 7:45am – 8:05am Kindergarten – High School

Tardy: 8:05am

**PARENTS MUST SIGN-IN TARDY STUDENTS IN THE OFFICE.**

Classes begin each morning at 8:00 am.

Classroom Doors will open at 7:45 am.

If you walk your child to class, please leave the classroom by 8:00am to allow classroom activities to begin.

**EARLY ARRIVAL:** is available from 7:15am – 7:45am at no charge.

#### **DISMISSAL**

PreK – 1<sup>st</sup> grade, High School 2:30pm dismissal **PLEASE NO pick-up between 2:00-2:30pm.**

2<sup>nd</sup>- 5<sup>th</sup> grade 2:45pm dismissal

6<sup>th</sup>-8<sup>th</sup> grade 2:50pm dismissal

**It is extremely important that children are picked-up promptly.**

- NO PARKING between 2:20pm – 2:45pm.
- Drive through the pick-up line to pick up your child. **Do not get out of your car.**
- Keep traffic moving. Traffic on the highway is very dangerous.
- Families with children dismissing at different times, **pick them up at latest pickup time.**
- A \$10.00 late pick-up fee will be assessed to the following month's tuition for each day that your child is picked-up from school after 2:50 PM without notifying the school's office prior to the end of the school day. Your child will be sent to After School Care at 2:50 PM.
- **PLEASE REFRAIN FROM PICKING UP YOUR CHILD EARLY. CLASSROOM INSTRUCTION CONTINUES UNTIL SCHOOL DISMISSES.**

Each teacher will escort his class outside at dismissal and a designated staff member will remain with the children until they have all been picked up. Please make safety a priority during arrival and dismissal. At the beginning of the school year, each parent will be asked to fill out a form identifying other individuals who may pick up his child(ren) after school. If it is necessary for someone other than the parent or a person on this list to pick up your child(ren), a signed note (or a phone call) from the parent **must be** given to the teacher no later than the morning of the day in question. SCS will not release any child to any individual without such notification. Parents-please do not get out of your car at dismissal time. Drive through the pick-up area and a staff member will bring your child to you.

### **Safe Place DISMISSAL PROCEDURES AND POLICIES**

#### **CAUTION:**

**The Sherriff's Department provides a voluntary officer during arrival and dismissal.**

**HOWEVER, this courtesy is subject to emergencies that may arise in our area.**

**BE AWARE: There may NOT always be an officer directing traffic.**

1. Parents are to wait for children in their cars. The staff will assist students with buckling seat belts, if needed. This helps expedite dismissal in a safe and orderly manner. We will have approximately 200 students this year. Please make every effort to drive through for your child to be placed in your car. Also, we ask parents to refrain from cell phone use during drop-off and pick-up to assist in the safety of arrival and dismissal.
2. All teachers will bring their students to the front of the school, and have their children wait in line to be dismissed. Do not try to take a child before they have reached the front of the school and been dismissed.
3. If you have children that are dismissed at different times, please wait until the last dismissal time to take children.
4. The playground is closed to all children except those in Afterschool care or staff at 2:30pm. This is for safety and liability reasons.
5. If a child is not picked up by 2:50pm they will be taken to Afterschool care. They will be charged the \$10 daily childcare fee. If this occurs more than once, you will be assessed the \$25 registration fee for Afterschool care.
6. If you need to pick up your child early you must come to the office to sign them out. A staff member will go to the classroom to notify the teacher and student and bring them back to the office.
7. **Parents and all Visitors- you MUST sign in with the school office before entering any classroom or school grounds.** Parents are not permitted to visit classrooms without first checking in. Anyone not properly checked in will be asked to leave the school campus.
8. Visitors under the age of 18 must be accompanied by a parent or approved guardian at all times while on school campus.

Southport Christian is a **Safe Place** School. This policy requires us to call the Sheriff's Department and go into *Lock Down* if our Parent/Visitor sign-in policy has been compromised.

This is for your child's safety. We must make these policies a priority this school year. Thank you for your help and assistance.

#### **INCLEMENT WEATHER**

In case of ice, snow, hurricane or other inclement weather, SCS will generally follow the schedule of the **Brunswick County Schools**. On bad weather days, check local radio and television news reports to see what schedule is being followed by **Brunswick County Schools**. Parents are responsible for picking up their children promptly on days the school must close early. **Posts will be updated on the school's website and social media pages.**



### HEALTH INFORMATION

We care about each person in the school (children and teachers) and ask parents to please be conscientious about our health guidelines. If your child exhibits any of the symptoms listed below on arrival to or during the school day, he will be separated from his class and the parent will be called to take him home.

**It is important for you to note that we consider all children who are healthy enough to be at school (no fever, etc.) as healthy enough to be out of doors. Fresh air is beneficial to the children's social-emotional, physical, and academic growth. The only exceptions to this policy will be with a Doctor's note.**

To maintain good health in the school, **we ask you to keep your child home if he:**

- |  |                        |
|--|------------------------|
| 1. Has a fever or has had one within 24 hours                  | 8. Vomiting            |
| 2. Has a heavy nasal discharge                                 | 9. Persistent coughing |
| 3. Has diarrhea  | 10. Inflamed throat    |
| 4. Is fussy, cranky, and not himself                           | 11. Ear ache           |
| 5. Stomach ache  | 12. Swollen glands     |
| 6. Rash (except allergies)                                     |                        |
| 7. Has a contagious disease (including pink eye and head lice) |                        |

The following is the exclusion period from school for specific contagious diseases:

1. Chicken Pox: usually 7 days after the onset of the rash
2. Ringworm: when the skin looks pink
3. Conjunctivitis: when redness and discharge has disappeared
4. Impetigo: when skin is dry and pink
5. Fever: when child has been without fever for a full 24 hours
6. Head Lice: The student must be treated and stay home for at least a 24 hour period. They must be rechecked by a school staff member before they are readmitted. The student must be nit-free after the required 24 hour treatment and waiting period.

Our desire is to protect all children and staff from exposure to illness.

Please notify us if your child has a contagious disease or been exposed to Covid 19.

### DISCIPLINE

Our heartfelt desire is that all members of the school community including teachers, principal, service employees, and students have the opportunity to live and work in a climate that respects, protects, and enhances the dignity, welfare, and rights of each person. The Bible is clear in its teaching that discipline is a vital aspect of shaping the young life. We will strive to maintain discipline tempered with love and compassion. Behind every disciplinary measure will be a love and concern for the future of our students.

The first level of discipline is in the classroom where the teacher will establish class rules and administer discipline at his discretion within school guidelines. In cases of wrongdoing, a Biblical pattern of confession, repentance, restitution, and restoration of fellowship is followed whenever possible. Parents will be informed of major incidents involving their child and of the disciplinary measures taken in the form of a phone call, a Disciplinary Report Form, or both. The Disciplinary Report Form will outline the offense, its date and time, and the action taken by the principal and teacher. A signed copy of the report will be returned to the principal and kept on file in the child's folder.

The school rules listed in this handbook will be the standard upon which discipline is maintained. Should a teacher feel the infraction of rules is severe enough to go beyond ordinary classroom management, he has several options:

- **Principal Conference** Students who exhibit persistent or serious disciplinary problems will be referred to the principal who, in an atmosphere of Christian love and grace, will use a variety of individually-appropriate disciplinary measures in order to resolve the problem.
- **Parental Conference** Should a child's behavior become extreme, a conference with the parents may become necessary. We will try to give adequate advance notice if and when a conference is necessary.
- **1. In-School Suspension**
- **2. Out-of-School Suspension or Expulsion** The final step of disciplinary measures is suspension or expulsion. If the faculty and principal concur that an infraction is so extreme in its scope that usual class or school measures cannot be used.

The following infractions will lead to suspension or expulsion:

- Possession on school grounds of guns, knives, or explosives of any type.
- Possession or use of tobacco products, alcohol, illegal drugs, or pornography in any form.
- The repeated use of profanity or vulgarity. The willful destruction of school property
- Disruptive, disrespectful or threatening behavior towards a staff member or another student.
- Hitting, punching, slapping, kicking, or threatening any type of physical harm to any staff member or student may result in immediate suspension or expulsion from SCS.
- Negative post on a social media site about another SCS student or staff member, regardless of the time of day posted.
- Misuse of digital and technology devices and tools.

The first suspension may be one to three days. A second suspension may be administered for five days. The third infraction may result in expulsion from SCS. The final decision concerning expulsion will be made by the faculty and administration of the school.

**Disrespectful behavior** exhibited by any student of SCS toward any adult associated with SCS may result in the following:

- First Offense: In-school suspension
- Second Offense: Out-of-school suspension
- Third Offense: May result in expulsion from SCS

Disrespectful behavior includes refusing to do work assigned, talking back to a teacher or staff member, using inappropriate language or gestures towards a staff member, and other acts deemed inappropriate of an SCS student by a staff member or School Board member.

**DRESS CODE – Kindergarten – 5<sup>th</sup> Grade**  
**(see separate list for middle and high school pp. 15-16)**

All students should be dressed in a neat, clean and presentable manner. Clothing should not be too tight or too big/baggy. Extremes in hairstyles will not be permitted. Should a child's dress or grooming be in violation of the dress code, a notice explaining the violation will be sent home to the parents. No visible artificial tattoos.

**Boys:**

**Hair:** Hair is to be clean, styled neatly out of the eyes and **no longer than collar length.. NO Spiked Mohawk styles are allowed.** Styles that draw undue attention to the wearer are not acceptable. Boys are not permitted to wear earrings.

**Girls:**

**Hair:** Hair is to be clean and neatly cut. Hair style or coloring that draws undue attention to the wearer is not acceptable. Hair color should be a natural color of hair, if high-lighted or colored. **Long hair should be worn in a ponytail on PE days. Please wear shorts underneath dresses and skirts on all school days.**

**Make-up:** Heavy make-up is not permissible at SCS, this includes false fingernails.

**Dress Code Offenses Procedure:**

1. **Dress Code offense notice will be sent home.**
2. **Parent will be called to bring in uniform change of clothes.**
3. **The student will be sent home for the day, or required to change into other clothing.**

**UNIFORM POLICY-Elementary School**

**All Uniforms may be purchased from:**

- Land's End 800-469-2222 School ID# 9000-3884-5
- Any store selling uniform shorts, pants, and plain polo shirts without any logo other than SCS logo. (NO CARGO STYLES ALLOWED)
- Girls' plaid items must be purchased from Land's End. It is called ""Hunter/Classic Navy Plaid"

**SHIRTS:** Navy, White, Red, Hunter/Evergreen polo shirts and turtlenecks. Short and long sleeved. School Logo t-shirts may be worn Monday – Thursday with uniform shorts.

**SLACKS, SHORTS, SKORTS, SKIRTS:** Navy, and Khaki Uniform style. (No cargo styles)

**GIRLS' LENGTH** of skirts, skorts, and shorts. No shorter than fingertip length.

**SWEATSHIRTS**-if worn indoors, must be a uniform color – plain front or with school logo.

**FRIDAY CHAPEL UNIFORM**

Boys: Hunter/Evergreen polo shirt and Khaki shorts or slacks

Girls: "Hunter/classic navy plaid" skort, skirt or jumper from Lands' End.  
 Hunter/Evergreen polo shirt OR girls may also wear white peter pan collared shirts M-F.

**Socks and Tights:** Must be solid navy, red, green or white. No leggings or pants under jumpers/skirts.

**PE Uniform: 4<sup>th</sup> -12<sup>th</sup> grade:** Gray SCS logo t-shirt and black or navy athletic shorts. See (pg.16). Shorts must be at least fingertip length. Tennis/athletic shoes.

**PE Uniform:** K-3<sup>rd</sup> grade

Shoes: **Must wear tennis shoes to participate.**

Optional PE Shirt: **SCS logo t-shirt.**

4<sup>th</sup> -12<sup>th</sup> Grade must wear gray SCS t-shirt and long black or navy athletic shorts and athletic shoes.

Girls with long hair must wear it in a ponytail for P.E.

**Preschool and PreK students: Hunter green and Khaki must be worn to Chapel on Fridays.**

**DRESS DOWN DAYS –Usually held the 3<sup>rd</sup> Tuesday of each month**

- No tank tops, halter tops, or strapless tops (3 inch rule for strap applies)
- No mid-drift shirts
- Bermuda shorts are allowed-4" above the knee
- No sandals. Socks required with shoes.
- If wearing leggings, the top must be fingertip length for modesty.

**Boys and Girls-Other:**

**Clothing:** All clothing worn at SCS must follow our UNIFORM POLICY. The mandatory uniforms as outlined in the uniform policy must be worn each Friday for chapel and during other special days during the school year as designated by the staff or School Board. The parents of any student who is not in an approved SCS uniform will be notified to bring a uniform to school or to take their child home to put on a uniform before returning to class. Hats may not be worn indoors.

**All sweatshirts, sweaters and vests must be plain in the front-no logos (except for SCS) or writing on them, and must be navy, white, red or hunter green if worn in class.**

**Shoes: Shoes and socks must be worn at all times.**

- No heeled shoes are allowed. Soles must be flat bottomed, or less than ½" high.
- Sandals are not allowed.
- On P.E. Days: students must wear tennis shoes/sneakers to school. If not, they will not be allowed to participate in P.E. that day.
- **Straps on back of all shoes, with socks under them.**

**SCHOOL RULES**

**CHAPEL**

The chapel time should become a highlight of each week for the student as school assemblies will provide time for singing and listening to God's Word. These services will be held each Friday.

**CHURCH ATTENDANCE**

While we certainly cannot make church attendance a rule, we do strongly urge that all students attend church regularly. The Christian School is only an extension of the home and church. Church attendance is a vital part of our success with each student

## CONDUCT

Part of our ministry is to develop in the students the mind and image of Jesus Christ as demonstrated by the fruits of the Spirit. These traits, listed in Galations 5:22, are our standard of conduct for students. In the same way, as God desires to love His children and have them respond to Him, so we desire to have each student choose to do that which is right. Ideally, obedience to authority should be an act of will.

Students are expected to walk in the buildings, to use moderated voices, and to treat others with kindness and dignity.

- Any and all knives, guns and explosives are prohibited on the School campus. Bringing weapons will result in immediate expulsion.
- The following items will be prohibited on the school campus unless approved for class use: iPad, **cell phones**, smart watches, radios, roller skates, scooters, toys or sporting equipment, and hand-held games. Student cell phones **MAY NOT BE USED** during school hours. All phone calls to parents should be made by an adult staff member.

## STUDENT CONFERENCES

The principal is available during certain periods of the day to listen to student problems. You may call the office to schedule an appointment with the principal. Please be assured that the content of such conferences is kept in strict confidence. If a student reveals information that in the principal's opinion and discretion raises concerns for the safety and/or emotional stability of the student, that information may be revealed to appropriate officials and/or the parents.

## MAINTENANCE OF PROPERTY

Southport Christian belongs to God. The way our property is maintained will affect the school's testimony in the community. Each student, parent, and teacher is expected to help maintain the facilities God has provided for us. In the event of damage done through mischief or willful vandalism, the parent will be responsible for restitution.

### PROCEDURES TO FOLLOW FOR CONCERNS OR COMPLAINTS

*Requires parents to exhaust all avenues to resolve issues at the lowest level of authority.*

Based on the Matthew 18:15-18 principle, three practices to control conflict are required:

1. Concerns are directed immediately to the person/teacher who is the object of the complaint.
2. If someone insists on filing a complaint, it is required that it be in writing, with a copy given to the principal.
3. Before anyone reviews the complaint, allow the person to compose a written response to go with it.

## BIRTHDAYS

Students are welcome to bring in a birthday snack for the class on their birthday. This works well for lunch time, or snack time for PreK and K. A cake or cupcakes are sufficient.

Also, do not bring birthday invitations to school, unless every child in the class is invited. Thank you for your thoughtfulness and consideration.

## HOMEWORK

Students can expect some homework at grades K-5 on Monday, Tuesday and Thursday evenings (approximately 10-15 minutes per grade in school-e.g. 10-15 minutes for first grade, 20-30 for second grade, etc.) If a student is not diligent at completing required daily assignments, make-up work to be completed at home may be quite heavy. The Upper School may be assigned homework Monday – Thursday.

### LUNCH

Students are required to bring individually wrapped lunches. We encourage parents to provide nutritious lunches for the students- **NO SODA OR CANDY PERMITTED.**

All lunches must be sent to school in a lunch box. Parents should refrain from bringing lunches from fast food places, due to the importance of nutrition. **Refrain from microwaveable lunches. Too many students bringing them does not allow your child enough time to heat their lunch and eat it in the designated 30-minute lunch schedule.**

### PARENT – TEACHER COMMUNICATION

All elementary students will receive a class newsletter each week on Monday. It is VITAL that you read your child's newsletter each week to keep informed of classroom activities, projects, assignments and field trips. This is the main way teachers communicate weekly with their parents. The Upper School students will use their Daily Planner and online portal for assignments and test dates.

Also, you will receive a School newsletter every Friday. This will include school-wide activities, schedules and other important information. Please read this newsletter each week to stay informed about special events and schedules. It will be posted on the SCS social media sites and emailed to all parents.

### REPORT CARDS

Formal reports are sent home with students at the conclusion of each report period. Final report cards will be sent home. (See calendar for specific dates.) Each report period is approximately nine weeks in length.

### GRADING SCALES

Students will receive letter grades. Grades are also given for effort, conduct and work habits.

#### Kindergarten-Grade 2

O=Outstanding  
G=Good  
S=Satisfactory  
N=Needs Improvement

#### Grades 3-high school

A=100-90 Superior  
B=89-80 Above Average  
C=79-70 Average  
D=69-60 Passing  
F=Below 60 Failing

Conduct / Effort: O-Outstanding; G=Good; S=Satisfactory; N=Needs Improvement

Notice of Unsatisfactory Work

SCS has a "no surprise policy". Progress reports for 3<sup>rd</sup>-8<sup>th</sup> grade will be sent home mid-nine weeks to make parents aware of any issues.

### PROMOTIONS

Parents will be notified about progress and readiness for promotion. If there has not been adequate progress made by the fourth quarter, a conference will be held with the parents and the principal concerning possible:

1. Retention of the student
2. Summer tutoring options
3. Private tutoring
4. Dismissal to another school

**Any student absent for more than 10 school days during the school year will be evaluated for possible retention.**

### TESTING

Each spring, a nationally standardized achievement test will be administered in grades 1-12. All students receiving the NC Opportunity Scholarship must take the end of year test, as required by the state. Additional testing may be done when individual evaluation is necessary. Parents will receive notification prior to the administration of all standardized or individual testing and will receive the results of all such testing.

### MIDDLE SCHOOL UNIFORM DRESS CODE

All students should be dressed in a neat, clean and presentable manner. Clothing should not be too tight or too big/baggy. Extremes in hairstyles will not be permitted. Students are required to have their shirts tucked-in and shoelaces tied. Should a child's dress or grooming be in violation of the dress code, a notice explaining the violation will be sent home to the parents. No visible artificial tattoos, no face piercings, heavy make-up, or multicolored dyed hair.

#### **Boys: Middle and High School**

**Hair:** Hair is to be clean, styled neatly out of the eyes and at **collar length or shorter.. NO Spiked Mohawk styles are allowed.** Styles that draw undue attention to the wearer are not acceptable. Boys are not permitted to wear earrings.

#### **Girls: Middle and High School**

**Hair:** Hair is to be clean and neatly cut. Hair style or coloring that draws undue attention to the wearer is not acceptable. **Long hair should be worn in a ponytail on PE days. Please wear shorts underneath dresses and skirts.**

**Make-up:** Heavy make-up is not permissible at SCS, this includes false fingernails.

#### **Dress Code Offenses Procedure:**

- 1. Dress Code offense notice will be sent home.**
- 2. Parent will be called to bring in uniform change of clothes.**
- 3. The student will be sent home for the day, or required to change at school.**

**SHIRTS:** White, gray heather, maize (yellow), red, navy, and evergreen polo shirts and Turtlenecks. Short and long sleeved. School "custom logo" t-shirts are also allowed

Monday – Thursday.

**SLACKS, SHORTS, SKORTS, SKIRTS:** Navy and khaki. No Cargo styles OR Capri pants.

Please note that length of skirts, shorts, and skorts must be at least fingertip length.

#### **Chapel Uniform**

**Boys:** Hunter/Evergreen polo shirt and khaki shorts or slacks from Land's End.

**Girls:** Hunter/Evergreen polo shirt.  
"Hunter/Classic Navy Plaid" from Lands End OR **\*Solid navy** skort or skirt. **MUST BE FROM LAND'S END.**

**Note:** Girls may wear khaki pants on Fridays, December 1 – March 31 due to cold weather.

**All Middle School students need to have a plain white shirt and black pants/skirt for all MS performances. These need to be available by September of each year.**

**Socks and Tights:** Must be solid-navy, white, evergreen/hunter green, black or gray.

**PE UNIFORM: 4<sup>th</sup> – High School**

**Shoes:** Must wear tennis shoes to participate.

**MIDDLE SCHOOL:**

**PE Shirt:** Athletic Tee: Gray school logo t-shirt ordered through the SCS School Store.

**PE Shorts:** Boys/Girls Athletic Shorts: Athletic logo-shorts ordered through the SCS School Store.

**PE 4<sup>th</sup> & 5<sup>th</sup> Grade:** Gray school logo t-shirt and black/navy athletic finger-tip length.

**Girls' hair:** Long hair must be pulled back in ponytail.

**MIDDLE SCHOOL:**

**All sweatshirts for worn inside classroom must be an SCS sweatshirts ONLY.**

**High School Dress Code**

Goals: To promote modesty, neatness and a culture of learning and growth. No visible tattoos, no face piercings, heavy make-up, or multicolored dyed hair.

**Tops:**

With the exception of approved school issued t-shirts, students must wear a garment with sleeves. This is whether a shirt, blouse or dress.

The garment can be any color or pattern, but cannot be see-through.

Midriffs may not show.

Shirts and dresses with buttons must be buttoned to cover undergarments, including camisoles.

Shirts worn with leggings must be fingertip length.

Sweatshirts, hoodies and jackets are allowed over the sleeved garment or school t-shirts.

Logos and designs are allowed on shirts. No inappropriate wording or graphics are permitted on clothing.

**Bottoms:**

Any color and patterned bottom is acceptable.

Shorts, pants, capris, etc. must have an inseam of at least fingertip length.

Athletic shorts, and sweatpants are not permissible.

Dresses, tunics and skirts must be fingertip length, even when wearing tights or leggings.

Jeans are allowed. **They cannot have excessive holes or holes above the knee.**

Sleeveless style dresses are only permitted with a sweater or jacket.

Chapel: Wear appropriate clothing for Chapel Services. No holes in jeans allowed on Fridays.

Any type of shoe is permitted with the exception of bedroom slippers. Heels may not exceed 2".

Hats are permitted for High School students, except for during Chapel and school assemblies in the Sanctuary, and at teachers' discretion.

The SCS staff administration reserves the right to have any student change his or her clothing, jewelry, hairstyle, etc. if it is distraction or is deemed immodest.

**Middle and High School Cell Phone Policy**

Middle School – All cellphones are to be turned off and placed in their homeroom's cellphone basket until dismissal. They are to remain turned off until in their vehicle after dismissal.

High School – All cellphones should be turned off and kept in their backpacks, unless otherwise given permission by their teacher.



### **Middle School Make-up Work Policy**

#### **Classwork/Homework**

- Students should be given two days for each single day absent and one additional day for each additional day absent to complete and submit make-up work. For instance, if a student is out on a Monday, they would have until Wednesday to submit completed work. If they were absent for two consecutive days (Monday and Tuesday), they would have until Friday to submit their work. *At the teacher's discretion, these times can be extended.*
- If a student is out for a week or more for a preplanned period of time (trip/vacation), the student has until the following Friday after they return to school to turn in all completed make-up work. *This time period can be extended at the discretion of the teacher.*

#### **Tests and Quizzes:**

- If a student misses a test or quiz that was scheduled prior to their absence, they are required (at the teacher's discretion) to make it up the day they return to school. Exceptions would be for cases where the student was absent for several days of class instruction that is required for success on the test or quiz. In such cases, the student should be given time to get the missed notes and instruction to prepare for the test/quiz. The appropriate amount of time needed is up to the discretion of the teacher but should be no less than the make-up time required for classwork/homework.
- If a student is absent on the day a test or quiz is given, and they were absent during the instruction and notification of the date of the test or quiz, the make-up test or quiz should be given in accordance with the policy for make-up classwork assignments.
- If a student misses a pop quiz due to an absence, they should complete the make-up quiz the day they return to school. *At the discretion of the teacher, this may be extended.*

#### **Projects and Essays:**

- Projects and papers that are assigned with a future due date are expected to be turned in on that due date regardless of whether or not the student is present at school. *(Exceptions may include emergency medical issues or an unexpected emergency requiring a student to leave town. These extenuating circumstances will be dealt with on an individual basis and at the discretion of the teacher.)*

***\*\*All students should be given equal opportunity to make-up missed assignments, tests, and quizzes, regardless of the reason for their absence. While we encourage our students to attend school regularly for their own success, it has always been our policy and mission to support healthy, well-rounded students of strong character. We do not always know what is going on in the lives and families of our students, and we want SCS to be a loving and encouraging environment for them during the time we have with them.***

### **High School Make-up Work Policy**

At Southport Christian School, we understand that regular school attendance is essential for student success in school and later in life. Attendance is a building block for lifelong habits of accountability and achievement. As Paul says in Colossians 3:23 "Whatever you do, work heartily, as for the Lord and not for men." It is our mission to support healthy, well-rounded students of strong character.

- Students are allowed up to ten (10) school day absences per semester.
- After ten absences, one grade point will be deducted from the student's overall semester grade for each additional absence. This will be done at the end of the semester and will occur in each class that the student is over the ten-absence mark.
- Excessive tardiness also impacts classroom learning and is a disruption. Five (5) tardies in a class will be counted as one (1) absence.
- An email with a warning will be sent by the teacher to student and parents when a student has reached five (5) absences, then eight (8) absences, and again after ten (10) absences. Parents will also be notified when a student has reached five (5) tardies and an absence will be recorded in the gradebook system.
- Grade point deduction will not happen until the end of the semester.
- Students will be responsible for getting any missed assignments from the teacher. Students will also be responsible for completing the make-up work in a timely manner.
- Students will be given two days for each single day absent and one additional day for each additional day absent. At the teacher's discretion, these times may be extended.
- If a student is out for a week or more for a preplanned period of time, the student has until the following Friday after he or she returns to school to turn in all completed make-up work. If a student misses a test or quiz that was scheduled prior to their absence, they are required to make it up the day they return to school. Projects and papers that are assigned with a future date are expected to be turned in on the due date regardless of whether or not the student is present at school. Exceptions may include emergency medical issues or an unexpected emergency, requiring the student to leave town.



Southport Christian School (SCS) does not discriminate on the basis of race, color, national and ethnic origin in administration of its educational policies, admissions policies, scholarship and other administered programs.

SCS is a member of the Association of Christian School International (ACSI).

*Southport Christian School reserves the right to add, delete, or revise any statements in this handbook at any time during the school year.*

## SCS School Calendar

### 2025-2026 School Year

#### August

26 1<sup>st</sup> Day of School

#### September

1 NO SCHOOL-Labor Day  
26 NO SCHOOL-Parent/Teacher Conferences

#### October

16 End of 1<sup>st</sup> marking period  
17-20 NO SCHOOL-Fall Break

#### November

7 Report Cards Go Home  
11 NO SCHOOL-Veterans Day  
24-28 NO SCHOOL-Happy Thanksgiving

#### December

19 Last Day of School  
End of 2<sup>nd</sup> marking period  
Christmas Break begins

#### January

6 School Reopens  
9 Report Cards Go Home  
19 NO SCHOOL-Martin Luther King, Jr. Day

#### February

16 NO SCHOOL-Presidents' Day

#### March

2 NO SCHOOL-Staff Workday  
6 End of 3<sup>rd</sup> marking period  
13 Report Cards Go Home

#### April

3 NO SCHOOL-Good Friday  
6-10 Spring Break

#### May

4-8 Testing 1<sup>st</sup>-12<sup>th</sup>  
15 NO SCHOOL-Staff Workday  
22 Senior Graduation  
25 NO SCHOOL-Memorial Day  
27 PreK Graduation  
Last Day of School preschool  
28 Last Day of School-Early dismissal  
5<sup>th</sup> & 8<sup>th</sup> Grade Graduation