

Ministry Title: Next Steps Minister

Department: Adult Ministry

Location: Bachelor Creek Church of Christ

Reports to: Lead Minister

Classification: Full-time

Job Description and Responsibilities:

PURPOSE:

The Next Steps Minister is responsible for the development and implementation of the vision and strategic elements for adult growth at BCCC. Specifically the Next Steps minister is responsible for creating clear and strategic steps for community, service, and disciple replication. All programs, activities and educational aspects related to Next Steps is for the sole purpose of growing people in Christ through assimilation into the designated growth areas.

COMPETENCIES & EXPECTATIONS:

- A love for Jesus and others, with an honest self-awareness about strengths, weaknesses, and a daily need of grace that comes from regular communion with Christ.
- A ministry that flows out of one's regular worship of God, not driven by philosophy but authenticity
- A passion for seeing people come to faith in Christ and leading their growth in the Christian faith
- The ability to fully embrace the vision, mission, and core values of Bachelor Creek
- Proven competency in administration
- Reliable, trustworthy, self-starter, and excellent at following through on details
- Possess the ability to innovate and create while adapting to growth and change
- Possess the ability to use appropriate judgment, discretion, sensitivity, and confidentiality
- Proven leadership skills in collaboration and cooperation with a team
- Possessing strong interpersonal skills with the ability to engage in healthy, motivating relationships with supervisors, coworkers, and volunteers.
- Ability to develop and effectively communicate and execute a plan of action for your ministry
- Proven ability to achieve results
- Be a positive and Christ-like presence in our church and community

ESSENTIAL JOB FUNCTIONS:

- Develop, articulate and implement the vision for a next steps process in collaboration with the Lead Minister & Elders
- Articulate and implement a plan for group life at BCCC. This includes, resourcing, leading, and encouraging group life leaders and recruiting group life members.
- Develop and implement a discipleship replication program
- Availability to preach on Sunday mornings as needed
- Conduct regular BCCC 101 and other classes with the Connections minister
- Collaborate with the Connections minister to identify gifts/talents/areas of potential service for BCCC adults
- Articulate and implement a system of identifying and utilizing lay people in areas of service at BCCC and process feedback from ministry leaders concerning volunteers.
- Responsible for Next Steps budget and financial oversight and yearly ministerial goals
- Work with BCCC communications director to inform the church of next steps opportunities
- Provide pastoral care and encouragement for BCCC members as needed
- Other duties as assigned

EDUCATION & EXPERIENCE:

- Bachelor's Degree in Bible/Ministry required
- Minimum of 3 years commensurate experience preferred.

RELATIONSHIPS:

- Reports to Lead Minister
- Supervises and directs all volunteers in given ministry
- Works closely with all areas of ministries within Bachelor Creek Church of Christ so that we ALL succeed.