

FIRST UNITED PRESBYTERIAN CHURCH

EQUIPPING TEAM

MINISTRY DESCRIPTION



“We have gifts that differ according to the grace given to us: prophecy, in proportion to faith; ministry, in ministering; the teacher, in teaching; the exhorter, in exhortation; the giver, in generosity; the leader, in diligence; the compassionate, in cheerfulness.” Romans 12:6-8

Objective: *You will help FUPC to glorify God through meaningful worship, active discipleship, faithful service, and nurturing fellowship by helping each individual discover his or her unique gifts for serving God's Kingdom and connect him or her to church and community ministries with roles that require those gifts.*

Result #1: Maintain Ministry Descriptions for Each Ministry Position: Work with staff, committee leaders and ministry volunteers themselves to update each job description annually. Base each job description on a template that includes:

- how the position contributes to the church's mission
- time commitment and schedule
- Responsibilities
- gifts and skills and other factors tracked by your "discovery tool" below
- team leader
- training required

Result #2: Develop a Tracking Process to record who is serving in which ministries. The updated ACS/Realm database will be used.

Result #3: Explain the Equipping Process and Distribute the Equipping Survey to help individuals learn how they are wired for ministry. Dissemination of surveys and information is done by visiting new member classes, life groups, and various congregation outreach.

Result #4: Facilitate the Matching Process of Individuals to Church and Community Ministries by gracefully taking advantage of the Tracking Process and Equipping Survey and connecting them with a an Equipping Guide to take them to the next step in their spiritual journey of exploring their God-given gifts.

Result #5: Promote and Educate the congregation on various ministry opportunities through creative means of communication and advertisement.

Result #6: Support committees and leadership of the church through providing resources, guidance, and encouragement as they continue to do ministry in the church,

Team Composition (number): 3-5 including the (staff) Director of Equipping and at least one person from the Nominating Committee. Sub-teams might be developed to accomplish particular tasks.

Time Commitment: Attend a monthly meeting of approximately 90 minutes, plus approximately two hours of "homework" between each meeting.

Special Talents and Skills Preferred: Organization, Technology, Communication, and Presentation Design

Spiritual Gifts: Any of the following: Administration, Discernment, Exhortation, Apostleship, and Faith

Support and Accountability: The Chairperson of Equipping and the Director of Equipping

Resources and Training Provided: A timeline has been created and used to guide our monthly tasks.

Requirement: Has completed the Equipping Process themselves

Thank you for considering this important ministry.

Revised 1/2020