

# FIRST UNITED PRESBYTERIAN CHURCH

## HANGING OF THE GREENS

### MINISTRY DESCRIPTION



**Objective:** *You will help FUPC to glorify God through service and help. This behind the scenes by volunteers who decorate the Chapel and Sanctuary for Advent.*

**Result 1:** Fellowship is generated during this all-generational Hanging of the Greens held the Saturday before the first Sunday of Advent.

**Result 2:** This is the first step on our walk to Bethlehem each year at FUPC.

**Result 3:** A small team checks the inventory of decorations in October and needed materials are purchased if funds are available.

**Result 4:** Team leaders are selected and their team responsibilities are shared. Teams are: Advance, Bow, Chapel, Kitchen, Nativity, Outside, Outside Crèche, Roping, Swags, Tree, Wreaths, Individuals can serve as photographers, runners, or spotters. If needed, a babysitter is hired.

**Result 5:** Notices of the event are prepared by the event manager and appear in *the Steeple*, Sunday Bulletins, and e-Weekly.

**Result 6:** At 10:00 A.M. a sign-up sheet divides the workers into teams. The event manager introduces the team leaders after prayer and work begins. When a job is finished a team can be redirected to another task. Upon completion, a meal is shared that has been prepared by the kitchen team.

**Result 7:** The event manager will draft a report on the event with suggestions for improvements for next year.

**Result 8:** A shortened after event report will be published in *the Steeple* and thank you notes will be sent to all participants.

**Team Composition (number):** Thirty (30)+.

**Time Commitment:** One (1) hour per week for event manager, one (1) hour for team leaders before the event, and two to three (2 to 3) hours for all participants on the day of Hanging of the Greens.

**Special Talents and Skills Preferred:** The ability to work with their hands, ladders, fishing lines, and various tools will help. Some will need to be able to compare how wreaths, swags, or garland look or if they need to be improved by moving the branches.

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## MINISTRY DESCRIPTION

**Spiritual Gifts:** Administration, Artistic Expression, Discernment, Helps, Hospitality, Leadership, Teaching.

**Support and Accountability:** The Worship Committee and Church members who have helped with this ministry in previous years.

**Resources and Training Provided:** A bow workshop should be held once a year in the evening. Electronic files are available with work assignments, team responsibilities, and reports of previous Hanging of the Greens.

*Thank you for considering this important ministry.*