

FIRST UNITED PRESBYTERIAN CHURCH

BOARD PRESIDENT

MINISTRY DESCRIPTION



Objective: *You will help FUPC to glorify God through active discipleship and faithful service by helping to ensure that all facilities of the Church, including all parts of the building as well as the outside grounds and structures, are maintained in a safe, efficient manner and within the constraints of the operating budget.*

Result 1: The Board of Trustees is called to meet the Monday before the second Tuesday of each month, or more often if emergencies arise, to review the status of ongoing activities and to discuss and plan new standards for maintaining the Church facilities.

Result 2: The responsibilities for the various facilities and equipment throughout the Church building and surrounding grounds are distributed equitably among the Board Members in keeping with their individual gifts and talents as much as possible.

Result 3: A report of the activities of the Board is provided at least monthly to the Session through both written Minutes of the meeting and an in-person briefing by a Board representative at the scheduled meetings of the Session.

Result 4: The Board keeps accurate records of all expenses and remains within its budgetary limitations. Whenever unforeseen emergencies arise, accurate estimates for repairs or corrective actions are developed and presented to the Session for a funding decision.

Team Composition (number): One (1) volunteer.

Time Commitment: Four (4) to five (5) hours per month.

Special Talents and Skills Preferred: Management skills; sound judgment; friendliness; outgoing personality; experience working with volunteers. An installed Trustee must fill this position.

Spiritual Gifts: Administration.

Support and Accountability: Session members and Senior Pastor (Head of Staff).

Resources and Training Provided: The previous Board President will provide guidance; experience as a Board Member is beneficial.

Thank you for considering this important ministry.