

For Office Use Only
Ministry Director

Church Office



IBC CHILDREN'S MINISTRY APPLICATION – **ADULTS** (18 YEARS +)
INDEPENDENT BIBLE CHURCH
(CONFIDENTIAL)

PURPOSE: This application is to be completed by all individuals involved in the supervision and or custody of minors. This is used by *Independent Bible Church* to help promote a safe environment for kids who participate in our ministries.

Please answer each question, understanding that consistent with relevant law, the information on this application will not be disclosed to unauthorized persons. (More space is provided on page 5 if needed to answer any of these questions).

PART 1: PERSONAL INFORMATION Please Print

Email _____

Your full name _____ Date of birth ___ / ___ / ___ today's Date _____

Have you used any other names? Yes ___ No ___ If yes, please list complete name(s) and approximate dates of use on additional sheet provided.

Address _____ City _____ State _____ Zip _____

Home Phone _____ Work Phone _____ Cell Phone _____

Desired ministry: Nursery ___ Sunday School ___ Children's Church ___ AWANA ___ Other _____

Specific role or position desired? _____

Are you presently: Single ___ Married ___ Widowed ___ Divorced ___ If divorced, please provide a brief explanation.

Do you have children? No ___ Yes ___ Names and ages: _____

Have you placed your trust in Christ and committed yourself to knowing, loving and following Him? _____
Briefly share the story of your relationship with God (past and current): _____

Briefly describe the reasons you desire to work with children in our ministry at I.B.C.: _____

PART 2: CHURCH CONNECTION

1. How long have you been attending IBC? _____ Are you a participating member? _____

2. Have you completed the Personal Orientation for Ministry Workshop at IBC? __ No __ Yes

Date (approx. mo/yr): _____

3. Have you completed the Membership Class at IBC? __ No __ Yes Date (approx. mo/yr): _____

4. If you've come to IBC recently, please list any churches faithfully attended the last 3 years:

Church

City & State & Phone

5. Please list any previous work you've done with children (church and non-church), as well as any ministries you've been involved with here at IBC:

Organization/Ministry

Type of Work/Ministry

Contact Person & Phone

PART 3: PERSONAL PROFILE

1. **Style** (check one each):

a. __ More relational than task

__ More task than relational

b. __ More organized than unstructured

__ More unstructured than organized

2. **Temperament** (circle any that reflect your personality): Goal oriented, aggressive, consistent, outgoing, reserved, people person, detail person, thinker, up front leader, behind the scenes helper, team player, work great alone, laid back, focused, organized, flexible, prefer variety, prefer routine, patient, loyal, structured, energetic, listener, risk taker, compassionate, sensitive...

3. **Giftedness** (circle any that pertain to you): Administration, apostleship, counselor, craftsman, creative communication, discernment, encouragement, evangelism, giving, helping, hospitality, intercession (faithfully prays for others), leadership, prophecy, shepherding, teaching, mercy.

4. **Social Habits:** Do you now drink alcoholic beverages? __ No __ Yes Do you now smoke? __ No __ Yes

Would you be willing to give up any social habit that might lessen your ministry effectiveness? _____

What are your views on the marriage covenant, and are you living consistently with those views? _____

PART 4: PERSONAL HISTORY-While we believe in the power of Christ to change lives, our first concern is for the children. The questions below are essential in helping to protect the children, as well as providing the opportunity for greater maturity and faithfulness for the adults desiring to be involved with Children's Ministry. If answering yes to any of the questions below, please explain on the additional sheet provided.

- Yes No Have you ever been arrested, convicted or pleaded guilty to a crime?
- Yes No Have you ever been accused, charged, or committed any act of neglecting, abuse, molesting or having sexual relations with any minor?
- Yes No Have you had any homosexual experiences?
- Yes No Have you ever been treated for a psychiatric disorder?
- Yes No Have you ever struggled with drugs, alcohol, or pornography; or has anyone ever suggested that you may have a problem with any of these issues?
- Yes No Is there any circumstance or pattern in your life (past or present) that would make it inappropriate for you to serve with minors or would compromise the integrity of IBC?

PART 5: REFERENCES-List the names and addresses of at least three people not related to you, who have definite knowledge of your character and/or experience with students.

1. Independent Bible Church reference:

Ministry Leader _____ Length of time known _____
Home Phone (____) _____ Work Phone (____) _____

Address	City	State	Zip
---------	------	-------	-----

2. Previous church references (if applicable): Church _____

Ministry Leader _____ Length of time known _____
Home Phone (____) _____ Work Phone (____) _____

Address	City	State	Zip
---------	------	-------	-----

3. Employment reference Company _____

Supervisor _____ Length of time known _____
Home Phone (____) _____ Work Phone (____) _____

Address	City	State	Zip
---------	------	-------	-----

4. Other reference: Nature of the relationship: _____

Home Phone (____) _____ Work Phone (____) _____

Address _____ City _____ State _____ Zip _____

PART 6: AUTHORIZATION

I hereby authorize all employers, organizations, churches, and other entities and persons identified in this application to release any information contained in their files or records concerning me.

In consideration of the receipt and evaluation of this application by Independent Bible Church (IBC), I hereby release IBC and any individual, church, youth organization, charity, employer, reference, or any other person or organization, including record custodians, both collectively and individually, from any and all liability for damages of whatever kind or nature which may at any time result to me, my heirs, or family on account of compliance or any attempts to comply with this authorization. I waive any right that I may have to inspect any information provided about me by any person or organization identified by me in this application I HAVE CAREFULLY READ THE FOREGOING RELEASE AND KNOW THE CONTENTS THEREOF, AND I SIGN THIS RELEASE OF MY OWN FREE ACT.

I understand and agree that it is critical to the mission and ministry of IBC that all employees and volunteers conform to the highest standard of safety, interpersonal conduct, and sexual morality. I affirm that I will strictly comply with IBC's Ministry policies and procedures, including those concerning children's safety and protection, sexual abuse and misconduct and interpersonal relationships. I understand and agree that failure by me to abide by such policies and procedures may result in my immediate dismissal, or disciplinary action, all at the discretion of the church.

My responses above are truthful and accurate. I understand and agree that if they are not truthful and accurate, IBC may determine that I am no longer qualified to be associated with its ministries as a church employee or volunteer in any capacity.

Applicant's signature _____ Date ____/____/____

Witness _____ Date ____/____/____

Parent Signature (if applicant is a minor) _____ Date ____/____/____

ADDITIONAL EXPLANATIONS

(if necessary)

PART 1: PERSONAL INFORMATION

PART 2: CHURCH AND MINISTRY INFORMATION

PART 3: PERSONAL PROFILE

PART 4: PERSONAL HISTORY



IBC & OCS Background Check Release Authorization (18 years +)

I, _____
Last Name First Name Middle Name

Current Address Dates Lived Here

Addresses for the Past Seven Years (include street, city, state, zip code) Dates of Residence:

Date of Birth Other Names Used (including maiden name) Years Used

Social Security Number Driver's License # State

Email Address: _____ **Phone Number:** _____

I do hereby authorize verification of all information in my ministry application from all sources of employment, education, motor vehicle, financial history, criminal history, personal character, and worker's compensation records in accordance with ADA, labor and wage records, etc., or any part thereof, and authorize any duly authorized agent of Independent Bible Church (IBC), to obtain, whether the said records are public or private, and including those which may be deemed to be privileged or confidential in nature and I release all persons from liability or account of such disclosures. Information appearing on this Authorization will be used exclusively by IBC for identification purposes and for the release information which will be considered in determining any suitability for ministry. I certify that I have made true, correct, and complete answers and statements on my application. I agree to provide additional information that may be requested to process my ministry application. I authorize without reservation, any party or agency contacted by IBC to furnish the above-mentioned information. This authorization is valid during the course of my ministry service at IBC.

I hereby do ___ do not ___ authorize you to contact my current employer for Employment and Reference Verifications. (This will authorize immediate inquiries to the Human Resources Department and to any listed supervisors or references in the reference section of your application.)

I have the right to make a request to IBC and Trusted Employees, upon proper identification, to request the nature and substance of all information in its files on me at the time of my request, including sources of information, and the recipients of any reports on me which IBC and Trusted Employees has previously furnished within the two-year period preceding my request.

I certify that all of elements of the personal data I have provided are true, accurate and complete. I understand and agree that any omission, false statement, misleading statement, or answer made by me on my application and in any interviews will be sufficient grounds for rejection or discharge from ministry.

Printed Name

Applicant Signature

Date



Independent Bible Church of Port Angeles PHOTO RELEASE

For good and valuable consideration, the receipt of which is hereby acknowledged, I, _____, hereby grant Independent Bible Church permission to use my likeness in a photograph in any and all of its publications, including but not limited to all of Independent Bible Church's printed and digital publications. I understand and agree that any photograph using my likeness will become property of Independent Bible Church and will not be returned.

I acknowledge that since my participation with Independent Bible Church is voluntary, I will receive no financial compensation.

I hereby irrevocably authorize Independent Bible Church to edit, alter, copy, exhibit, publish or distribute this photo for purposes of publicizing Independent Bible Church's programs or for any other related, lawful purpose. In addition, I waive the right to inspect or approve the finished product, including written or electronic copy, wherein my likeness appears. Additionally, I waive any right to royalties or other compensation arising or related to the use of the photograph.

I hereby hold harmless and release and forever discharge Independent Bible Church from all claims, demands, and causes of action which I, my heirs, representatives, executors, administrators, or any other persons acting on my behalf or on behalf of my estate have or may have by reason of this authorization.

Printed Name: _____ Date: _____

Signature: _____

Signature: _____
Signature of guardian if under 18 years of age