



# Youth Staff Application

Thank you for taking the opportunity to share yourself with us. We want you to know that the following information is confidential and only shared with appropriate professional church staff as necessary.

## General Information

Name: \_\_\_\_\_ Date: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ Zip: \_\_\_\_\_ Home Phone: \_\_\_\_\_

Cell Phone (optional): \_\_\_\_\_ Date of Birth: \_\_\_\_\_

Occupation/Employer: \_\_\_\_\_ E-mail: \_\_\_\_\_

Work status:            Part Time            Full Time            Student

Marital status:        Single                    Married                Divorced

### Education:

High School: \_\_\_\_\_ Year graduated: \_\_\_\_\_

College/Trade School: \_\_\_\_\_ Year graduated: \_\_\_\_\_

Degree/Major/Minor: \_\_\_\_\_

Other Education (formal or informal): \_\_\_\_\_

## References

Our goal is to get to know those working on our youth staff the best we possibly can. To better help us with this goal, please provide us with two personal references for us to contact that can attest to your character and personality. All information will be held in confidence and only shared with those who need to know.

### Reference #1:

Name: \_\_\_\_\_ Relationship: \_\_\_\_\_

How long have you known this person: \_\_\_\_\_ Phone: \_\_\_\_\_

### Reference #2:

Name: \_\_\_\_\_ Relationship: \_\_\_\_\_

How long have you known this person: \_\_\_\_\_ Phone: \_\_\_\_\_

## **Personal Information**

Please write a brief testimony about how you became a Christian:

Please briefly write about significant events in your life which have impacted you walk with Christ:

How would you describe your spiritual walk now?

Are you accountable to someone else for your spiritual walk? Describe.

Are there any special issues or concerns happening in your life right now that would have an impact in your commitment and involvement in the youth ministry (e.g., relationships, other commitments, etc.)

## Legal/Lifestyle Concerns

In caring for students, we believe it is our responsibility to seek an adult staff that is able to provide healthy, safe, and nurturing relationships. Please answer the following questions accordingly. Any special concerns can be discussed individually with the Youth Pastor.

Are you using illegal drugs?            Yes    No

Have you ever gone through treatment for alcohol or drug use?    Yes        No

If yes, please describe.

What is your view on drinking alcohol?

Have you ever been arrested and/or convicted of a crime? If yes, please describe.

Have you had any sexual relations with any minor after you became an adult?

Yes    No

Have you ever been accused of or convicted of any form of child abuse? If yes, please describe:

Have you ever been a victim of any form of child abuse?            Yes    No

If yes, would you like to discuss this matter with a pastor or counselor?

Yes    No

## **SOME PERSONAL IMPUT**

### **SPIRITUAL GIFTS**

What spiritual gifts do you feel you have, and how would you like to use them in this youth ministry?

### **HEART**

It brings me great joy to (e.g., have a good talk with a friend, play basketball...):

1.

2.

3.

### **ABILITIES**

The following are my strongest skills (e.g., drama, writing, speaking, artistic, video making, computers, counseling, fixing things, designing, administrative, accounting, explaining athletics, music):

1.

2.

3.



What other ministry/church experiences have you been involved in?

Why do you want to work with the youth ministry?

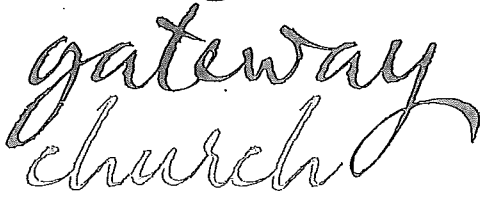
What are some of your expectations of the youth ministry and staff?

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I understand that the information contained in this application is correct to the best of my knowledge. I, undersigned, give my authorization to Gateway Community Church to release any and all records or information relating to working with minors. I also understand that the personal information will be held confidential by the professional church staff.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

# Background Check for Ministry at



Every individual desiring to work with children and youth within Gateway's ministry programs is required to authorize and pass a criminal history background check. Please complete the entire form and return to your ministry supervisor who will process this information confidentially with the Associate Pastor.

First Name: \_\_\_\_\_ Middle: \_\_\_\_\_ Last: \_\_\_\_\_

Current Address: \_\_\_\_\_

Today's date: \_\_\_\_\_ Birth date: \_\_\_\_\_ S.S. # \_\_\_\_\_

How long have you been attending Gateway Community Church \_\_\_\_\_ years \_\_\_\_\_ months

Please list your addresses for the past seven years other than your current address listed above:

_____	address	_____	dates
_____	address	_____	dates
_____	address	_____	dates

Please write "yes" or "no" to each of the following questions. Have you ever been:

- \_\_\_\_\_ convicted of any crime against children or other persons?
- \_\_\_\_\_ convicted of crimes relating to financial exploitation if the victim was a vulnerable adult?
- \_\_\_\_\_ convicted of crimes related to drugs as defined in RCW 43.43.830?
- \_\_\_\_\_ found in any dependency action under RCW 13.34.040 to have sexually assaulted or exploited any minor or to have physically abused any minor?
- \_\_\_\_\_ found by a court in a domestic relations proceeding under Title 26 RCW to have sexually abused or exploited any minor or to have physically abused any minor?
- \_\_\_\_\_ found in any disciplinary board final decision to have sexually or physically abused or exploited any minor, developmentally disabled person, or vulnerable adult?
- \_\_\_\_\_ found by a court in a protection proceeding under chapter 74.34 RCW, to have abused or financially exploited a vulnerable adult?

I understand that Gateway Community Church will verify the accuracy of my responses with the Washington State Patrol as provided by the Revised Code of Washington (RCW) 43.43.830-.845. Furthermore I authorize IntelliCorp Records Inc, on behalf of Gateway Community Church, to obtain a national criminal background check whether said records are public or private, and including those which may be deemed to be privileged or confidential in nature and I release all persons from liability on account of such disclosures. Information appearing on this authorization form will be used exclusively by Gateway Community Church, The Washington State Patrol and IntelliCorp Records Inc. for identification purposes and for the release information which will be considered in determining any suitability for the position for which I am applying. I understand that I have the right to make a request to IntelliCorp Record, Inc, upon proper identification, the nature and substance of all information in its files on me at the time of my request, including sources of information, and the recipients of any reports on me which IntelliCorp Records, Inc has previously furnished within the two year period preceding my request. I understand and agree that any omission, false statement, misleading statement, or answer made by me on my application or any supplements to it and in any interviews will be sufficient grounds for rejection of my application or the discharge from my position. Should my application be accepted, I agree to be bound by the Articles and by-laws and policies of Gateway Community Church, and to refrain from unscriptural conduct in the performance of my services on behalf of the church.

Applicant signature: \_\_\_\_\_ Date: \_\_\_\_\_

Please provide at least two personal references:

Reference Name _____	Phone _____	Contact date _____
Reference Name _____	Phone _____	Contact date _____
Reference Name _____	Phone _____	Contact date _____

Supervisor Reference contacts completed by \_\_\_\_\_

Background Check completed by \_\_\_\_\_ Date \_\_\_\_\_



# Gateway Student Ministries

Youth Staff Commitment Form - School Year 2010-11

## Youth Staff Requirements:

- I acknowledge the Lordship of Jesus Christ in my life and have a personal relationship with him. I am seeking to follow Jesus and submit my life to his leading.
- I have completed Discovery 101
- I am a member of Gateway (or am pursuing membership...this includes baptism)
- I have completed the Youth Staff Application and the Background Check (requires that you have regularly attended Gateway Community Church for at least 90 days.)

*(Note: Multnomah Bible College students are not required to be members of Gateway Community Church to be involved with the youth ministry. The Discovery 101 class is strongly recommended.)*

### **I will do my best to be "Faithful To God"**

- Commitment to weekly prayer for the students and leadership in the youth ministry.
- Commitment to personal spiritual growth. Being in God's word and in prayer consistently is important to the health of any person's ministry to others for the sake of Christ. Consistent attendance of one of Gateway's Weekend Worship Services is required. It is also highly recommended that members of the youth staff find a small group experience to consistently be committed to. (CCL, Grow Groups, or informal groups with other youth staff members.)
- Remember that Christ is always the leader of the Student Ministry. All things should be done to glorify the Christ and at His direction. Personal agendas will not be tolerated.
- Your words reflect your heart. Your words should be positive towards the students and staff. Arguments and disagreements should be taken care of quickly, privately, and with the attitude of love and correction.
- Remember that you are a spiritual leader and an example of Christ to the youth. We are to seek to model Christ in conduct and servanthood. Our actions should glorify God at all times, even when not in direct contact with the students. However, it is appropriate to assume that all individuals are at different levels in the process of sanctification.
- As staff, you have an opportunity to teach others about conduct and love by your example. Be careful of your words. Refrain from telling jokes or stories that degrade those of different race, gender, nationality, denomination, etc.

### **I will do my best to be "Available For Ministry"**

- Consistent attendance at a one of Gateway's Weekend Worship Services.
- Attendance at a weekly program as agreed upon with the youth pastor and marked below:
  - Wednesday Nights Table Leader: (Wednesday, 6:30 – 9:00 PM, or as needed to accomplish your duties)
  - Small Group Leader: (Sunday, 6:00 – 9:00 PM) & Wednesday Nights when possible
  - CCL Team
  - Other: \_\_\_\_\_
- Consistent contacting of students outside of your program as is suitable for your particular role.
- Commitment to serve: September thru May (or as agreed upon with the youth pastor)
- Appropriate notification (Youth Pastor, house leader, etc.) when attendance of a weekly event is not possible.
- I will check my e-mail weekly and do my best to be informed regarding upcoming youth ministry events. I will be on time for my ministry commitments.

### **I will do my best to be "Teachable in Ministry"**

- Attendance at the monthly staff meeting: (Monday, October 12<sup>th</sup>, 7:00 – 9:30 PM...Typically the 2<sup>nd</sup> Monday of each month)
- Attendance at the Staff Retreats (Fall Retreat: November 6-8, Lincoln City, Oregon)
- It is encouraged that you read the first 5 chapters: "Your First Two Years In Youth Ministry" (Doug Fields), another helpful book: "Hurt", (Dr. Chap Clark)

### Other Expectations

- Never be alone in a vehicle, room, home, etc. with a member of the youth group under the age of 18.
- Appropriate dress for all activities.
- As staff, you have an opportunity to be supportive to parents both in action and in words. If a serious abuse problem should come up, the Youth Pastor should be advised of the situation immediately.
- For the sake of wisdom, your personal safety, and the desire that there is no appearance of evil, staff members cannot date those in the youth group. (Exceptions may be made with the approval of the Youth Pastor, parents, and student involved).
- To meet our growing need for leaders in the student ministry, it is asked that each staff member make a committed attempt to help find at least one other adult volunteer.

*After making effort to observe and understand the student ministry, spending time in prayer, and discussing with my family the commitment in being involved with the youth staff, I choose to commit to serving in the student ministry for this school year. I acknowledge that I meet all the above requirements to serve on the youth staff. With God's help, I will do my best to be FAITHFUL to God, AVAILABLE for the Lord's use, and TEACHABLE in ministry as described above.*

Name: \_\_\_\_\_ Date: \_\_\_\_\_