



A Church Wedding

A Ministry of Peace Lutheran Church

1011 12th Ave N
Fargo, ND 58078

p. (701) 232-7166

peacelutheran@fargopeace.org
fargopeace.org

Table of Contents

I.	Paperwork	2
	Marriage Information Form	2
	Wedding Information for the Pastor.....	3-4
II.	Choosing a Church Wedding	5
	Why a Church Wedding.....	5
	Preliminary Decisions.....	5-6
III.	Wedding Fees and Building Information	7
	Fees (included and not included).....	7
	Building Information.....	8
IV.	Resources for the Ceremony	9
	Christmas Weddings	9
	The Wedding Rehearsal	9
	Possible Order of Service	10
	Possible Marriage Texts	11
	Possible Wedding Promises	11
	Music for Your Wedding.....	12-13
	Your Questions	14

Paperwork

This form and your deposit MUST be turned in for you to have your date reserved.

Ceremony Date: _____ Time of Ceremony: _____

Unlock doors by _____ (AM/PM) on day of ceremony Expected number of guests: _____

Reception will be held at: _____ Reception Time: _____

Rehearsal Date: _____ Rehearsal Time: _____

(Weekday/Friday rehearsals must be 5:30 p.m. or later)

Arrival time of Florist: _____ Arrival time of Photographer: _____

Groom:

Name: _____

Address: _____

City/State/Zip: _____

Phone #: _____

E-mail: _____

Birth Place: _____

Birth Date: _____

Children **(Yes / No)**

If yes, names and ages: _____

Church Membership and Address: _____

Bride:

Name: _____

Address: _____

City/State/Zip: _____

Phone #: _____

E-mail: _____

Birth Place: _____

Birth Date: _____

Children **(Yes / No)**

If yes, names and ages: _____

Church Membership and Address: _____

New Address after marriage:

Bridal Party Names:

Best Man: _____

Maid/Matron of Honor: _____

Attendants: _____

Ushers: _____

Ring Bearer: _____

Flower Girl: _____

Accompanist: _____

Other Musicians: _____

Soloist(s): _____

Candle Lighters: _____

Reader(s): _____

Programs? **(Yes / No)** Gift Table? **(Yes / No)**

Table Attendants: _____

This sheet is to be filled in and brought to your first pre-marital session. The pastor doing your wedding will need it for that first meeting in order to have a productive time together, so PLEASE have it completed and with you!

Date of Wedding: _____

Scripture Lesson(s) to be used: _____

Vows to be used: _____

Bride:

Grandparents: _____

Parents: _____

Siblings: _____

Childhood Memories: _____

Memories with Wedding Party: _____

Sports: _____

Education: _____

Occupation: _____

Hobbies: _____

Goals and Dreams: _____

What do you love about your future husband? _____

Groom:

Grandparents: _____

Parents: _____

Siblings: _____

Childhood Memories: _____

Memories with Wedding Party: _____

Sports: _____

Education: _____

Occupation: _____

Hobbies: _____

Goals and Dreams: _____

What do you love about your future wife? _____

Both:

Courtship: _____

Where did you meet? _____

How long have you dated? _____

What do you enjoy doing together? _____

PLEASE ANSWER ON ANOTHER SHEET IF YOU NEED MORE ROOM.

Choosing a Church Wedding

Why a Church Wedding?

You have asked for the privilege of being married in the church. It is God's house that God's people come to the holiest experiences of their lives. It is by the word of God and prayer, in the house of the people of God, which sanctifies the establishment of your home through the Christian wedding ceremony.

You can be married elsewhere and without Christian ceremony. Pastors are not the only ones licensed to perform marriage ceremonies. However, your desire to be married in the Christian Church by a Christian pastor with a Christian marriage rite indicates you want your wedding and your marriage to be Christian. Therefore, it is assumed you will want to follow only those practices and procedures in your wedding which are in keeping with the Christian view of marriage and which are appropriate in a Christian church.

Preliminary Decisions

The bride and groom should decide these matters before going ahead with complete plans for the wedding. The following are requirements for a wedding held at Peace Lutheran Church.

The Wedding Date & Time; The Rehearsal Date & Time

Call the church office at (701) 232-7166 to set the date for your wedding. This should be done as early as possible to avoid conflicts on the church schedule. Have an alternative date in mind, in case the church is in use or there is not a pastor available on the first date selected. Have the time of day for your wedding in mind when you call as this will facilitate securing the date. Only one wedding reception per day can be held at the church. The pastor and your wedding coordinator will be in charge of the rehearsal. This usually takes about an hour; we run through the ceremony twice.

Pastors

Peace Lutheran's pastoral staff looks forward to helping you with your wedding plans. The Senior Pastor of the congregation will assign all pastoral acts including marriages. If it is your desire to include a pastor other than that of Peace Lutheran Church, you must confirm this with the senior pastor. Pre-marital counseling is required with the pastor performing the ceremony. The Peace Lutheran Staff Pastor Fee includes pre-marital counseling, rehearsal time, and the actual ceremony.

Wedding Consultant/Coordinator

After you have secured your wedding date with the church office and paid your building use fee, a wedding coordinator will contact you to assist you with your questions and planning as needed. Please read over this guidebook carefully before meeting with your coordinator. Complete the marriage information form in this guidebook ASAP (within two weeks would be ideal) of securing your date, and mail the form to the church office; the pastor and wedding coordinator will each receive a copy. The wedding coordinator will be responsible for opening and closing the church for all the wedding activities – rehearsal, day of event, etc.

Reception Coordinator

You may choose to have a church reception at Peace Lutheran Church. Please inform the wedding coordinator if this is included in your plans; the wedding coordinator will help you contact members who are on the committee.

Accompanist

Please contact Marty Baumgartner if you will require an accompanist to play for your ceremony. If Marty is not available you may bring in another musician; however, the organ settings are not to be changed in any way.

Custodian

A custodian will handle reasonable clean up after the wedding parties when you have left the church. If excessive cleaning is required, it will be billed to you at a rate of \$25 per hour. We will always have a custodian on call for any situation that may arise.

Wedding Fees

Building Use Cost: To be paid at the time of scheduling the wedding to secure the church for that date. This fee is refundable in the event of a cancellation one month prior to the date scheduled.

Fee for non-members **\$100.00 (non-refundable)**

Deposit for members **\$50.00 (refundable)**

If excessive cleaning is required, it will be billed to you at a rate of \$25 per hour. If damages occur, you will be billed for the amount of the repairs.

Wedding Costs (for members and non-members)

Pastor*	\$175.00	Rev. Dr. Daniel DeBlock Includes pre-marriage counseling Peace Lutheran Church 232-7166
Wedding Coordinators*	\$175.00	Lynette Seminole (701) 793-2340 cell lynetteseminole@gmail.com
Custodian*	\$75.00	(With a reception: \$125.00)
Accompanist	\$125.00	
Soloist	\$100.00	Joe Lindquist (701) 610-6377 He also plays violin, piano & guitar.
Reception Coordinator	\$200.00 plus the cost of the meal (if reception at PLC)	
Rehearsal Dinners	(You must request time/space for these with the Office Manager. Additional fees will apply.)	

Checks for final fees and wedding license are to be given to the church office at least 7 days prior to the ceremony.

If you have any questions about any of these policies and fees, or if cost presents a hardship to you, please immediately contact the church.

* We require that one of Peace's pastors be at every wedding. If you are interested in asking another pastor to be a part your ceremony, please call the church office ASAP. Additionally, in order to make planning easier, one of our wedding coordinators will be assigned to your wedding and can help with sorting out the details. We also require a custodial clean-up fee. The asterisked (*) positions are required costs in addition to the building deposit fee.

Helpful Building Information

- 300 guests will fit comfortably on the main level of our sanctuary.
- 400 guests will fit comfortably in our sanctuary including our two balconies.
- The center aisle is 55' long.
- There are 17 pews on each side of the aisle that are used for ceremonies. Each pew sits 8 persons.
- The gift table is a 72" x 30" long table and is 29" high.
- The guest book table is a round table 42" in diameter and 29" high.
- There are 12 aisle candles. (The candle fee applies to pay for the candles.)
- There are two candelabras for your use at no additional charge.
- There are plant stands available at no additional charge.
- There are pew bows for your use at no additional charge.
- The Unity Candle Stand is for your use at no additional charge. You must purchase your unity candle set. Please test your candles on the stand before your wedding day. Peace Lutheran Church has alternative stands available for no additional charge.
- The altar paraments must remain in the sanctuary.
- No flowers or decorations are allowed on the altar, piano, or organ. We will be happy to accommodate you with stands and other options for your decorations.
- No property may be removed from the church.
- Never touch any mechanical systems on the church grounds; please advise your entire wedding party that they **SHOULD NOT TOUCH** any mechanical system in the church. The church staff is aware when the sanctuary is hot or cold, and will do everything within their power to keep you comfortable. When people unfamiliar with the systems adjust the controls, it can cause outages and may not be possible to repair the outage before your ceremony. Be aware that you will be warm in your wedding attire.
- The use of alcoholic beverages before and during the rehearsal and ceremony is prohibited in either the church or the parking lot.
- The church is a non-smoking facility.
- No gum chewing during the ceremony.
- All members of the wedding party are asked to refrain from wearing caps/hats in the church.
- No flash photography during the ceremony.
- No fireworks are allowed.

Resources for the Ceremony

Christmas Weddings

Before the Advent Season begins (four Sundays before Christmas), members of the Altar Guild decorate the sanctuary and narthex areas. Decorations remain until the end of the first week in the New Year. Decorations are to remain as they are, with one exception: upon request, a member of the Altar Guild will change the blue altar paraments to the white altar paraments, as this may be preferred for photographs.

The Wedding Rehearsal

The wedding rehearsal is important in order that everything will be done, “decently and in order” (1 Corinthians 14:40) during the ceremony.

Ensure that all the participants are present and on time—this is imperative! Weekday/Friday rehearsal times must be 5:30 p.m. or later, so the wedding party and Peace Lutheran Church employees may finish their weekday jobs and arrive at the church. Members of the wedding party who should be in attendance are: the couple, parents of the bride and groom, best man, matron/maid of honor, bridesmaids and groomsmen, flower girl, ring bearers, ushers and candle lighters.

Grandparents are most welcome at rehearsal since they will be ushered in during the ceremony, and it is helpful if they go through the rehearsal.

If you do not wish to have candle lighters, two ushers should be designated to light the candles. Your wedding coordinator will meet with them and give them instructions.

Please bring the marriage license to the rehearsal.

Your coordinator will incorporate your ideas for the wedding procession, the order of ceremony, and receiving line during the rehearsal. This is an excellent opportunity to smooth over all the details and make certain that all is how you wish for your special day.

Please contact your accompanist and soloist to let them know of the time of rehearsal as they should also be at rehearsal, as well as the time of the wedding.

Possible Order of Service

(Use as a guide!)

Prelude

Processional

Apostolic Greeting

Declarations of Intention

Opening Prayer

Readings

Homily

Exchange of Vows

Exchange of Rings

Acclamation

Unity Ceremony

Marriage Blessing

Prayers of Intercession

Lord's Prayer

Benediction

Presentation of Couple

Recessional

No flash photography during the ceremony

Possible Marriage Texts

These are only suggestions—feel free to choose others as you see fit!

Genesis 1: 26-31 or 8: 7

Isaiah 63: 7-9

I Corinthians 12: 31—13: 13

John 2: 1-10 or 15: 9-12

I John 4: 7-12; 18-19

Song of Solomon 2: 10-13

Romans 12: 1-2

Matthew 19: 4-6

Colossians 3: 12-15

Possible Wedding Promises

1. I take you, _____, to be my wife/husband from this day forward, to join with you and share all that is to come, and I promise to be faithful to you until death parts us.
2. _____, I take you to be my wife/husband from this time onward, to join with you and to share all that is to come. To give and to receive, to speak and to listen, to inspire and to respond, and in all circumstances of our life together, to be loyal to you with my whole life and with all my being.
3. I take you, _____, to be my wife/husband, I promise before God and these witnesses to be your faithful husband/wife, to share with you in plenty and want, in joy and in sorrow, in sickness and in health, to forgive and strengthen you, and to join with you so that together we may serve God and others as long as we both shall live.
4. I take you, _____, to be my wife/husband, and these things I promise you: I will be faithful to you and honest with you; I will respect, trust, help and care for you; I will share my life with you; I will forgive you as we have been forgiven; and I will try with you to better understand ourselves, the world and God; through the best and worst of what is to come as long as we live.

Music for Your Wedding

The wedding service is a church service, so we request that music be in keeping with the reverence that is observed upon entering the house of the Lord. We do not seek to impose artistic judgment upon others, but we do believe music should reflect and enhance the theme of the service. The selection of music for your wedding and choice of vocalist should reflect the appropriateness of the day.

Peace Lutheran Church does not require the authorization of your wedding music selection, but urges you to use care and respect in your choices.

You may be required to purchase music for your accompanist or soloist. The church staff adheres to copyright laws.

Possible Music Selections

PROCESSIONALS

Trumpet Voluntary — Clarke

Canon in D — Pachelbel

Jesu, Joy of Man's Desiring — Bach

Abide With Me — Bach

Trumpet Tune — Lau

Emperor's Fanfare

Trumped Tune — Purcell

RECESSIONALS:

Psalm XIX — Marcello

Allegro Maestro — Handel

The Heavens Declare — Wetzler

Prelude in Classic Style — Young

HYMNS for Weddings

Suggested by Organist Marty Baumgartner:

Hear Us Now, Our God and Father	ELW #585 (ELW = The Red Hymnal)
This Is a Day, Lord, Gladly Awaited	ELW #586
Love Divine, All Loves Excelling	ELW #631
Joyful, Joyful We Adore Thee	ELW #836
Now Thank We All Our God	ELW #840
O Perfect Love	Green Hymnal #287 (Note: Green Hymnal is no longer in the pews)

Please bring thoughts/ideas to your consultation with the accompanist and wedding coordinator.

Your Questions

Pastor:

Coordinator:

Organist:

Soloist:

Custodian:

Notes: