

Parent Handbook
Lord of Life Preschool 2025-2026

Drop Off and Pick Up Procedures

Drop Off

The main preschool door will open 15 minutes before the beginning of class. Parents and students can wait until the teacher opens the hallway door. Miss Stacy's classes will use the south door (closest to the parking lot). Miss Holly and Miss Kelly's class will use the north door.

Parents will scan the QR code and sign their child in on the Procure App. The children will enter the hallway while the parents file out.

Pick Up

The multi-purpose room doors will open at the end of class and parents can file into the classroom, sign their child out on the Procure App and meet their child at the table where they have been instructed to wait.

Please note, there is a quick turnaround time between classes. Your help getting your child out quickly is appreciated.

Illness

For the protection of your child and others in the Preschool keep your child at home when he/she exhibits signs of illness.

Children should be kept home if any evidence of the following is present:

- Fever Please wait for a full 24 hours after fever has broken to let your child return to school.
- Vomiting or Diarrhea Child can return to school 24 hours after the last symptom.
- Sore Throat
- Any Unexplained Rash
- Symptoms of Eye Infection
- Symptoms of Childhood Disease. If your child has a communicable disease such as whooping cough, strep throat, measles, chicken pox, pink eye, etc. notify the Preschool as soon as possible. This will allow us to inform the other parents as soon as possible.

If your child becomes ill during school, and in our opinion should go home, we will contact you by phone and ask you to pick him/her up as soon as possible. For this reason, it is very important that we can always reach you or your emergency contact person during school hours. If a child is too tired and exhausted to participate in the normal daily routine, we will ask that you come and pick up your child. If the child has a constant cough, we will ask that you come and pick up your child. If your child has an excessive runny nose and the teacher must wipe their nose more than three times within one hour, we will ask that you come and pick up your child. If your child is vomiting or has diarrhea, they will be sent home and may not return until they have gone 24 hours without symptoms.

Emergency Weather Policy

The decision to close the Preschool for any reason is for the safety of the children and drivers traveling to and from preschool in bad weather. Other emergency closures may also occur as deemed necessary by the Preschool Board.

You will receive a text message from the Procure app about any preschool closures. Please make sure your phone is able to receive notifications from the Procure app.

Information on school closures or delays will be available via public announcements on radio, T.V., and the internet. Lord of Life Preschool follows announcements made by the **Renton School District**.

FM STATIONS: KLSY 92.5, KXOO 96.1, KMTT 103.7, KPLZ (star 101.5), KUOW 94.9, KPLU 88.5, KMPS 94.1, KYPT 96.5, KBSG 97.3

AM STATIONS: KIRO 710, KIXI 880, KLAY 1180, KNWX 770, KOMO 1000, KRKO 1380

T.V. STATIONS: KING (CH 5), KIRO (CH 7), KOMO (CH 4), KPCQ (CH 13)

WEBSITES:

<http://www.rentonschools.us>

If Renton Schools are running late, the preschool will be closed for the entire day. All evening and other special events will also be cancelled unless otherwise notified. Refer to our website for information on a special event and if it will be rescheduled.

If Renton schools are closed for the day, the preschool is closed for the day.

Parking Lot

Please enter the parking lot via the South (the flat driveway) and exit using the North (the hill driveway). The maximum speed limit in the parking lot is 5MPH.

Park your car in a designated parking spot when dropping off or picking up students. DO NOT park alongside the building in the fire lane. DO NOT park in the handicap parking spaces unless you have a handicap permit. **Hold your child's hand at all times when in the parking lot.** Children should not play on the hill near the parking lot or in the parking lot. You are welcome to use the fenced playground before and after school. The preschool is not responsible for injuries incurred on our property before a child is signed-in and once a child is sign-out. DO NOT leave small children unattended in your car. DO NOT leave purses or other valuables in parked cars. The preschool is not responsible for any loss or damages while in our parking lot.

Calendar/Newsletters

A monthly newsletter and calendar will be sent home with your child informing you of all activities holiday schedules and other important information. This will be the primary method of communication with parents so please read all information carefully. If you misplace your newsletter, extras will be available in your child's classroom.

Holidays

A vacation and important dates schedule will be included in your child's information packet. The preschool generally follows the Renton School District calendar with some exceptions.

Parties

Parents are welcome to help with holiday parties. Your child's teacher will put out a sign-up sheet for parties about 2 weeks before celebrations for Halloween, Christmas, Valentine's Day and Easter. Parents may be asked to contribute items for holiday parties. Participation and contributions are certainly appreciated but are optional. Information and sign-up sheets will be made available prior to scheduled parties.

School Pictures

A professional photographer will come on site to our Preschool to take class photos and individual pictures early in November. You will be informed of the date and will have an opportunity to purchase your child's photographs. Even if you do not order photos, every child present will have their picture taken. Class photos can be purchased separately if you do not want to order individual photographs.

Bringing Toys from Home

DO NOT allow your child to bring toys to school except on designated Show and Tell days or when your child is the Special Person of the week. Toys and other treasures from home can easily be lost or broken and it is often difficult for your child to share personal belongings. When there are special show and tell times, your child's teacher will let you know in advance.

Special Student of the Week

Your child will have the opportunity to be the Special Person of the week one time during the year. A poster to decorate with photographs, drawings etc. will be sent home when it is your child's turn. Your child will be the teacher's special helper for the whole week, and he/she may bring one show and tell item each day that he/she is the Special Person.

Snacks

The children will be served a snack provided by the Preschool every day. We encourage healthy snacks and do not serve foods containing nut products. If you would like to donate snacks it would be greatly appreciated. Unless children have an allergy or eating difficulties, all children will eat the same snack. Children are given the option to say "no thank you" to the snack if they do not want it.

Birthdays

Birthdays are very important in the life of a preschooler and may be celebrated at school. If you would like to celebrate your child's birthday at school, you must sign up on the birthday chart for your child's class or talk to your child's teacher in advance. Half birthdays may be celebrated for children with summer birthday.

Please refer to the Birthday Treat Idea Sheet in your child's packet from meet the teacher day for suggested birthday treats. NO CUPCAKES OR CAKE ALLOWED! We do not have time or space to clear the room and vacuum before the next activity. We appreciate your cooperation in this matter. Also make note of the NO PEANUT or TREE NUT policy for snacks and birthday treats.

Fundraisers/Donations

The Preschool sponsors various fundraisers throughout the school year. These fundraisers help us provide the little "extras" for our students while keeping tuition costs down. These fundraisers are optional, but we do appreciate your support and participation. We welcome donations to the Preschool at any time. Snacks, paper supplies as well as cleaning supplies are always needed. Please consult a staff member for needed items.