



# YADKINVILLE

## UNITED METHODIST CHURCH

LEADERSHIP MEETING  
WEDNESDAY, DECEMBER 10, 2025

*about*  
*Nick*  
*Maurice*  
*Sandy*  
*Ang*  
Present  
*Janet*  
*Myron*  
*Jim M.*  
*Lori*  
*George*  
*Valerie*  
*Maurice*

*Staff*  
*Jonathan*  
*Bobbi*

OPENING PRAYER: ..... Valerie Prim  
COMMUNICATOR: ..... Lori

### PRIOR BUSINESS

- PACKET REVIEW AND APPROVAL: ..... Janet Culpepper
  - NOVEMBER MINUTES
  - FINANCIAL REVIEW & REPORTS
- ✓ PRELIMINARY BUDGET REVIEW/FEEDBACK
- ✓ POTENTIAL CDC UPDATE ..... Jonathan
- ✓ COOPERATIVE PARISH DISCUSSION: *January (probably Sunday)* ..... Jonathan
- ✓ PROGRESS WITH YEAR-END FUNDRAISING ..... Bobbi/Jonathan
- ✓ BUILDING FUND & APPORTIONMENTS

### NEW BUSINESS

- FLC ROOF *1-106k, 2-130k,* ..... *Virgil*  
~~Janet~~
- CHURCH PROFILE ..... LEADERSHIP COLLABORATES
- PPRC ADVISORY TO BISHOP & CABINET ..... Due 12/31/25

### CLOSING PRAYER & ADJOURN

- Next meeting date

**YADKINVILLE UNITED METHODIST CHURCH LEADERSHIP TEAM MINUTES**  
**Wednesday November 12, 2025**

**Attendees:** Presiding Janet Culpepper, George Bisette, Jonathan Gaylord, Nick Gunnell, Lori McCann, Jim McGrath, Valerie Prim, Oz Prim, Maureen Silvernale, Sandy Steele, Myron Williams

**Guests:** Everette Hartzog, Barbara Bisette, Bobbi Reavis

- Jonathan opened the meeting in Prayer
- Lori will be Communicator for the December Newsletter
- CELEBRATIONS- Changed clothing in Cloth's Closet to winter. Nice to have excess clothes. Fall Bazaar is over – and Thanks to everyone who helped- we raised about \$4,500. Oz gives praise to making it home from Hong Kong.
- Packet review and approval – After review George motion we accept the packet with one correction to minutes, this was seconded by Oz. Consensus approved by group.
- Open to church member comments – none at this time.
- Myron is a new member of the Leadership Team.
- 2026 Budget – George spent considerable time reviewing and discussing budget with Bobbi and budget increase by \$1500 to \$265,450 for 2026. Comments- Use of van not in last year and cost approximately \$1000. 2 years gave staff a raise. Potential for congregation to afford discussed. This will be topic for December meeting. Please review material from George.
- The CDC report will be beginning of December – hopefully have meeting prior to our December Leadership meeting so can use that information with budget discussion.
- Have year-end Campaign – Connected Near and Far – Initial funds received will be 1:1 between apportionments and building fund.
- Once the apportionments amount has been raised, any excess will go to the Building Fund for the Family Life Center.

**NEW BUSINESS**

- Cooperative Parish Initial Discussion – Book of Discipline material on Cooperative Parish is in the packet. In January will start discussion at exploring the possibility of Yadkinville, Hanes Grove, St. Paul and Asbury. Cooperative different than a charge, there may be some sharing of staff and pastors. The focus will be on ministries for greater effectiveness in our communities. Discussion a Hispanic minister/ministry. The decision will be between the members of the churches involved cooperatively. LoriBeth will present further in January meeting being planned.

- In meantime, after looking at Book of Discipline information, be prepared to discuss pros, cons and questions.

### **COMMUNITY/CHURCH EVENTS**

- Advent Service on Wednesdays in December, like the Lenten's services with different preacher each week, followed by fellowship
- Lunch. December 3<sup>rd</sup> will be Catholic priest from Boonville Father Jean Pierre.
- Angel tree – so far just have 10 -11. Yadkinville Elementary School and Social Services foster care have not gotten back to Bobbi regarding Angels.
- The Men's Group will be participating in Christmas Blessings in conjunction with the YMCA in serving a Pancake Breakfast and opening the Clothing Closet on December 13th.
- Feeding Community – the church purchased food gift cards of \$75.00 each for total of \$600.00. Presently have 3 left. The Sharing Pantry in front of Old Sanctuary is staying stocked. We have plenty of supplies for the Shower ministry, only a couple of people have come for showers recently.
- Adjourn to Charge Conference.
- Next meeting Wednesday December 10th.

Submitted Maureen Silvernale

**11-30-2025 General Fund.xlsx**  
**11-30-2025 GF P&L**

	<u>Jan - Nov 25</u>	<u>Budget</u>	<u>% of Budget</u>
<b>Ordinary Income/Expense</b>			
<b>Income</b>			
<b>General Fund</b>			
Designated Apportionments	\$ 2,310.00	\$ 17,843.83	12.95%
Loose Plate	\$ -	\$ -	0.0%
Memorials	\$ 250.00	\$ 458.33	54.55%
Miscellaneous Income	\$ 90.70	\$ 1,375.00	6.6%
Missions Focus Income	\$ 6,289.33	\$ -	100.0%
Non-Pledged Income	\$ 47,588.75	\$ 60,903.33	78.14%
Nonrestricted Fund Raisers	\$ 8,718.43	\$ 9,166.67	95.11%
Pledged Income	\$ 130,602.75	\$ 93,230.50	140.09%
Rental of Facilities	\$ 8,467.00	\$ 3,666.67	230.92%
Sale of Outreach House	\$ 8,500.00	\$ 8,500.00	100.0%
<b>Total General Fund</b>	<u>\$ 212,816.96</u>	<u>\$ 195,144.33</u>	<u>109.06%</u>
<b>Total Income</b>	<u>\$ 212,816.96</u>	<u>\$ 195,144.33</u>	<u>109.06%</u>
<b>Gross Profit</b>	<u>\$ 212,816.96</u>	<u>\$ 195,144.33</u>	<u>109.06%</u>
<b>Expense</b>			
<b>Administrative Expense</b>			
Administrative Costs	\$ 1,207.71	\$ 2,291.67	52.7%
Computer Software - monthly	\$ 737.11	\$ 660.00	111.68%
Copier Lease	\$ 5,435.71	\$ 5,041.67	107.82%
Office Equipment & Mtc	\$ 359.55	\$ 916.67	39.22%
Office Supplies	\$ 1,814.18	\$ 1,650.00	109.95%
Payroll Service	\$ 1,596.10	\$ 1,466.67	108.83%
Postage	\$ 1,110.32	\$ 1,191.67	93.17%
Vanco Processing Fees	\$ 1,648.06	\$ 1,833.33	89.89%
Website Maintenance	\$ 429.00	\$ 440.00	97.5%
<b>Total Administrative Expense</b>	<u>\$ 14,337.74</u>	<u>\$ 15,491.68</u>	<u>92.55%</u>
<b>Annual Conference Delegates</b>	\$ -	\$ 366.67	0.0%
<b>Apportionments</b>			
Conference Apportionments	\$ 8,928.15	\$ 15,089.25	59.17%
Yadkin Valley District	\$ 2,596.85	\$ 2,754.58	94.27%
<b>Total Apportionments</b>	<u>\$ 11,525.00</u>	<u>\$ 17,843.83</u>	<u>64.59%</u>

**11-30-2025 General Fund.xlsx**  
**11-30-2025 GF P&L**

	<u>Jan - Nov 25</u>	<u>Budget</u>	<u>% of Budget</u>
<b>Buildings &amp; Grounds</b>			
Church Building & Maintenance	\$ 7,861.90	\$ 916.67	857.66%
Custodian Supplies	\$ 1,301.13	\$ 1,191.67	109.19%
Electricity	\$ 18,316.93	\$ 17,416.67	105.17%
Gas / Propane	\$ 3,204.12	\$ 3,300.00	97.1%
Mowing / Leaves	\$ 1,855.00	\$ 1,833.33	101.18%
Parsonage - Maintenance	\$ 632.83	\$ 1,375.00	46.02%
Pest Control	\$ 1,565.00	\$ 2,108.33	74.23%
Property Insurance	\$ 10,616.50	\$ 15,812.50	67.14%
Security System/Fire Alarm	\$ 1,288.85	\$ 641.67	200.86%
Telephone, Fax, Internet	\$ 1,597.53	\$ 1,833.33	87.14%
Trash Removal / Dumpster	\$ 1,481.27	\$ 1,283.33	115.42%
Van Insurance	\$ 523.00	\$ 366.67	142.64%
Van Maintenance	\$ 46.81	\$ 458.33	10.21%
Water & Sewer	\$ 619.96	\$ 1,191.67	52.02%
<b>Total Buildings &amp; Grounds</b>	<b>\$ 50,910.83</b>	<b>\$ 49,729.17</b>	<b>102.38%</b>
<b>Children Ministry</b>			
Children's Ministry	\$ 42.00	\$ 733.33	5.73%
Vacation Bible School	\$ -	\$ -	0.0%
<b>Total Children Ministry</b>	<b>\$ 42.00</b>	<b>\$ 733.33</b>	<b>5.73%</b>
<b>Discretionary Expense</b>	<b>\$ 1,991.15</b>	<b>\$ 1,833.33</b>	<b>108.61%</b>
<b>Education</b>			
Literature / Curriculum	\$ 4.99	\$ 91.67	5.44%
<b>Total Education</b>	<b>\$ 4.99</b>	<b>\$ 91.67</b>	<b>5.44%</b>
<b>Evangelism</b>			
Evangelism - Other	\$ -	\$ 91.67	0.0%
Upper Rooms	\$ 479.55	\$ 481.25	99.65%
<b>Total Evangelism</b>	<b>\$ 479.55</b>	<b>\$ 572.92</b>	<b>83.7%</b>
<b>Higher Educ. &amp; Campus Ministry</b>			
Graduation Gifts	\$ 303.55	\$ 366.67	82.79%
<b>Total Higher Educ. &amp; Campus Ministry</b>	<b>\$ 303.55</b>	<b>\$ 366.67</b>	<b>82.79%</b>
<b>Miscellaneous Expense</b>			
Misc expenses	\$ 4,546.67	\$ 458.33	992.01%
<b>Total Miscellaneous Expense</b>	<b>\$ 4,546.67</b>	<b>\$ 458.33</b>	<b>992.01%</b>
<b>Missions Committee</b>			
Missions Budget	\$ 1,529.50	\$ 3,666.67	41.71%
Missions Focuses	\$ 6,289.33	\$ -	100.0%
<b>Total Missions Committee</b>	<b>\$ 7,818.83</b>	<b>\$ 3,666.67</b>	<b>213.24%</b>

**11-30-2025 General Fund.xlsx**  
**11-30-2025 GF P&L**

	<u>Jan - Nov 25</u>	<u>Budget</u>	<u>% of Budget</u>
<b>Pastor Salary</b>			
Pastor - Annual Conference	\$ 652.64	\$ 733.33	89.0%
Pastor - Continuing Ed	\$ 188.47	\$ 641.67	29.37%
Pastor - Health Benefits	\$ 14,870.13	\$ 14,870.17	100.0%
Pastor - Pension	\$ 6,192.12	\$ 6,192.08	100.0%
Pastor - Salary	\$ 55,000.43	\$ 54,999.08	100.0%
Pastor - Travel Reimbursement	\$ 392.60	\$ 458.33	85.66%
<b>Total Pastor Salary</b>	<u>\$ 77,296.39</u>	<u>\$ 77,894.66</u>	<u>99.23%</u>
<b>Staff Related Expenses</b>			
FICA	\$ 2,810.41	\$ 3,300.00	85.16%
Workers Compensation	\$ 363.50	\$ 1,008.33	36.05%
<b>Total Staff Related Expenses</b>	<u>\$ 3,173.91</u>	<u>\$ 4,308.33</u>	<u>73.67%</u>
<b>Staff Salaries</b>			
Choir Director	\$ 7,470.87	\$ 7,470.83	100.0%
Church Administrator	\$ 31,769.91	\$ 31,769.83	100.0%
Janitorial Staff	\$ 3,534.30	\$ 3,534.21	100.0%
Organist	\$ 4,400.00	\$ 4,858.33	90.57%
<b>Total Staff Salaries</b>	<u>\$ 47,175.08</u>	<u>\$ 47,633.20</u>	<u>99.04%</u>
<b>Worship</b>			
Chancel Supplies	\$ 68.50	\$ 91.67	74.73%
Eleven AM Service	\$ 107.19	\$ 183.33	58.47%
Flowers	\$ 144.55	\$ 183.33	78.85%
Pulpit Supply	\$ 400.00	\$ 366.67	109.09%
<b>Total Worship</b>	<u>\$ 720.24</u>	<u>\$ 825.00</u>	<u>87.3%</u>
<b>Worship Music</b>			
CCLI License	\$ 930.06	\$ 1,100.00	84.55%
Chancel Choir	\$ -	\$ 137.50	0.0%
Piano / Organ Tuning	\$ 1,031.38	\$ 916.67	112.51%
Supply Organist	\$ 1,000.00	\$ 1,100.00	90.91%
<b>Total Worship Music</b>	<u>\$ 2,961.44</u>	<u>\$ 3,254.17</u>	<u>91.0%</u>
<b>Youth Ministry</b>			
Youth Regular Events	\$ -	\$ 458.33	0.0%
<b>Total Youth Ministry</b>	<u>\$ -</u>	<u>\$ 458.33</u>	<u>0.0%</u>
<b>Total Expense</b>	<u>\$ 223,287.37</u>	<u>\$ 225,527.96</u>	<u>99.01%</u>
<b>Net Ordinary Income</b>	<u>\$ (10,470.41)</u>	<u>\$ (30,383.63)</u>	<u>34.46%</u>
<b>Net Income</b>	<u>\$ (10,470.41)</u>	<u>\$ (30,383.63)</u>	<u>34.46%</u>

**11-30-2025 General Fund.xlsx  
11-30-2025 GF BS**

	<u>Nov 30, 25</u>
<b>ASSETS</b>	
<b>Current Assets</b>	
<b>Checking/Savings</b>	
General Fund - First Horizon	\$ 22,476.24
Venmo	\$ 220.00
<b>Total Checking/Savings</b>	<u>\$ 22,696.24</u>
<b>Other Current Assets</b>	
<b>GF Reserves (held in IF)</b>	\$ 26,000.00
<b>Sales Tax Receivable</b>	
Sales Tax - Food	\$ 6.65
Sales Tax - Non-food	\$ 388.61
Sales Tax Receivable - Other	\$ 13.28
<b>Total Sales Tax Receivable</b>	<u>\$ 408.54</u>
<b>Total Other Current Assets</b>	<u>\$ 26,408.54</u>
<b>Total Current Assets</b>	<u>\$ 49,104.78</u>
<b>Fixed Assets</b>	
<b>Fixed Assets</b>	
Church	\$ 1,400,000.00
Church Furnishings	\$ 140,241.49
Columbarium	\$ 33,942.12
Defibulator	\$ 1,549.76
Parsonage	\$ 247,112.98
Van	\$ 20,000.00
<b>Total Fixed Assets</b>	<u>\$ 1,842,846.35</u>
<b>Total Fixed Assets</b>	<u>\$ 1,842,846.35</u>
<b>TOTAL ASSETS</b>	<u><u>\$ 1,891,951.13</u></u>

**11-30-2025 General Fund.xlsx  
11-30-2025 GF BS**

	<u>Nov 30, 25</u>
<b>LIABILITIES &amp; EQUITY</b>	
<b>Liabilities</b>	
<b>Current Liabilities</b>	
<b>Credit Cards</b>	
MasterCard	\$ 4,670.98
<b>Total Credit Cards</b>	\$ 4,670.98
<b>Other Current Liabilities</b>	
<b>Restricted/Designated Funds</b>	
Bereavement Fund	\$ 137.65
Choir Fund	\$ 150.00
Clothing Closet	\$ 46.69
Facility Use Security Deposits	\$ 40.00
Mission - all receipts	\$ 1,054.25
Monday Night Men's Group	\$ 983.22
Pass-throughs	\$ 3,135.57
Pipe Organ Maintenance	\$ 2,000.00
Vanco Contribution Processing	\$ (67.97)
Youth - Senior	\$ 1,875.37
<b>Total Restricted/Designated Funds</b>	\$ 9,354.78
<b>Staff Payroll Liabilities</b>	
FSA - Medical	\$ 0.02
Health Ins W/H	\$ 0.66
Pension W/H	\$ 0.99
<b>Total Staff Payroll Liabilities</b>	\$ 1.67
<b>Total Other Current Liabilities</b>	\$ 9,356.45
<b>Total Current Liabilities</b>	\$ 14,027.43
<b>Long Term Liabilities</b>	
<b>Long Term Liabilities</b>	
Loan - Improvements Fund	\$ 17,193.69
<b>Total Long Term Liabilities</b>	\$ 17,193.69
<b>Total Long Term Liabilities</b>	\$ 17,193.69
<b>Total Liabilities</b>	\$ 31,221.12
<b>Equity</b>	
Opening Bal Equity	\$ 1,656,184.31
3900 - Retained Earnings	\$ 215,016.11
Net Income	\$ (10,470.41)
<b>Total Equity</b>	\$ 1,860,730.01
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>\$ 1,891,951.13</b>

**11-30-2025 Improvements Fund.xlsx**  
**11-30-2025 IF P&L**

	<u>Jan - Nov 25</u>
<b>Ordinary Income/Expense</b>	
<b>Income</b>	
<b>Improvements Fund Income</b>	
IF Interest Income	\$ 76.36
Non-pledged Income	\$ 50.00
Pledged Income	\$ 7,398.00
<b>Total Improvements Fund Income</b>	<u>\$ 7,524.36</u>
<b>Total Income</b>	<u>\$ 7,524.36</u>
<b>Expense</b>	
Miscellaneous	\$ -
Miscellaneous Expense	\$ 400.00
<b>Total Expense</b>	<u>\$ 400.00</u>
<b>Net Ordinary Income</b>	<u>\$ 7,124.36</u>
<b>Net Income</b>	<u><u>\$ 7,124.36</u></u>

## 11-30-2025 Improvements Fund.xlsx

## 11-30-2025 IF BS

Nov 30, 25

**ASSETS****Current Assets****Checking/Savings**

Improvements Fund - FH Bank \$ 54,667.93

**Total Checking/Savings** \$ 54,667.93**Total Current Assets** \$ 54,667.93**TOTAL ASSETS** \$ **54,667.93****LIABILITIES & EQUITY****Liabilities****Current Liabilities****Other Current Liabilities****Designated Funds**

Connect Reserve \$ 996.91

GF Reserve \$ 30,500.00

Giggles Fund \$ 2,217.19

HVAC Upgrades \$ 1,037.00

Memorial &amp; Columbarim Fund \$ 4,734.44

Messy Church-Story Telling-Waff \$ 702.00

Ragan Estate \$ 1,402.30

Summer Fun Program \$ 2,081.71

**Total Designated Funds** \$ 43,671.55**Loans to General Fund**

Loan to GF 06/12/2024 \$ (10,967.59)

Loan to GF 07/11/2024 \$ (4,300.00)

Loan to GF 07/26/2023 \$ (1,926.10)

**Total Loans to General Fund** \$ (17,193.69)**Total Other Current Liabilities** \$ 26,477.86**Total Current Liabilities** \$ 26,477.86**Total Liabilities** \$ 26,477.86**Equity**

Opening Bal Equity \$ (18,187.83)

Retained Earnings \$ 39,253.54

Net Income \$ 7,124.36

**Total Equity** \$ 28,190.07**TOTAL LIABILITIES & EQUITY** \$ **54,667.93**

11-30-2025 Building Fund.xlsx

11-30-2025 BF P&L

Jan - Nov 25

<b>Ordinary Income/Expense</b>	
<b>Income</b>	
<b>New Building Fund Income</b>	
Interest Earned New Bldg. Fund	\$ 14.91
Memorials Income	\$ 868.00
Miscellaenous Income	\$ 1,000.00
Non-pledged	\$ 7,000.25
Pledge Income	\$ 43,879.50
<b>Total New Building Fund Income</b>	<u>\$ 52,762.66</u>
<b>Total Income</b>	<u>\$ 52,762.66</u>
<b>Expense</b>	
<b>Loan Interest</b>	\$ 24,514.57
<b>Total Expense</b>	<u>\$ 24,514.57</u>
<b>Net Ordinary Income</b>	<u>\$ 28,248.09</u>
<b>Net Income</b>	<u><u>\$ 28,248.09</u></u>

## 11-30-2025 Building Fund.xlsx

## 11-30-2025 BF BS

Nov 30, 25

**ASSETS****Current Assets****Checking/Savings**

Building Fund - First Horizon \$ 5,696.44

**Total Checking/Savings** \$ 5,696.44**Total Current Assets** \$ 5,696.44**Fixed Assets**

Family Life Center \$ 1,749,363.00

**Total Fixed Assets** \$ 1,749,363.00**TOTAL ASSETS** \$ **1,755,059.44****LIABILITIES & EQUITY****Liabilities****Current Liabilities****Other Current Liabilities**

Loan from GF reserves \$ 500.00

**Total Other Current Liabilities** \$ 500.00**Total Current Liabilities** \$ 500.00**Long Term Liabilities**

UM Foundation Loan \$ 422,570.79

**Total Long Term Liabilities** \$ 422,570.79**Total Liabilities** \$ 423,070.79**Equity**

Opening Bal Equity \$ 1,848,895.09

Retained Earnings \$ (545,154.53)

Net Income \$ 28,248.09

**Total Equity** \$ 1,331,988.65**TOTAL LIABILITIES & EQUITY** \$ **1,755,059.44**

General Fund	
Pledges	\$ 58,888.00
estimated pledges	\$ 66,220.00
	<u>\$ 125,108.00</u>

Improvements Fund	
Pledges	\$ 6,817.00
estimated pledges	\$ 2,540.00
	<u>\$ 9,357.00</u>

Building Fund	
Pledges	\$ 25,875.00
estimated pledges	\$ 21,640.00
	<u>\$ 47,515.00</u>
Building Fund Pmts	\$ (65,578.32)
	<u>\$ 29,451.68</u>

**2026 YUMC Budget.xlsx  
2026 Budget Worksheet**

	2023 I & E	2024 I & E	2025	2025	2026
	ACTUAL	ACTUAL	BUDGET	Jan-Oct	Prelim budget
<b>General Fund</b>					
Designated Apportionments	\$ 21,854.00	\$ 3,052.23	\$ 19,466.00	\$ 2,285.00	\$ 20,512.00
Designated Income clearing	\$ 100,577.27	\$ 2,408.93	\$ -	\$ -	\$ -
Honorariums	\$ 275.00	\$ 25.75	\$ -	\$ -	\$ -
Loose Plate	\$ -	\$ -	\$ -	\$ -	\$ -
Memorials	\$ 540.00	\$ 759.50	\$ 500.00	\$ 250.00	\$ 250.00
Miscellaneous Income	\$ 1,387.11	\$ 3,443.34	\$ 1,500.00	\$ 90.70	\$ -
Missions Focus Income	\$ 6,177.72	\$ 8,115.04	\$ -	\$ 5,742.33	\$ 7,500.00
Non-Pledged Income	\$ 36,173.43	\$ 37,334.30	\$ 66,440.00	\$ 43,667.75	\$ 66,220.00
Nonrestricted Fund Raisers	\$ 5,441.67	\$ 54,048.15	\$ 10,000.00	\$ 3,924.00	\$ 10,000.00
Pledged Income	\$ 137,349.82	\$ 165,016.00	\$ 101,706.00	\$ 121,746.25	\$ 58,888.00 <i>DELE</i>
Rental of Facilities	\$ 16,913.58	\$ 5,124.50	\$ 4,000.00	\$ 7,577.00	\$ 5,000.00 <i>10,000</i>
Sale of Outreach House	\$ 12,000.00	\$ 12,000.00	\$ 8,500.00	\$ 8,500.00	\$ -
	<u>\$ 338,689.60</u>	<u>\$ 291,327.74</u>	<u>\$ 212,112.00</u>	<u>\$ 193,783.03</u>	<u>\$ 168,370.00</u>
<i>Audit</i>					
<b>Administrative Expense</b>					
Administrative Costs	\$ 2,277.14	\$ 3,416.56	\$ 2,500.00	\$ 1,026.71	\$ 1,500.00
Computer Software - monthly	\$ 649.88	\$ 719.88	\$ 720.00	\$ 667.12	\$ 720.00
Copier Lease	\$ 5,662.52	\$ 4,612.33	\$ 5,500.00	\$ 5,027.92	\$ 6,500.00
Office Equipment & Mtc	\$ 333.37	\$ 870.88	\$ 1,000.00	\$ 203.79	\$ 500.00
Office Supplies	\$ 1,688.75	\$ 1,587.66	\$ 1,800.00	\$ 1,747.24	\$ 1,800.00
Payroll Service	\$ 1,525.62	\$ 1,589.69	\$ 1,600.00	\$ 1,480.53	\$ 1,600.00
Postage	\$ 1,378.29	\$ 1,087.83	\$ 1,300.00	\$ 1,110.32	\$ 1,200.00
Streaming	\$ 69.00	\$ -	\$ -	\$ -	\$ -
Vanco Processing Fees	\$ 1,818.15	\$ 1,883.50	\$ 2,000.00	\$ 1,582.73	\$ 2,000.00
Website Maintenance	\$ 438.00	\$ 468.00	\$ 480.00	\$ 390.00	\$ 468.00
<b>Total Administrative Expense</b>	<u>\$ 15,840.72</u>	<u>\$ 16,236.33</u>	<u>\$ 16,900.00</u>	<u>\$ 13,236.36</u>	<u>\$ 16,288.00</u>
<b>Annual Conference Delegates</b>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 400.00</u>	<u>\$ -</u>	<u>\$ 400.00</u>
<b>Apportionments</b>					
Conference Apportionments	\$ 17,066.00	\$ 7,469.62	\$ 16,461.00	\$ 8,928.15	\$ 17,461.00
Appalachain District	\$ 4,788.00	\$ 4,788.00	\$ 3,005.00	\$ 2,446.85	\$ 3,051.00
<b>Total Apportionments</b>	<u>\$ 21,854.00</u>	<u>\$ 12,257.62</u>	<u>\$ 19,466.00</u>	<u>\$ 11,375.00</u>	<u>\$ 20,512.00</u>

**2026 YUMC Budget.xlsx  
2026 Budget Worksheet**

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	2023 I & E	2024 I & E	2025	2025	2026
	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>BUDGET</u>	<u>Jan-Oct</u>	<u>Prelim budget</u>
<b>Buildings &amp; Grounds</b>					
Church Building & Maintenance	\$ 7,695.25	\$ 9,404.78	\$ 10,000.00	\$ 5,868.40	\$ 10,000.00
Custodian Supplies	\$ 1,604.05	\$ 1,188.72	\$ 1,300.00	\$ 1,211.23	\$ 1,500.00
Electricity	\$ 17,474.95	\$ 19,016.66	\$ 19,000.00	\$ 16,975.12	\$ 19,000.00
Gas / Propane	\$ 3,211.58	\$ 3,717.38	\$ 3,600.00	\$ 3,161.02	\$ 3,600.00
Mowing / Leaves	\$ 1,729.00	\$ 1,849.20	\$ 2,000.00	\$ 1,725.00	\$ 2,000.00
Parsonage - Maintenance	\$ 3,237.75	\$ 1,518.36	\$ 1,500.00	\$ 632.83	\$ 1,500.00
Pest Control	\$ 1,780.00	\$ 2,270.00	\$ 2,300.00	\$ 1,430.00	\$ 2,300.00
Property Insurance	\$ 10,440.50	\$ 17,250.50	\$ 17,250.00	\$ 10,616.50	\$ 17,250.00
Security System/Fire Alarm	\$ 329.45	\$ 359.40	\$ 375.00	\$ 659.40	\$ 660.00
Telephone, Fax, Internet	\$ 1,753.59	\$ 1,755.88	\$ 2,000.00	\$ 1,452.30	\$ 1,850.00
Trash Removal / Dumpster	\$ 1,442.23	\$ 1,416.75	\$ 1,400.00	\$ 1,326.76	\$ 1,400.00
Van Insurance	\$ 431.00	\$ 391.00	\$ 400.00	\$ 523.00	\$ <del>550.00</del> 0.00
Van Maintenance	\$ 378.35	\$ 183.75	\$ 500.00	\$ 46.81	\$ <del>500.00</del> 0.00
Water & Sewer	\$ 939.77	\$ 1,414.73	\$ 1,300.00	\$ 572.92	\$ 1,000.00
<b>Buildings &amp; Grounds</b>	<b>\$ 52,447.47</b>	<b>\$ 61,737.11</b>	<b>\$ 62,925.00</b>	<b>\$ 46,201.29</b>	<b>\$ 63,110.00</b>
<b>Children Ministry</b>					
Children's Ministry	\$ 98.61	\$ 121.76	\$ 800.00	\$ 42.00	\$ 500.00
Vacation Bible School	\$ 249.99	\$ -	\$ -	\$ -	\$ -
<b>Total Children Ministry</b>	<b>\$ 348.60</b>	<b>\$ 121.76</b>	<b>\$ 800.00</b>	<b>\$ 42.00</b>	<b>\$ 500.00</b>
<b>Discretionary Expense</b>	<b>\$ 5,171.41</b>	<b>\$ 2,072.20</b>	<b>\$ 2,000.00</b>	<b>\$ 2,746.28</b>	<b>\$ 3,000.00</b>
<b>Education</b>					
Literature / Curriculum	\$ 25.11	\$ 314.08	\$ 100.00	\$ 4.99	\$ 100.00
<b>Total Education</b>	<b>\$ 25.11</b>	<b>\$ 314.08</b>	<b>\$ 100.00</b>	<b>\$ 4.99</b>	<b>\$ 100.00</b>
<b>Evangelism</b>					
Evangelism - Other	\$ 3.51	\$ 117.56	\$ 100.00	\$ -	\$ -
Upper Rooms	\$ 495.12	\$ 561.30	\$ 525.00	\$ 479.55	\$ 525.00
<b>Total Evangelism</b>	<b>\$ 498.63</b>	<b>\$ 678.86</b>	<b>\$ 625.00</b>	<b>\$ 479.55</b>	<b>\$ 525.00</b>
<b>Higher Educ. &amp; Campus Ministry</b>					
Graduation Gifts	\$ 395.30	\$ 240.44	\$ 400.00	\$ 303.55	\$ 400.00
<b>Higher Educ. &amp; Campus Ministry</b>	<b>\$ 395.30</b>	<b>\$ 240.44</b>	<b>\$ 400.00</b>	<b>\$ 303.55</b>	<b>\$ 400.00</b>

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**2026 YUMC Budget.xlsx**  
**2026 Budget Worksheet**

	2023 I & E	2024 I & E	2025	2025	2026
	ACTUAL	ACTUAL	BUDGET	Jan-Oct	Prelim budget
<b>Miscellaneous Expense</b>					
Designated Exp. Clearing	\$ 100,577.27	\$ 2,408.93	\$ -	\$ -	\$ -
Misc expenses	\$ 201.76	\$ 282.02	\$ 500.00	\$ 4,546.67	\$ 500.00
<b>Total Miscellaneous Expense</b>	<b>\$ 100,779.03</b>	<b>\$ 2,690.95</b>	<b>\$ 500.00</b>	<b>\$ 4,546.67</b>	<b>\$ 500.00</b>
<b>Missions Committee</b>					
Missions Budget	\$ 101.00	\$ 1,313.40	\$ 4,000.00	\$ 1,529.50	\$ 4,000.00
Missions Focuses	\$ 6,177.72	\$ 8,115.04	\$ -	\$ 5,742.33	\$ 7,500.00
<b>Total Missions Committee</b>	<b>\$ 6,278.72</b>	<b>\$ 9,428.44</b>	<b>\$ 4,000.00</b>	<b>\$ 7,271.83</b>	<b>\$ 11,500.00</b>
<b>Pastor Salary</b>					
Pastor - Annual Conference	\$ 402.50	\$ 434.91	\$ 800.00	\$ 652.64	\$ 800.00
Pastor - Continuing Ed	\$ 574.20	\$ 265.68	\$ 700.00	\$ 188.47	\$ 700.00
Pastor - Health Benefits	\$ 14,423.04	\$ 15,288.00	\$ 16,222.00	\$ 13,518.30	\$ 16,856.00
Pastor - Pension	\$ 7,417.56	\$ 7,417.56	\$ 6,755.00	\$ 5,629.20	\$ 6,372.00
Pastor - Salary	\$ 66,000.00	\$ 66,000.00	\$ 59,999.00	\$ 50,000.51	\$ 62,000.00
Pastor - Travel Reimbursement	\$ 259.83	\$ 26.38	\$ 500.00	\$ 392.60	\$ 500.00
<b>Total Pastor Salary</b>	<b>\$ 89,077.13</b>	<b>\$ 89,432.53</b>	<b>\$ 84,976.00</b>	<b>\$ 70,381.72</b>	<b>\$ 87,228.00</b>
<b>Staff Related Expenses</b>					
FICA	\$ 4,061.32	\$ 3,654.76	\$ 3,600.00	\$ 2,554.92	\$ 3,112.43
Staff travel	\$ -	\$ -	\$ -	\$ -	\$ -
Workers Compensation	\$ 823.00	\$ 1,356.00	\$ 1,100.00	\$ 363.50	\$ 800.00
<b>Total Staff Related Expenses</b>	<b>\$ 4,884.32</b>	<b>\$ 5,010.76</b>	<b>\$ 4,700.00</b>	<b>\$ 2,918.42</b>	<b>\$ 3,912.43</b>
<b>Staff Salaries</b>					
Choir Director	\$ 8,150.04	\$ 8,150.04	\$ 8,150.04	\$ 6,791.70	\$ 8,150.04
Church Administrator	\$ 30,458.04	\$ 34,658.04	\$ 34,658.04	\$ 28,881.74	\$ 36,160.00
Janitorial Staff	\$ 16,224.00	\$ 11,352.60	\$ 3,855.60	\$ 3,213.00	\$ 3,855.60
Organist	\$ 5,997.00	\$ 4,999.75	\$ 6,500.00	\$ 4,000.00	\$ 6,500.00
<b>Total Staff Salaries</b>	<b>\$ 60,829.08</b>	<b>\$ 59,160.43</b>	<b>\$ 53,163.68</b>	<b>\$ 42,886.44</b>	<b>\$ 54,665.64</b>

**2026 YUMC Budget.xlsx  
2026 Budget Worksheet**

	2023 I & E	2024 I & E	2025	2025	2026
	ACTUAL	ACTUAL	BUDGET	Jan-Oct	Prelim budget
<b>Worship</b>					
Chancel Supplies	\$ 80.06	\$ 49.98	\$ 100.00	\$ 68.50	\$ 100.00
Christmas Observance	\$ -	\$ -	\$ -	\$ -	\$ -
Early Service	\$ 17.98	\$ -	\$ -	\$ -	\$ -
Eleven AM Service	\$ 104.31	\$ 200.00	\$ 200.00	\$ 107.19	\$ 200.00
Flowers	\$ 212.97	\$ 184.40	\$ 200.00	\$ 144.55	\$ 200.00
Pulpit Supply	\$ 400.00	\$ 300.00	\$ 400.00	\$ 300.00	\$ 500.00
<b>Total Worship</b>	<b>\$ 815.32</b>	<b>\$ 734.38</b>	<b>\$ 900.00</b>	<b>\$ 620.24</b>	<b>\$ 1,000.00</b>
<b>Worship Music</b>					
CCLI License	\$ 1,169.13	\$ 1,276.93	\$ 1,200.00	\$ 930.06	\$ 1,200.00
Chancel Choir	\$ 130.56	\$ 111.13	\$ 150.00	\$ -	\$ 150.00
Piano / Organ Tuning	\$ 385.00	\$ 928.60	\$ 1,000.00	\$ 761.38	\$ 1,000.00
Supply Organist	\$ 600.00	\$ 1,375.00	\$ 1,200.00	\$ 900.00	\$ 1,200.00
<b>Total Worship Music</b>	<b>\$ 2,284.69</b>	<b>\$ 3,691.66</b>	<b>\$ 3,550.00</b>	<b>\$ 2,591.44</b>	<b>\$ 3,550.00</b>
<b>Ministry</b>					
Youth Regular Events	\$ 320.94	\$ 26.60	\$ 500.00	\$ -	\$ -
<b>Total Youth Ministry</b>	<b>\$ 320.94</b>	<b>\$ 26.60</b>	<b>\$ 500.00</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Total Expenses</b>	<b>\$ 361,850.47</b>	<b>\$ 263,834.15</b>	<b>\$ 255,905.68</b>	<b>\$ 205,605.78</b>	<b>\$ 267,191.07</b>
<b>NET INCOME</b>	<b>\$ (23,160.87)</b>	<b>\$ 27,493.59</b>	<b>\$ (43,793.68)</b>	<b>\$ (11,822.75)</b>	<b>\$ (98,821.07)</b>

## Jonathan Gaylord

### 2026 Church Profile

Important: Please fill out this form in its entirety. Once you have completed all questions, click "Submit Form" at the bottom of the page. You can work on this in multiple sessions if necessary, just click the submit button each time to save your changes. Each time you click submit, you will then see a green action bar where you can click to return to the initial page of the profile. To make additional changes and edits, click the "Edit this form" button. There will also be a blue bar on that page that says "ready for submission" that has a block for you to enter your name & click a button to officially submit your profile when it is totally complete. Your Profile IS NOT complete until you enter your name AND then click the black "Officially Submit" button. That locks you out and tells us that you are finished with the profile.

**Please note that if you have a change of appointment, the information you include in this profile will be shared with your new pastor.**

First Name	Last Name	Email
Jonathan	Gaylord	jgaylord@wnccumc.net

Church Leadership Position:	Pastor
Church	Yadkinville (Yadkinville)
District	Appalachian

#### Church Physical Address

Address	204 W Main Street
City	Yadkinville
State	NC
Zip Code	27055

#### Profile

Other than the Pastor, who are the paid staff members:	Church Administrator, Choir Director (pt), Organist (pt), Custodian (pt)
--	--

Does your church/charge have a parsonage?	Yes
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What is the physical address of the parsonage?	2000 Walnut Crossing Run Yadkinville NC 27055
--	---

1111

Is your parsonage owned by more than one church?

No

Who is currently living in your parsonage?

Our pastor

What are the worship service times and styles? What, if any, worship services are held at times other than on Sunday morning?

10am Sunday Morning Traditional

Does your church have a website?

Yes

What is your church website?

www.yadkinvilleumc.org/

Describe your congregation:

A welcoming group of dedicated disciples filled with love and dedication to the community. We are working on adapting to a changing world around us and for the most part are beginning to live into creative solutions for outreach and ministry.

Briefly describe the community in which the church is located. What is the makeup of the people who live within a 3 mile radius of the church?

We are a small town downtown church. We are in the county seat. Yadkinville is primarily white with a small African American population and a growing hispanic population. We have some manufacturing jobs in town, and a large agricultural community in the county as a whole.

What is the mission/vision for your church and how is it related to The United Methodist Church's mission of making disciples of Jesus Christ for the transformation of the world?

Offering care and hope through living, learning, and loving God and each other.

What specific action steps is your church taking to live out that mission/vision?

We are deeply involved in our community and have been actively trying to live into a role as the heart of the town since we play host to so many civic events. We host a NETworX site and have many members who participate in that and have been strengthening our relationship to the NETworX community over the last years. We also contribute to local, national, and international charities/missionaries through our Mission Focus of the Month and Missions & Outreach Team. We support ministry at our local elementary school, both to teachers and students. *clothing closet + Sherry Panty, sherry helping ministry / resources*

Provide a list of the ministries within your church, ensuring that you include:

In what ways is your church actively involved in your neighborhood/community?

This year we hosted a pumpkin patch and the proceeds were split between church mission and NETworX. We used a grant from the NC Rural center to create our Connect program, which seeks to connect people in Yadkin county with resources that already exist and assist in removing barriers that prevent access to those resources. Right now the connect program has a community translator who is available to everyone in the community free of cost. We deliver breakfast on Sunday mornings to those unable to attend worship and to county services employees as a way of outreach. Our 5th year of celebrating our local elementary school's "back to school" event was highlighted by our church handing out doughnuts to Students & teachers as they departed for the day! ~~Our first fall Bazaar was a fantastic success and will only grow in coming years!~~

*Library Coordination*

In the past several years we have grown our participation in town events setting up booths at downtown concerts, July Fourth, and the Christmas tree lighting. *Bazaar*

We have started a clothing closet to meet the needs of un/under housed neighbors who have come into our office. We provide Christmas presents for children in DSS care.

Is your church participating in a missional network? If so, on what missions/ministries are you working?

Yes, when something happens we are involved. ~~Loss of momentum within the following redistricting. Other churches in our network are preoccupied with their denominational status following General Conference and this makes connection difficult.~~ *Cooperative Parish. Lenten & Advent Service.*

How are you actively going beyond the walls of the church to reach new people for Christ?

We are building relationships throughout the community and moving into a deeper position and posture of presence and holding space.

*Being a presence in the community.*

What are the most challenging decisions facing your church in the next 5 years?

How to engage people in ~~deep~~ discipleship across age demographics and how to fund, ~~a~~ *changing* ministry. *in a changing world.*

What goals has the church established to creatively address these issues?

We have held more fundraisers and are trying to be a bigger visible presence during town events.

*Wesley CDC + Community Connect + Cooperative Parish*

What is the general condition of your church facility, and are there any major needs?

The facility is very well maintained. ~~We invested in needed major replacement of our HVAC system and Family Life Center Lighting in the past several years.~~ *The roof will need to be replaced in 2026, 100.50K.*

Describe your church's financial health.

Challenging and demanding creative solutions. ~~We have reason to be hopeful, an end of the year campaign brought in over \$20,000 from the congregation plus a \$25,000 "match."~~ *giving has been stable this year.*

How are decisions made in your church? Describe the balance between clergy leadership and lay leadership in the operations of your church.

We have a leadership team using the single board model that is very active. WE need to grow lay leaderships in ministry areas.

In what ways and how often is your church facility used other than for worship?

Our facility is a de facto convention center/ event space for the town of Yadkinville/ greater Yadkinville area. We host scouts, meetings of civic organizations, Non-Profit trainings, Chamber of Commerce luncheons, and several organizations use our facility to run their fundraisers every year. ~~Our congregation sponsors a "out of school" session for local kids that are out of school for scheduled teacher workdays.~~ During the fall semester the local Early College uses our family life center for their gym class. The Yadkin Arts council rents space in our old building to store set pieces. We derive 2% of our yearly income from renting space to the general community for parties and meetings. *Song from lease*

How does your church participate in the connection of The United Methodist Church?

We have multiple members who serve at the conference and/or district level with the UWF, DCoM, and connectional ministries. We participate in conference wide disaster offerings and have a history of paying our apportionments in full. *Year Kirchhoff breakfast*

How does your church relate to its neighboring churches inside and outside of the denomination?

We participate in a ~~year end~~ BBQ for county teachers where churches provide the meal. We are the "liberal" church in a very baptist and conservative area.

*- Lent + Advent services  
- Catholic relationships*

If you could change 2 things about your church, what would they be?

- Conflict resolution*  
*- Friendly Collaboration*  
Want to share with people outside of the church what we have found through the church Misconceptions about the Leadership Team and ~~create clarity around our church structure~~ *to Recruit families + diversity*

Which of the following best describes your church: (1) Growing; (2) Stable; (3) Declining; (4) Struggling to survive. Why do you describe it in that way?

2-3. It depends on who you ask. We feel like we are in a good place to launch and have all of the pieces necessary to grow and adapt for the current culture and climate. Yet we are fighting inertia, old ways of being the church, an aging congregation, and grief following disaffiliation related departures that make it hard to put all of the puzzle pieces together. *people want something but aren't willing to work.*

**Appointments will "be made with consideration of the gifts and evidence of God's grace of those appointed, to the needs, characteristics, and opportunities of congregations and institutions, and with faithfulness to the commitment to an open itineracy. Open itineracy means appointments are made without regard to race, ethnic origin, gender, color, disability, marital status, or age, except for the provisions of mandatory retirement." (2020/2024 Discipline, ¶425)**

### Church Information

Please go to your church dashboard at <https://www.wnccumc.org/dashboard> (<https://www.wnccumc.org/dashboard>) (you may have to log in again to the church dashboard), click on the "Church Information" left-side menu link, and be sure that all information on that page about your church and your parsonage are correct and up to date. Be sure to fill in all blank fields that relate to your church...especially worship & church school times, website, etc.

I have verified that my church and parsonage information is updated and correct.

Yes

*Handwritten marks: a heart, an arrow, and the word "float".*

Who has participated in completing the answers to the questions on this form?

The 2024 Leadership Team

Please list all members of the Pastor Pastor Relations Committee for your church.

Gene Branon, James McGrath, Maureen Silvernale, Drama Choplin, Lori McCann, Nick Gunnell, Amanda Mason, Oz Prim, Valerie Prim, Jonathan Gaylord

November 19, 2025

Greetings in the name of Christ!

As the Chairperson of the Pastor-Parish Relations Committee of your charge for 2025, you are receiving this letter pertaining to the appointment making process for the conference year 2026-2027. Please read this information carefully and share it with your committee as soon as possible.

In order to make the best possible appointments, it is vitally important for the Bishop and District Superintendents to have complete and honest answers provided both on the Church and Clergy profiles and on the Advisory Form. **These 2026 profiles must be updated by every pastor and every church before December 31, 2025. It is the responsibility of the S/PPRC to update the 2026 church profile.** You will find the 2026 profile on the Church Dashboard (<https://www.wnccumc.org/dashboard>) under submittable forms. Please note that if you have a change of appointment, the information you include in your profile will be shared with your new pastor. If you need further instructions on how to update the church profile, contact the district office.

It is the responsibility of the Bishop and Cabinet of the Western North Carolina Conference to provide each church or charge with pastoral leadership. This obligation is accomplished most effectively through open and honest consultation with PPRCs and with clergy. **Please prayerfully consider your responses to the enclosed "PPRC's Advisory" form.** It is due in the District Office by **December 31, 2025.**

These forms are to be completed **in a meeting of the 2025 PPRC Committee.** Rather than making this decision by a simple majority vote, I encourage you prayerfully to seek consensus on the pastoral needs for your charge. Again, please return this form to the district office no later than **December 31, 2025.**

The Bishop and Cabinet together affirm both *The Book of Discipline* and our own policy of working toward longer appointments while also acknowledging that the mission of the Church is our first priority. We affirm our United Methodist understanding of open itinerancy, meaning that appointments are made for the well-being of the Church without regard to race, ethnic origin, gender, color, disability, marital status, or age, except for the provisions of mandatory retirement. All appointments are made after consultation (¶426, 2020/2024 Book of Discipline) with the Bishop and Cabinet in view of the total needs of the churches of the Western North Carolina Conference.

Please call the district office if you wish to discuss any of the above matters. Thank you for your continued commitment to the ministry of Jesus Christ through The United Methodist Church.

Sincerely,



District Superintendent

Charge \_\_\_\_\_ Pastor \_\_\_\_\_  
(Please print) (Please print)

PPRC'S ADVISORY  
TO THE BISHOP AND CABINET  
2026

*This form is to be completed and submitted to your District Superintendent.*

The 2020/2024 Book of Discipline calls upon the Pastor (Staff) Parish Relations Committee to confer with the pastor and/or other appointed members of the staff if it should become evident that the best interests of the charge and pastor(s) will be served by a change of pastor(s). The committee shall cooperate with the pastor(s), the district superintendent, and the bishop in securing clergy leadership. Its relationship to the district superintendent and the bishop shall be advisory only.

As the undersigned members of the Pastor (Staff) Parish Relations Committee, we have decided that the best interests of our charge will be served by

- requesting our pastor continue to serve this charge for an additional year.
- requesting a consultation regarding a change of pastor at the 2026 session of the Western North Carolina Annual Conference.
- requesting a consultation because our pastor is planning to retire at the end of the conference year (June 30, 2026).

A. We consulted in Christian spirit with our pastor about this recommendation on

\_\_\_\_\_ (Date) \_\_\_\_\_ (Pastor's signature)

B. Following this consultation, the pastor agrees with this advisory.

Yes  No

C. The committee has completed the church profile under submittable forms on the Church Dashboard on the conference website (<https://www.wnccumc.org/dashboard>). (Please note: The Bishop and Cabinet make the best appointments when they have the best information. It is important that you take the time to give them an accurate description of the charge.)

Yes  No

Our specific reasons for this advisory are:

Please answer these two questions if you have requested a consultation about a change of pastor or if your current pastor is retiring.

What do you hope will be different if a new pastor is appointed to your church and how will that difference transform your church?

In thinking and praying about the next pastor to be appointed, what do you consider to be the top three priorities?

- 1.
- 2.
- 3.

**Signatures and Contact Information of Committee Members present:**

<u>Signature</u>	<u>Phone</u>	<u>E-Mail</u>
Chair: _____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

Additional names and contact information may be listed on a separate sheet and attached if needed.

**\*\*\*Due in District Superintendent's Office by December 31, 2025\*\*\***

District Superintendent _____	Date Received: _____
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