



Job Title: Worship Leader
Reports To: Rector
Position Status: Part-Time

Position Description

Most broadly, worship encompasses all aspects of who we are and what we do. Good worship is first and foremost God-centered; this is reflected in both the presence of the worship leaders and the lyrics of the songs. Sunday morning's worship style should have broad appeal. Worship leaders should have a range of ability to lead in a variety of styles that span the spectrum of music, feel, and ethos. This includes worship that is high energy and passionate as well as reflective and contemplative.

Job Responsibilities and Duties

Weekly

- Attend weekly staff meetings.
- Lead worship in Sunday worship service(s).
- Lead a weekly worship team rehearsal communicating the direction and style that the Rector has set for the weekend.
- Lead the worship team in a Sunday morning run-through ending 15 minutes prior to the start of the service(s).
- Coordinate any special needs to the sound technician and set-up team leader by Friday of each week.
- Work with the set-up team and worship team to ensure all special equipment, music, and materials for both rehearsals and services are set-up in a timely manner.
- Communicate with the church administrator about song lyrics to be added to the visual slides for Sunday morning.

Monthly

- Schedule worship team members for the upcoming 4-5 Sunday service(s) paying attention to skill level and desired feel of the worship services.
- Meet with the Rector to discuss the upcoming services and select songs together that best fit each week.
- Schedule special music for offertory including a wide variety of music and musical styles.

Other Duties

- Perform other tasks and responsibilities as assigned by the Rector.
- Lead and/or plan worship for special meetings (intercessory worship, retreats, Cross Current)
- Coordinate music for special services (Holy Days), including additional musicians as available (brass and/or strings for Christmas Eve and Easter, for example).
- Research and maintain a general knowledge of musical trends in church worship music.
- Recruit and train musicians and vocalists who exemplify a Christ-like character, humility, musical competency, and artistic excellence.

Job Skills and Requirements

- The worship leader will embrace the following Church of the Apostles leadership values, expected of all staff and Parish Councilors: creative, fun-loving, hard-working, perpetually learning, relational, flexible.
- Demonstrates foresight and anticipation into what may be needed in every situation.
- Cordial and professional conduct and excellent interpersonal skills.
- Ability to manage and prioritize multiple tasks and use time wisely.
- Commitment to maintain confidentiality of personal information of the congregation and staff.
- Timely attendance with ability to vary schedule when needed.
- Ability to communicate effectively with multiple groups of people.
- Commitment to good interpersonal relationships, teamwork and support of church ministries, and a pleasant personality.
- Participate in the community life and mission of Church of the Apostles.
- Affirms the Jerusalem Declaration.
- Affirms and exemplifies the Church of the Apostles' core values.

Affirmations

- The Worship Leader position is a part-time, non-exempt position.
- The Worship Leader reports directly to the Rector and receives an annual performance evaluation.
- I have read, understood, and signed an official offer letter outlining compensation and benefits upon my hiring at Church of the Apostles.
- I have read and received a copy of my job description. I understand this overrides anything I have been given or told in the past. I further understand that I am expected to follow my job as outlined above, and that if I have any questions concerning what is expected of me, I will speak with the Rector.
- I have received and read a copy of the Jerusalem Declaration and by signing below I affirm the statements of faith contained therein.

Employee's Signature

Date

Rector's Signature

Date