

River Valley Alliance Church
Governing Board Meeting Minutes
August 19, 2021

Present: Dominic Alvarez, Jason Culotta, Matt Keever, Colleen Kluber, Chris Mertens, Justin Roberts, Greg Schroeder, Don Vehlow, Ray Werth, Pastor Dave Zimmermann

Absent: Caleb Atkins, Todd Grady

Guests: Robin Walker, Jen Roberts, Pastor Logan Esposito

The meeting was called to order at **6:30 p.m.**

Colleen Kluber opened the meeting with a devotional and prayer.

Previous Minutes:

MOTION: To approve minutes from the regular July 2021 Governing Board meeting

MOVED BY: Chris Mertens **SECOND:** Ray Werth

PASSED

Reports:

Disciple making Ministries Report:

Children: A written report was submitted by Robin Walker. It was reported that Discovery Land is pulling together for the fall. The main teaching positions have been filled. Teacher training is set for September 12, 2021. Robin has been finding Awana volunteers. Awana training is set for September 8, 2021. The nursery has had high attendance numbers. Sherry Errickson has been consistently volunteering for the past 4 months. She has asked to step down. Robin will continue to find volunteers to fill available spots. There need to be 3 nursery workers during the 9:30am service time due to the number of young children.

Youth Group: A written report was submitted by Pastor Logan. There have been three significant events held that were well attended: sixth grade get together, pool party and bonfire and ice cream social. Pastor Logan has been getting leaders in place. There are currently three leaders for middle school and three for high school. The Fall Kickoff will be September 12, 2021 for HS and September 15, 2021 for MS.

Senior Pastoral Report:

A written report was submitted by Pastor Zimmermann. The series "What We Believe" will conclude on September 5, 2021. A new series titled "Christ in Me" teaching from the book of Colossians will begin September 12, 2021. September 12 will also kick off a lot of new growth groups. "Stronger Together" will be the new theme for this period of the year. The worship position will be advertised as a full time position and the job description has been developed. The daycare committee has met with staff from WECA and the Watertown Community Health Foundation continues to be very positive about assistance with the funding of this ministry. Pastor Zimmermann requested to have 1 board member present at future Childcare committee meetings. The SDI training has been a wonderful way for each of the board members to get a clearer picture of themselves and what the board needs to be aware of as they lead the congregation. Pastor Zimmermann concluded that he and Nancy will be in Minneapolis August 25-31, 2021 and that Pastor Logan will preach on August 29, 2021.

Jason Culotta prayed for the ministry team.

Global and Local Missions Report:

Local Missions:

A written report was submitted by Justin Roberts. It was reported that the missions committee did not meet in the month of July. The local missions distributions were: \$505.00 (Food to Go) and \$255.00 (School Supplies)

International Missions (IMPACTS):

A written report was submitted by Justin Roberts. The Great Commission Fund (GCF) balance through July 2021 is \$25,168.19.

Service and Benevolence Report:

A written report was submitted by Don Vehlow. The checking account balance as of July 30, 2021 was \$23,231.56. It was reported that donations exceeded disbursements in July. The amount of giving for June 2021 was \$3,390.00 and the amount of disbursements for June 2021 was \$2,350.00. Benevolence funds were used for a Haus of Peace scholarship, flooring repair and replenishing Kwik Trip gas cards for the office to give out.

Elder Report:

A verbal report was given by Chris Mertens. It was reported that the following topics were discussed: communion Sundays, baptism, Strength Deployment Inventory (SDI), small groups and the Worship Director job description.

Trustee Report:

A written report was submitted by Todd Grady. It was reported that the following topics were discussed: building use request, carpet divot near sanctuary, concrete stoops and filling in the edges of the parking lot with dirt.

Employee Handbook Committee:

A verbal report was given by Greg Schroeder. It was reported that the committee met three times to discuss the following topics: reordering handbook sections, physician diagnosis for approval of church paid short-term disability, River Valley prescription for an employee who is disabled without long-term disability and employee bonuses.

Finance Report:

A written report was submitted by Matt Kever. It was reported that as of as of July 31, 2021, statement balances were: Checking \$201,391; Credit Card balance was \$3,276 (7/13/21)). There was a decrease of \$1,729 of credit card balance. Deposits totaled \$270,005 while expenses were \$273,987. The unusual expenditure over \$500 was to Wolf Paving for \$221,340.28. There was \$886.00 moved to the BtF fund from donations. The Build the Future Fund balance as of July 31, 2021 was \$16,295.00.

Treasurer's Report:

A written report was submitted by Jason Culotta. It was reported that River Valley's financial condition remains favorable. Revenue and expenditures are both above budget, though \$40,000 in expenses were BtF transfers so expenses are otherwise below budget. The continued strong income, 10.5% above budget, continues to give River Valley options to consider future growth in funding new or existing aspects of ministry.

Monthly Calendar:

Greg Schroeder reviewed the events on the Governing Board monthly calendar for July, August, September 2021.

Reports:

MOTION: To approve reports from leaders

MOVED BY: Jason Culotta **SECOND:** Greg Schroeder

PASSED

All submitted reports are available in their entirety in the church office, upon request.

Dominic Alvarez prayed for ministry leaders and the reports that were given.

New Business:

MOTION: To approve the July 2021 revised River Valley Worship Policy

MOVED BY: Chris Mertens **SECOND:** Matt Kever

PASSED

MOTION- To approve the new job description of the DW/IT/MC, form a search committee, and start advertising the position

MOVED BY: Don Vehlow **SECOND:** Greg Schroeder

NOT PASSED

MOTION: Approve of the DW/IT/MC job description, as updated by the GB

MOVED BY: Justin Roberts **SECOND:** Don Vehlow

PASSED

MOTION: To move into executive discussion for the purpose of having the Compensation Committee discuss salary for the new position

MOVED BY: Greg Schroeder **SECOND:** Dominic Alvarez

PASSED

The Compensation Committee moved into executive session from 8:05pm-8:55pm

MOTION: To accept recommendation for Compensation Committee

MOVED BY: Greg Schroeder **SECOND:** Chris Mertens

PASSED

MOTION: To form a search committee, and start advertising the Director of Worship position

MOVED BY: Justin Roberts **SECOND:** Dom Alvarez

PASSED

MOTION: To approve the updated version of the River Valley Employee Handbook as amended by the Employee Handbook Committee 2.0

MOVED BY: Greg Schroeder **SECOND:** Dominic Alvarez

PASSED

Items for Future Discussion:

Commissioning pandemic policy

Donation Acceptance Policy

Nomination Committee

Future plans for the BTF Fund

Meeting Adjournment:

MOTION: To adjourn the Governing Board meeting

MOVED BY: Jason Culotta

SECOND: Don Vehlow

PASSED

The meeting adjourned at **9:15 pm**

Ray Werth closed the meeting in prayer.

The next Governing Board meeting will be **September 23, 2021 at 6:30pm**

Respectfully submitted and in service to the Lord,

Colleen Kluber

Governing Board Secretary, River Valley Alliance Church