

River Valley Alliance Church
Governing Board Meeting Minutes
March 23, 2017

Present: Pastor Caleb Atkins, Josh Barnet, Tim Beine, Charlene Flint, Pastor Michael Golemi, Joe Haberkorn, Justin Roberts, Greg Schroeder, Ron Sokovich, Jeremy Walker, Pastor Dave Zimmermann.

Absent: Bruce Cochrane, Dan Ellsworth, Robin Walker

The meeting was called to order at 6:33 p.m. Justin Roberts opened the meeting in prayer.

Previous Minutes: There was a correction to the February Minutes. The amount raised for Unity of Faith at Pairs and Spares was \$1,272 not \$3,200. Greg Schroeder made a **motion** to approve the February 16, 2017 minutes as amended. Second by Joe Haberkorn. Motion carried.

Pastoral Report: Pastor Zimmermann: A written report was submitted. The Ministry Team Retreat was a success with the Holy Spirit leading all the way as they focused on Vision 2022: Increasing Impact. "If we are celebrating Jesus, then everything will flow from that." With the celebrating, people will want to be equipped and this will result in more lost being reached. Each member of the Ministry Team will now be charged with applying this Vision to their areas of ministry. Pastor Zimmermann will be in Mexico beginning March 26 (after services) and will be back in the office on April 4. The theme for Holy Week will be "See....and Believe". On March 12, eleven people indicated an interest in applying for membership. The District Women's Retreat had 16 churches represented. River Valley had 24 women there. Pastor Zimmermann will be leading Appleton Senior Retreat, April 21-23.

Disciplemaking Ministries:

Adults: A written report was submitted by Pastor Atkins. The Staff Retreat was a fundamental piece of the development of a clearer vision for small groups. The hope for small groups at River Valley is that they would not just be another program offered but a fundamental part of how people at River Valley get plugged into community. Again, the staff retreat was an important part of adding to the vision of adult Sunday School. In the following weeks, Pastor Atkins will be working to develop a class that will help to teach people the foundations of faith. This class will be designed to take believers who are new to the faith into deeper knowledge and understanding. It will also be for those who wish to build upon existing understanding. Pastor Atkins and Justin Roberts had their initial meeting with mentors. God made it evident that the 7 people there were more than qualified to be a leadership team for this new ministry. Pastor Atkins and Justin Roberts will be continuing to develop training opportunities for these folks as well as others who would like to step out in faith and start discipling the people around them. The new computers have arrived, and are set up and running.

Jr. and Sr. High School: A written report was submitted by Pastor Golemi. The High School Scavenger Hunt was a great success! There were 15 River Valley students in attendance, and some of them brought friends. The Bread of Stone concert and youth lock-in were a success with 63 kids attending. After the Empowered Sunday morning Bible study concluded, the High School students began a new study. The class is titled "The Real Jesus", and is an in-depth study of the life of Christ. The study of the book of James in High School Youth Group has sped up a bit now that the foundation and background information of the book has been discussed in detail. The practical nature of the book has fostered a wonderful discussion of the topics at hand.

Children: A written report was submitted. Discovery Land is holding strong. No new families have joined since the fall. Awana Awards Night will be April 26. Last year on Easter Sunday about 70

children ages 3-5th grade attended River Valley. This is a great opportunity for having something for kids Easter Sunday during the services. The kids' ministry will be running all Easter morning long. There will be a nursery and a preschool program for all three services. There will also be Discovery Land for K-5 at all three services. Children will stay with their parents through the praise and worship part of the service, and then will be dismissed. All children's activities will be held in the upstairs multi-purpose rooms. There will be an Easter lesson and then an "empty tomb" party.

Elder Report: An oral report was submitted. The Elder board meeting was held on March 16, 2017. They discussed and prayed for needs of the church.

Finance Report: A written report was submitted. February, 2017 expenses exceeded revenues by over \$19,000. Expenditures in February include a \$10,000.00 transfer for the "Parking Lot" Sinking Fund. There is a balance of \$20,000.53 in the Parking Lot Sinking Fund. All donations to "Build the Future" and "Special Projects" are targeted to the Parking Lot Sinking Fund.

Impacts (Missions) Report: A written report was submitted. Year to date Great Commission Fund contributions are 18% below target. Keith Neigenfind will be in the United States from Thailand this fall. He is expected to tour the Western Great Lakes District. A branding pack has been prepared to be used on promotions and correspondence. More pictures will be taken and a pamphlet of short-term international workers and their advocates will be prepared. The Unity of Faith team members and advocates will be featured on both display boards. Events have been planned to fund the Unity of Faith trip to Thailand. They are: Easter Breakfast, Walk-a-thon, Cupcakes and Crafts, Dining to Donate. Fifty percent of funds have been raised.

Service and Benevolence Report: A written report was submitted. Deposits of \$984.00 were made. Disbursements for February were \$0. The end-of-month balance for the Benevolent Fund is \$3,049.90. There was no formal March meeting due to several individuals not being able to attend. There were no benevolent requests approved in February, however there have been several requests during the beginning of March. Jen Roberts worked to organize several key individuals beginning the purge in the kitchen. This will make the job easier when the next phase of the kitchen remodel takes place.

Trustee Report: A written report was submitted. A Facility Committee has been formed with the following members: Todd Grady, Al Grunewald, Joe Haberkorn, Toni Olson, and Dan Supple. The main concern for this Committee is building security. The committee was informed about the security system that is in place right now, which needs new software to become 100% functional again. The committee feels a new security company should be found. The committee also believes a fire detection system needs to be in place. Waste Management has been replaced with Advanced Disposal. Advanced Disposal is now doing the job. New Cabinets for the kitchen will be ordered very soon.

Treasurer's Report: The Finance Committee, comprised of Greg Schroeder, Tim Beine, Jennifer Roberts, and possibly others, will convene following the tax season to draft procedural documents of collection, counting, bookkeeping, budgeting, etc. A meeting is scheduled for May 3 to review the insurance policy from Church Mutual for property, umbrella policy and workers' compensation. Greg Schroeder made a **motion** to move \$10,000 from the general checking account to the "parking lot" Sinking Fund. Second by Joe Haberkorn. Discussion. There are big expenses coming up. The motion was defeated with 11 opposed.

Tim Beine made a **motion** to accept all ministry area reports. Second by Jeremy Walker. Motion carried. Each of the reports in their entirety is available in the church office upon request.

Old Business: Elexio: The Elexio Task Force met on March 22. Staff will be entering Time and Talents into Elexio data base. Purchase of Video Equipment: To step up efforts with video, Pastor Atkins has researched a video solution. The purpose is to achieve good quality photos of events for the website and social media. The money would be best spent with a DSLR camera that can take both photos and shoot 1080p video. Lighting and video editing software would also be needed. For under \$1,250 an adequate camera, microphone, tripod, lighting, and video editing software can be purchased. Discussion. Pastor Zimmermann made a **motion** to purchase the video equipment package not to exceed \$1,250. Second by Joe Haberkorn. Motion carried with 9 in favor and 2 opposed. There will be a Point Person in charge of this. Hard Drives, Passwords, Combinations: Documents are doubly backed up, both on the hard drives and on the servers. The combinations for the office safe and the usher closet safe have been changed. Passwords have been changed. Kathy Troccoli Concert: The Governing Board met on February 22 to discuss the possibility of hosting a concert by Kathy Troccoli. The financial arrangements did not work out for this.

New Business: Compensation Committee: Pastor Golemi has completed his checklist and the Elders are recommending that he be hired permanently as Associate Pastor of Student Ministries. Greg Schroeder **moved** to change Michael Golemi's status from intern to permanent full-time with River Valley. Second by Justin Roberts. Motion carried. Change to Employee Handbook: Ron Sokovich made a **motion** to change the wording in the Employee Handbook, 3.4 to the following: "Following the Compensation Committee's decision and budget approval at Annual Meeting, the Treasurer will inform RVAC's payroll service of approved staff compensation changes. *All salary and wage changes will take effect at the first payroll following approval at the Annual Meeting and remain in effect until otherwise changed.*" Second by Jeremy Walker. Motion carried.

Jeremy Walker made a **motion** to adjourn. Second. Carried. Meeting adjourned at 8:17. Justin Roberts closed the meeting in prayer. The next Governing Board meeting will be held on April 20, 2017 at 6 p.m.

The minutes contained in this report pend final approval by the Governing Board at the next formal meeting.

Respectfully submitted,

Charlene Flint
Governing Board Secretary
River Valley Alliance Church