

River Valley Alliance Church
Governing Board Meeting
March 15, 2018

Present: Tim Beine, Matt Colosky, Art Ebert, Dan Ellsworth, Charlene Flint, Joe Haberkorn, Justin Roberts, Greg Schroeder, Jeremy Walker, Pastor Dave Zimmermann.

Absent: Bruce Cochrane

Guests: Pastor Caleb Atkins, Pastor Michael Golemi, Dan Supple, Robin Walker

The meeting was called to order at 6:00. Art Ebert opened the meeting with prayer. The Governing Board read Colossians 1:1-23.

Previous Minutes: Charlene Flint made a **motion** to amend the Minutes to read, “A **motion** was made by Bruce Cochrane to approve the January 18, 2018 Minutes”. No motion needed. The February 15, 2018 Minutes will be adjusted and are approved.

Pastoral Report: Pastor Zimmermann: A written report was submitted. Pastor Zimmermann continues to set aside one Monday a month to solely focus on prayer. Pastor Zimmermann asks for prayer regarding River Valley’s participation in the National Day of Prayer on May 3. During prayer the Lord laid out the next sermon series: “Prayer Changes ~~Things~~ ME”. The Elders assembled a list of potential members of the Acts 1:8 Commission. Pastor Zimmermann will contact to assemble a team of 12. As the commission prays and meets for a set amount of time they will be praying for God to lead in how to reach our Jerusalem (Watertown), Judea (Wisconsin/US) and Samaria (the outcasts of society). The objectives of this commission will be to Wait, Look, and Join. “Wait” for the Holy Spirit to lead and not simply ask Him to implement our agenda. “Look” for places that we see the Lord working and then River Valley will “join” Him in that work. The Elders assembled a list of people to begin leadership training. This will begin with 5 people in June by studying the book “Elders and Leaders”. The pastors will be attending the Western Great Lakes District Conference April 16-18. Tim Thomas will serve as a voting delegate at the District Conference. BNY Productions (Bread of Stone) is reluctant to submit a quote and/or to install new speakers because River Valley does not have ratings for the beams in the sanctuary on which the speakers will be hung. Trustees will research and make a recommendation at next GB meeting.

Disciplemaking Ministries:

Adults: A written report was submitted. Hebrews continues to move along on schedule and will be finishing the book in 20 weeks, ending before June. “Parenting the Early Years” will be completed just before Easter. The Sunday following Easter will mark the start of “Parenting the Teenage Years”. The evaluations from the marriage course were very positive; however, participants felt that the class could have been 1 1/2 to 2 times the length to be even more effective. The men’s breakfast was relatively sparsely attended this month but was a great time for fellowship and Bible study. The Women’s District meeting is Saturday, March 17 at River Valley. Saturday, April 14 will be a River Valley movie night. They will be showing the movie “Case for Christ”. As Pastor Atkins continues to check in with small group leaders monthly, he has received several wonderful stories of spiritual growth among the small group attendees. *Elexio* – Pastor Atkins has been waiting to obtain an appointment for training on the new product. The Initial coaching meeting will be Monday, March 19.

Middle School and High School: A written report was submitted. The middle school Sunday School began a series called ‘Made to be Me,’ and is utilizing Joyce Meyer’s study, ‘Battlefield of the Mind’ (teen edition). The high school Sunday school class transitioned from studies in the book of Genesis to a series focusing on Paul’s missionary journeys in the book of Acts, in preparation for the youth mission trip to St. Louis this summer. The youth groups will be going over Systematic Theology for the next nine weeks. In Systematic Theology they will

look at ten different subjects: Revelation/The Bible, God the Father, Christ the Son, The Holy Spirit, Mankind, Sin, Salvation, The Church, The Spiritual World, and End Times. The middle school boys' game night grew into a middle school and high school guys' night. The girls' lock-in grew in a similar way. The student leaders brought a fantastic energy to the events and were exemplary. Driver's licenses, Driver's Pledges, and proof of insurance have been received and are in a locked safe.

Children: A written report was submitted. Third service kids have shown the importance of what we do. Many first-time visiting kids come to third service Discovery Land. Many have no biblical background and it has been encouraging to pour some truth into these kids. Often, they only come for one Sunday, so it has become important to make sure they are pointed to Jesus and who He is each Sunday. Students are focusing on Jesus and his teachings now through Easter. Awana Family Awards Night will be Wednesday, April 25. Mrs. Walker will be heading up a nursery training luncheon Sunday, March 18. She will be going over the updated policies and procedures manual to make sure nursery protocol is consistent among all volunteers. There will be one Discovery Land at each service Easter morning. Preschool will be offered at all 3 services as well. April 21 will be the Children's Fair. Mrs. Walker will be working on banners and games and giveaways for this community event. She will be promoting Awana, Discovery Land, and Music Camp as different ministries offered to children in the Watertown community. She was told to expect 200-250 children.

Elder Report: A written report was submitted. At the Elder meeting the Elders discussed Elder of the Day duties. At the end of each service, prayer for individuals will be offered. The Elder of the Day will assemble a team of 2 or 3 people to do this. The preaching pastor will give an invitation for people to come for prayer before the benediction.

Finance Report: A written report was submitted by Tim Beine. As of February 28, statement balances were: Checking \$157,188.39 and Money Market \$151.42. Four, \$20,000 CD's were purchased with money transferred from the Money Market account. Credit Card Debt for February was \$5,110.14. Expenses exceeded revenues by \$28,942.05. The Build the Future Sinking Fund balance as of February 28, 2018 is \$108,717.88.

Impacts (Missions) Report: A written report was submitted. It was decided by the committee to invite Pastor Sukprasan, pastor of the church plant with whom the Unity of Faith 2017 Team EdSue worked, to join the IMPACTS Program. The number of International Workers who are in IMPACTS would then be 15. Funding for The Great Commission Fund YTD is at 90% of budget. Janice Quinlan is scheduled to visit River Valley October 4- 7, 2018. Debbie Vik is scheduled to visit River Valley March 14- 17, 2019.

Service and Benevolence Report: A written report was submitted. Deposits of \$1,279.00 were made. Disbursements for February were \$250.00. The end-of-month balance for the Benevolent Fund is \$6,893.72. With the upcoming move, John and Sandy McLatchie are not able to fulfill their roles as Deacon and Deaconess and have ended their terms as of the end of February. The Deacons and Deaconesses began conversations about possible candidates that could fill these rolls. Benevolent activity has been steady, and several people have needed gas and food cards. The Deacons and Deaconesses continue to look for ways to balance the distribution of funds to the River Valley congregation versus the community while still looking at the merits of each request.

Treasurer's Report: A written report was submitted. The Treasurer has been informed that River Valley is not in compliance with the Alliance Benefits 403(b) retirement plan document as River Valley is not using clergy housing allowance in includible compensation for 403(b) salary deferrals. The Treasurer has not included the housing allowance in includible compensation because the IRS instructs against that practice. The Treasurer is willing to abide by the board's decision to comply the plan document but would then require that the Minutes

reflect his opposition. If River Valley follows the IRS, we would need to find another carrier for retirement compensation. Per Tim Beine if the IRS discovers a plan is in violation, the IRS can terminate the plan and all assets in the investment are immediately taxable. Greg Schroeder, Tim Beine, and Jen Roberts met with Chris Mertens to review the annual examination report findings. The Examination Team had difficulty in confirming invoices with payments because of unfamiliarity with QuickBooks. Tim Beine agreed to assist with a brief review. Jen Roberts will make some minor adjustments in filing to help the examination team.

Trustee Report: A written report was submitted. The Bobcat Zero Turn Lawn Mower needs its spring tune up. Maynard Carl, Sr. has volunteered to do the maintenance. The double refrigerator was ordered and will be delivered March 24. Emergency training for Medical, Severe Weather, First Responder, and Harmful Intruder was discussed. A defibrillator will be ordered, and training will be scheduled with the Head Ushers. The west handicap door is now functioning properly. The Cintas representative attempted to drive under the carport with a van that was too tall and got stuck. There was minimal damage to the carport, but the van had significant roof damage. The Trustees are making a clearance sign.

Tim Beine made a **motion** to accept all ministry area reports. Second. Motion carried. Each of the reports in their entirety is available in the church office upon request.

Old Business: Policy Committees: Benevolent Fund Policy: Policies and Procedures were submitted to the Governing Board. Jeremy moved to accept the Service and Benevolent Fund Policies and Procedures. Second. Jeremy Walker explains the policies and procedures. Motion carried. Greg Schroeder recommended adding the line "stewardship of the benevolent fund and to limit liability to the church." Sinking Fund Policy: Greg S. moved to take the Sinking Fund Policy off the table. Second. Motion carried. The Build the Future Sinking Fund Policy, which was submitted at the February GB meeting, was discussed and accepted as submitted. Motion carried.

New Business: Usher Coordinator: Dan Supple met with the Governing Board to obtain feedback on past performance and expectations regarding usher activities before holding usher training. He will be meeting with Joe Haberkorn regarding emergency training for Medical, Severe Weather, First Responder, and Harmful Intruder. Create Handbook Policy Committee: Greg Schroeder makes a **motion** to create a Handbook Policy Committee. Second. Motion carried. Greg Schroeder **moves** to open nominations. Art Ebert, Greg Schroeder, and Carol Sokovich are nominated. Art Ebert **moves** to close nominations. Second. Motion carried. Greg Schroeder **moves** that if any of the 3 of these nominees should resign, the pastor at his discretion may appoint someone else. Second. Motion carried. Review and Update Ministry Alignment: This will be completed in April. Multi-Parcel Tax Exempt Report: Done Sinking Fund: Greg Schroeder made a **motion** to transfer \$10,000 from the General Fund to the Build the Future Sinking Fund. Second. Motion carried. 403b: Greg Schroeder **moves** to maintain 403b with Alliance Benefits. If they require compliance to their Plan document, we will seek a new vendor. Second. Discussion. Motion carried.

Matt closed the meeting in prayer. Greg Schroeder **motioned** to adjourn at 7:57p.m. Second. Motion carried. The next Governing Board meeting will be held on Thursday, April 19, 2018 at 6 p.m.

The minutes contained in this report pend final approval by the Governing Board at the next formal meeting.

Charlene Flint
Governing Board Secretary
River Valley Alliance Church