

River Valley Alliance Church  
Governing Board Meeting Minutes  
February 16, 2017

**Present:** Josh Barnet, Tim Beine, Bruce Cochrane, Dan Ellsworth, Charlene Flint, Pastor Michael Golemi, Joe Haberkorn, Justin Roberts, Greg Schroeder, Ron Sokovich, Jeremy Walker, Robin Walker, Pastor Dave Zimmermann.

**Absent:** Pastor Caleb Atkins

The meeting was called to order at 6:55 p.m. at the home of Ron and Carol Sokovich. Justin Roberts opened the meeting in prayer.

**Previous Minutes:** Jeremy Walker made a **motion** to approve the January 19, 2017 minutes. Second. Motion carried.

**Pastoral Report:** Pastor Zimmermann: A written report was submitted. There has not been much reaction to Pastor's initial ideas for Vision 2022. He will be meeting with individuals and couples in groups in February and March. A Ministry Team retreat will be held Friday and Saturday, March 3-4 for planning purposes. The place is to be determined. The nametag system is in place. Many of the newer folks *really* appreciate the name help. Betsy Ellsworth will be giving further training to the Greeters, Welcome Center Workers and Spotters. The follow-up team has been connecting with guests following their Sunday experience. There are two families that said they will be coming back because of this follow-up. It's not about numbers but making a difference for eternity for these families! The Christian and Missionary Alliance will be holding General council this Spring in Columbus, Ohio. The convention will run May 29-June 4, 2017. Pastor Zimmermann made a **motion** to appoint Justin Roberts to be our official voting delegate to the General Council. Second. Carried.

**Disciplemaking Ministries:** Adults: A written report was submitted by Pastor Atkins. The vision for leader training is starting to come together. Over the next month, he will be assembling a team (7-10 people) of small group leaders to go through monthly training to grow them into leaders who are equipped to multiply. Learners from High School age on have been attending the inter-generational class, "Empowered". They are challenged and equipped to reach out to the people around them that do not know Jesus Christ. A group of High School girls started a seeker Bible study in effort to reach their friends who are non-believers. Nineteen men attended the "No Regrets" conference on Saturday, February 4<sup>th</sup>. Pairs 'n Spares was another highlight of February. The WGLD women's retreat is coming up March 17-19. Senior adults are having a potluck and white elephant gift exchange Tuesday, February 28<sup>th</sup>. Justin and Pastor Atkins will be meeting with mentors on February 23<sup>rd</sup> to begin talking about training, resources, and opportunities. New laptops have been purchased, Pastor Atkins has set them up and they are being used. The new PC's for the office will be coming soon. In the effort to step up efforts with video, Pastor Atkins has researched a video solution. He suggests a DSLR camera that can take both photos and shoot 1080p video. He also suggests adding lighting and video editing software. This can be purchased for under \$1,250. A **motion** was made by Pastor Zimmermann to purchase a camera, microphone, tripod, lighting, and video editing software for a cost not to exceed \$1,250. Second. Discussion. Pastor Zimmermann made a **motion** to table this motion. Second. Carried. This will be tabled until a later meeting when Pastor Atkins can be available to answer questions.

Jr. and Sr. High School: A written report was submitted by Pastor Golemi. The middle school boys had a Game Night at the church on Saturday, February 11. There were 14 boys (2 who had never been to this church before) and 6 men. Pastor Golemi is continuing to promote the High School Scavenger Hunt on social media and in person. The High Schoolers have been attending the combined Sunday school class (Empowered), and have been very involved. The focus has shifted to the book of James in the high school youth group. The middle school youth group has been looking at more heroes of the faith. Several of the middle school leaders noticed that their students had questions about Christianity, the Bible, and the topics that are being covered this year. The students have been challenged to write down their questions and bring them in the following weeks to be answered. The leadership training took place on February 5. They covered topics including issuing challenges for the kids to take home, strategies for dealing with troublemakers, how to approach small group time. Pastor Golemi used his skills as a graphic designer to create a new logo for youth ministries.

Children: A written report was submitted. Discovery Land has been going well. They have been focusing on Jesus' ministry and His miracles. The new Spring Quarter will begin March 5<sup>th</sup>. They will continue their study through the New Testament and the life of Jesus through the Spring quarter. The Grand Prix is Sunday, February 19. Only sixteen cars have been registered. Mrs. Walker has completed a new updated version of the Children's Ministry Volunteer forms for adults and for teens. Much of it is modeled after Appleton Alliance's Children's Ministry Forms. Discussion of Safe Church Policy.

**Service and Benevolence Report:** A written report was submitted. Deposits of \$1,279.58 were made. Disbursements for January were \$1,175.00. The end-of-month balance for the Benevolent Fund is \$2,065.90. The committee nominated Jeremy Walker to represent the group on the Governing Board for 2017. Jen Roberts will contact the kitchen organizing crew to put a plan in place for purging items from the kitchen by April 30. John McLatchie will begin creating procedures and guidelines for several of the activities that the Service and Benevolence team participate in. This will be more defined in the coming months. Jeremy presented a letter to the hostess teams to thank them for service on their various teams and as a reminder about serving sizes for large meals at the church.

**Elder Report:** A written report was submitted. Dan Ellsworth was welcomed to the Elder Board. The Elders will have the following areas of responsibility for the next year: Ron - Administration; Josh – Worship; Justin – Prayer/Counseling; Bruce – Missions; Dan – Connections. Justin Roberts gave a presentation on the counseling and mentoring ministries he is working to develop. Pastor Atkins updated the group on small group development. Discussion was held regarding Pastor Golemi being near completion of the tasks laid out for his internship.

**Finance Report:** A written report was submitted. January, 2017 revenues exceeded expenses by over \$41,000. The large increase in deposits is due to year end donations made through Elexio that were not captured until after January 1. Greg Schroeder made a **motion** to take \$10,000 from general checking and deposit into the Parking Lot Sinking Fund. Second. Carried. Greg Schroeder made a **motion** to name David Zimmermann, Senior Pastor; Greg Schroeder, Treasurer; Tim Beine, Assistant Treasurer; and Charlene Flint, Board Secretary as Authorized Persons and "officers of the Governing Board" to handle financial transactions. Second. Carried. Greg Schroeder made a **motion** to authorize River Valley to open a brokerage account for the receipt and sale of donated assets. Second. Discussion. Carried. River Valley will not maintain a portfolio of donated securities. Per the RVAC Constitution and Bylaws dated 1-29-17 (Article VIII, §D) River Valley will sell all securities as soon as practicable. Proceeds from the sale of securities will be transferred via ACH to the church's general fund. Greg Schroeder cannot participate in this as he is a financial consultant. The River Valley church officers signed the RVAC

Corporate Resolution of Authorized Persons dated February 16, 2017. Dave Zimmermann, Tim Beine, and Jen Roberts are authorized to sell any donated securities.

**Impacts (Missions) Report:** A written report was submitted. The Great Commission Fund contributions for 2016 were 8% over budget. Two events planned for fund raising with several others being considered for the future. Photos and information is being gathered to feature Unity of Faith Team Members and Advocates on the display boards in the stairway and outside of the office. Unity of Faith 2017 is the short-term missions trip to Thailand. Introducing the International Workers to the congregation will commence soon by way of 3-minute video clips. The Pairs and Spares dinner raised \$3,200 for short-term missions.

**Trustee Report:** A written report was submitted. The Trustees welcomed Todd Grady and Christopher Oestreicher as Trustees, and they were given a tour of the church facility. The Trustees are investigating the security issues of the church and what options there are. The Trustees discussed the purchase of new folding chairs. The cost per chair is \$16.20, with a full purchase price of \$2,043.96 for 108 chairs. This is a budgeted item.

Bruce Cochrane made a **motion** to accept all ministry area reports. Second. Motion carried. Each of the reports in their entirety is available in the church office upon request.

**Old Business:** Elexio - The Elexio Task Force will meet on Friday, February 17<sup>th</sup> at 11:30am. It will consist of Pastor Zimmermann, Pastor Atkins, Jen Roberts, Carol Sokovich, Jerry Arndt, and Greg Schroeder. Purge of non-permanent documents older than 7 years: This has been completed.

**New Business:** Change of Passwords: The Assistant Treasurer will have access to the safe and locked money bags. Greg Schroeder will be changing the passwords. Collect records from outgoing members: Keys will be collected from outgoing GB members. Election of GB Chairman and Vice Chairman: Pastor Zimmermann is GB Chairman. Greg Schroeder made a **motion** to nominate Ron Sokovich as GB Vice Chairman. Second. Motion carried. Assistant Treasurer: Betsy Ellsworth resigned as Assistant Treasurer due to conflict of interest with her husband, Dan being an Elder on the Board. Bruce Cochrane made a motion to accept the appointment of Tim Beine as Assistant Treasurer. Second Carried. Annual report with WI Dept. of Financial Institutions: This has been filed by the Treasurer. GB appointment of Missions Committee: Ron Sokovich made a **motion** that the following people will be on Missions Committee: Carmen Carothers, Heidi Hanus, Jane Chen, Catie Carothers, Sandy McLatchie, Mike Friedl. Second. Carried. Conflict of Interest: The Conflict of Interest was signed by GB members. “Organizational Resolution for Authorized Persons”: The Chair and Vice Chair signed the “Organization Resolution for Authorized Persons”. GB Secretary update GB member email list: The GB Secretary was instructed to update the GB member email list and email to GB members. Senior Pastor files C&MA Annual Report with Western Great Lakes District: This is due Feb. 22.

GB Bios for Website: The GB was instructed to write a bio of 40 words or less. Policy/Procedure Committees: These are to be set up and evolving throughout the year. The 3 areas are: Facility (Joe Haberkorn), Children (Robin Walker), and Financial (Greg Schroeder and Tim Beine). Each discipline will be forming their own Committee. Lead Usher: Dan Supple has agreed to be the Lead Usher. Compensation Committee: The Compensation Committee will meet to prepare a salary package for Michael Golemi. The meeting will be at 6:00 on March 24 with the Governing Board meeting to follow. Assimilation: The Assimilation group requests to get mugs for guests. They are requesting 500 mugs for a cost of \$1,500. Dan Ellsworth **moves** to purchase these. Second. Discussion. Carried. Dan Ellsworth

moves to purchase 20,000 labels for nametags at a cost of \$1,570. These labels will last one year. Second. Carried.

Justin closed the meeting in prayer. Jeremy made a **motion** to adjourn. Second. Carried. The next Governing Board meeting will be held on March 24, 2017 at 6 p.m. Compensation Committee meeting with GB meeting to follow.

*The minutes contained in this report pend final approval by the Governing Board at the next formal meeting.*

Respectfully submitted,

Charlene Flint  
Governing Board Secretary  
River Valley Alliance Church