

River Valley Alliance Church
Governing Board Meeting, 2017
November 14, 2017

Present: Pastor Caleb Atkins, Tim Beine, Bruce Cochrane, Matt Colosky, Dan Ellsworth, Charlene Flint, Pastor Michael Golemi, Joe Haberkorn, Justin Roberts, Greg Schroeder, Ron Sokovich, Jeremy Walker, Robin Walker, Pastor Dave Zimmermann. Guest: Mike Friedl

Absent:

The meeting was called to order at 6 p.m. Justin Roberts opened the meeting in prayer.

Previous Minutes: A **motion** was made by Dan Ellsworth to approve the October 19, 2017 Minutes. Second. Motion carried.

Pastoral Report: Pastor Zimmermann: A written report was submitted. Vision: The Build the Future Committee met twice in October. Minutes of those meetings as well as the Ministry Team's dreams and vision for ministry expansion in the coming years were provided to the Governing Board for their review. Preaching: Pastor Atkins will be preaching on November 26 and the morning service on December 24. Pastor Golemi will preach on January 1. December sermons will be entitled, "Prepare Your Heart!". The January through March sermon series will be "The NEW You: The Transforming Presence of God" (Galatians 5). Pastor Zimmermann presented the results of the 2017 survey and went over the high points. This will help to determine future ministry plans.

Disciplemaking Ministries: Adults: A written report was submitted. Small groups, Bible studies, Sunday School, and Dwelling in the Word groups continue. New groups continue to start up with one forming just this week. There continues to be a steady increase in interest and involvement. Pastor Atkins is looking at starting one or two mid-week studies for people to get plugged in to. Adult Sunday school for 2017 will end December 10. Pastor Atkins is working on finalizing the schedule for Winter/Spring 2018. There will continue to be one topical class and one Biblical class for adults to choose from. Pastor Atkins will be working on getting updated photos from the faithful attenders and members of River Valley. The congregation will be asked to update their photos on Elexio. And there will be a photo booth set up for pictures to be taken on two Sundays in December.

Middle School and High School: A written report was submitted. The high school Sunday school class continues to go verse-by-verse through Ephesians, but over the past few weeks Pastor Golemi has shifted into more discussion-based classes. Though all the classes involve some element of dialogue, the book of Ephesians lends itself to more thorough discussion. Justin Roberts continues to lead the middle school Sunday school class. The middle school youth group has been especially fun this past month. The costume party went very well. The middle school also had an incredible time on the retreat to Silver Birch Ranch. Pastor Golemi is also beginning to prepare for some major events that are on the horizon. The first is the high school retreat in January. Another major event is the Bread of Stone concert at the YMCA. Michelle Beine has been working *very hard* at getting the contract, meeting with YMCA officials, and keeping track of all the dates. Please be in prayer for the event that this will function as an outreach to the community, as well as a serious spiritual encounter. Pastor Golemi will be meeting with others to discuss future high school mission trips. Pastor Golemi is thankful that God is raising up leaders to help in his ministry.

Children: A written report was submitted. Third service Discovery Land numbers are becoming steadier, averaging eight kids now over the last two weeks. On November 12 there was an all-time

high of children attending with 37 kids attending either second or third service. Some of the new children have become regular attenders to Discovery Land! Second service is still the most attended Discovery Land. There will be no Discovery Land December 17 (Cantata) or December 24 (Christmas Eve). There will be no Awana November 22 (Thanksgiving). Awana is up to 62 kids now, with 9 new registrations in October. There is a shortage of nursery workers. Mrs. Walker is working closely with Toni Olson (Nursery Coordinator) to get more volunteers to staff the nursery.

Elder Report: No report was submitted. The elders will meet to interview new members on November 21. Fourteen people have gone through the New Member Class. New members will be received into membership on December 10.

Finance Report: A written report was submitted by Tim Beine. As of October 31, the balances are: Checking account, \$72,888.32 and Money Market, \$80,148.08. Credit card debt for October was \$5,374.59. Expenses exceeded revenues by over \$17,000. The Build the Future Sinking Fund balance as of October 31, 2017 is \$74,733.20.

Impacts (Missions) Report: A written report was submitted. Mike Friedl presented the quarterly report for Impacts. Our Great Commission fund is now at 100% of budget for the year. The Governing Board was given a booklet, "International Workers Presenting Jesus to the World" as well as the Mission Assessment and Action Tool. CAMA services missionaries, Chris and Sarah, serving in a creative access country will be here, Saturday, November 18. There will be a dessert potluck at the parsonage from 6:30 – 8:30.

Service and Benevolence Report: A written report was submitted. Deposits of \$1,193.00 were made. Disbursements for October were \$12.61. The end-of-month balance for the Benevolent Fund is \$6,179.51. Communion equipment has been put into use and should work well for the church for many years to come with additional flexibility. Our committee will be helping with the Pie and Praise event November 22. At our meeting we reviewed the financial audit and are looking at firming up the points brought up and will be coming back next month with a solution in place.

Treasurer's Report: A written report was submitted. The Treasurer has entered budget data. Employee reviews are complete. On November 19 the Compensation Committee (Governing Board minus any paid staff) will vote on compensation and benefits for staff. At the December Governing Board meeting, determinations will be made on all budgetary items and vote based on the submitted budgets submitted by ministry heads. Approved 2018 budget will be provided to the church for publication prior to the annual meeting. Average attendance for Sunday services is 313 per Sunday. Collections are averaging nearly \$7,000 per week. The Treasurer provided average and median incomes for Watertown residents.

Trustee Report: A written report was submitted. The November Trustees' meeting will be held on November 16. They will be looking over and discussing the four quotes that were obtained for the installation of a security system.

Bruce Cochrane made a **motion** to accept all ministry area reports. Second. Motion carried. Each of the reports in their entirety is available in the church office upon request.

Old Business:

Policy Committees: Policy Committees: Facility: The Facility Committee submitted the Emergency Procedure Guidelines to the Governing Board for their review and add any additional comments. Maps

and RVAC Incident/Injury Report are being worked on. The Lock-Up Procedure and the River Valley Church FOB/Key Policy Form was also submitted which included changes to add the term “Faithful Attenders” and lockdown procedure. Joe makes a **motion** to approved Emergency Procedure Guidelines, Lock-Up Procedure and the FOB/Key Policy. Second. Motion carried. Worship: Traditional Service Worship Policy will be done in 2018. Updated usher policy was presented and discussed. Dan Ellsworth **motioned** to accept the Usher Policy. Second. Motion carried. Benevolent Fund Policy: Efforts are being made to set into motion policies procedures for the Deacons and Deaconesses and for the Benevolence Committee. Nominating Committee: The Nominating Committee consisting of Pastor Zimmermann, Bruce Cochrane, Charlene Flint, Kim Schroeder, and Tom Kruzicki, will meet Thursday, November 16. Mission Policy: A policy/procedure of what to do if not enough money is collected before a mission trip is to be worked on.

New Business: Budget: The budget cannot be completed until after the Compensation Committee Meeting. The parking lot is fine for now. It will be done when necessary. Timing will depend on the severity of the winter and will be reevaluated next spring. Everyone has submitted budgets for their individual areas. Benefit Enrollment: Treasurer Schroeder addressed Alliance Benefits healthcare benefits summary. River Valley pays each of its full-time staff a healthcare reimbursement for finding Insurance outside of the church. The benefit equals 15% of the Alliance Benefits highest coverage plan for the coverage status of the employee. Membership List: The Elders are working on updating the membership list. This will be done by the next Governing Board meeting. River Valley History Update to Handbook: This will be completed in December.

Tim Beine **motioned** to adjourn. Second. Motion carried.

Justin Roberts closed the meeting in prayer. The next Governing Board meeting will be held on December 21, 2017 at 6 p.m.

The minutes contained in this report pend final approval by the Governing Board at the next formal meeting.

Charlene Flint,
Governing Board Secretary
River Valley Alliance Church