

GracePointe Christian Academy
Parent Check List
2018-2019 Registration

Name of student: _____ Entering Grade: _____

Please review the checked areas that need attention before returning. An incomplete registration packet will not be processed.

___ Enrollment contract (parent's initials and signatures are required). In the event that a parent is not available to sign, a letter of exception or legal documentation must be attached to the contract.

___ Light blue (cardstock) Emergency Information and Immunization Record Card
Please complete every section of this form.

Note: "Telephone Authorization Code:"

We are requesting that a password or code be provided in the event that you need to make an immediate change or addition to your child's file by phone. **Changes/additions cannot be made by phone without this code.**

___ White Additional Information Card (cardstock)

___ Original Current Immunization Record (copies will be made in the school office)(Preschool-Kindergarten) (Dr. office may fax report to us at 520-883-3289)

___ Original Birth Certificate (**New Students only**) (copies will be made in the school office)

___ Affidavit of Intent for Private School (kindergarten and new enrolled students only)

___ Parent Questionnaires

___ Student's family account(s) paid up to date (for current students) (previous school year)

___ Registration fee collected (optional payment plans) (Document payments in Reg. Book)

FOR OFFICE USE ONLY:

Registration Information verified by: _____ Date packet received: _____

Preschool/Kindergarten Immunization report completed by: _____

Packet Completed on: _____