

ICC Staff Team Job Description



Student Ministry Associate (Part-Time)

Job Brief

As Island Community Church’s Student Ministry Associate, you will serve alongside the Associate Pastor of Students & Young Adults to help cultivate outreach, discipleship, belonging, and mobilization among undergraduate and graduate students in Memphis.

This role combines relational ministry, leadership development, event coordination, and ministry administration to help students grow in authentic faith and meaningful community.

The ideal candidate is relational, proactive, organized, spiritually mature, and passionate about helping students follow Jesus deeply during a formative season of life.

Reports to: Associate Pastor of Students & Young Adults

Classification: Part-Time

Core Responsibilities

Support the Director of Student and Young Adult Ministries in outreach, discipleship, and mobilization among undergraduate and graduate students.

Outreach Support and Leadership

- Partner with the Director to cultivate an evangelistic and welcoming culture among students.
- Coordinate and resource weekly on-campus outreach opportunities.
- Recruit, equip, and support student outreach leaders and teams.
- Develop and maintain clear pathways for new students to connect to ICC and community life.
- Support creative initiatives that engage the downtown and medical district student community.

Discipleship and Community

- Assist in developing and discipling student leaders through mentorship and training.
- Organize and oversee Student Community (StuCo) groups for effective discipleship and belonging.
- Ensure new and visiting students are welcomed and assimilated into the life of ICC.
- Help plan and facilitate environments that foster Scripture engagement, love for Jesus, and participation in mission.

Mobilization and Leadership Development

- Coordinate opportunities for students to serve in local and global missions.
 - Organize and support initiatives that help students grow in leadership and kingdom-minded living.
 - Help plan and execute the annual Student Graduation Commissioning and Legacy Club induction.
 - Assist with Legacy Club communications and connection efforts in collaboration with ICC staff.
 - Provide administrative and logistical support for student ministry events, gatherings, and retreats.
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Qualifications

- A growing relationship with Jesus Christ and alignment with ICC's mission, vision, and values.
 - Relational, approachable, and able to connect well with students and young adults.
 - Organized, dependable, and capable of managing multiple responsibilities simultaneously.
 - Strong communication and interpersonal skills.
 - Ability to work collaboratively within a ministry team.
 - Servant-hearted, proactive, flexible, and teachable.
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Additional Staff Expectations

- Participate actively in ICC worship gatherings and church life.
- Maintain professionalism, reliability, and integrity in all communication and work.
- Work flexible hours, including Sundays and occasional evenings or weekends for ministry events and gatherings.