

MOLINE CHRISTIAN SCHOOL CRAFT SHOW



- Location: Moline Christian School
1253 – 144th Avenue; P.O. Box 130; Moline, MI 49335
- Directions:
From the north: South on US 131 to 100th Street exit, left (east) to Division, right (south) 2½ miles to the split. You want to take the split on the right (straight), which is 12th Street. (Do not continue on Division.) Continue ½ mile south on 12th Street to 144th Avenue. Turn right (west). MCS is located ¼ mile to the west.
From the south: US 131 to exit 68 (Dorr – 142nd Avenue). Left (west) ½ mile to 14th Street. Right (north) 1 mile to 144th Avenue. Right (east) ¼ mile to school.
- Date: Saturday, December 1, 2018
- Time: 9 a.m. to 2 p.m. Vendors must stay until 2 p.m. the day of the show.
- Set-Up: Friday, November 30, from 6:00 p.m. to 8:30 p.m. Doors will close at 8:30 p.m. Doors will open at 7:00 a.m. on Saturday. All vendors must be checked in and set up by 8:30 a.m., with vehicles parked at Moline Baptist Church. Directions to the church, a short walk from school, will be included with your registration packet. **Please do not hang anything on the school walls except your booth number.**
- Cost: \$35/booth. (\$45/booth after September 1, 2018). Electrical hook-up is available, but limited. Cost is an additional \$10. Tables are not supplied, but can be rented for \$10.00 each. Tables are 8' in length.
- Payment: Application and payment (made out to Moline Christian School Craft Show) can be mailed to the school address shown above. **Only checks are accepted.** No cash, please.
- Requirements: Photo of your item(s) and/or a photo of your booth set-up must be submitted with your application. All tables must be covered. Bring your own chair(s). **If you requested and paid for electricity, please bring your own extension cord.** Vendors are responsible for their own sales tax. If you are a returning vendor who submitted a photo last year and your merchandise is the same, there is no need to send new photos.
- Confirmation: Acceptance or rejection confirmation will be emailed to you. You will receive a registration packet with your booth number at check-in.
- Cancellation Policy: No refunds for cancellations will be taken after October 1, 2018. All other cancellations will have a \$10 fee applied and the remaining amount mailed back to you. Booths may not be transferred to another name and shared booths must be approved by the committee.
- Please Remember: We will accept both crafters and home-based business vendors, but not limited to these. Others may be accepted pending committee approval. However, we will not accept duplicate home-based businesses. These booths will be assigned on a first-come basis and will be limited to 15 booths. Payment must accompany application. We reserve the right to ask you to remove objectionable items if they are on your table the day of the sale.
- Waiting List: Once the show is full, you may fill out an application without payment in order to be placed on a waiting list. An application must be submitted and received to be placed on the waiting list. You will receive email confirmation that you are on this waiting list.
- Questions: Contact a Craft Show Committee Member at molinecraftshow@gmail.com

MOLINE CHRISTIAN SCHOOL CRAFT SHOW APPLICATION



Crafter Name(s) _____

Address _____

City, State, Zip _____

Home Phone _____

Email Address _____

Facebook Page _____

Website _____

We will link your Facebook page/website to our Facebook page if you provide information.

Type of Craft(s): _____

Please include a picture of your item(s) and/or a picture of your booth set up. If you are a returning vendor and submitted a photo last year and your merchandise is the same, there is no need to send new photos.

*Special Requests: _____

*We will try to accommodate requests, but they cannot be guaranteed. If you want to request the same booth you had last year, you may do so, but there is no guarantee you will receive it.

Booths/Equipment	How Many	Charges	Total
Gym 10 x 8		\$35/booth	
Hallway 16 x 4		(\$45 if after September 1, 2018)	\$
Table 8' long		\$10 per table	\$
Electric		\$10	\$
Make checks (only) payable to Moline Christian School Craft Show		TOTAL:	\$

Lunch will be available to purchase.

How did you hear about our craft show? _____

Signature _____

Date _____

Office use: _____ Booth number _____ Tables _____ Electric _____