

Camp Director

Primary Function:

The Camp Director will work on the Summer Camp Team to implement a 5 day a week adventure camp for children ages 6-12 that will focus on helping participants love and serve Jesus Christ.

Work Times: 8:00am - 4:00pm Monday to Friday

Excluding Holidays

Dates: _____



Responsibilities:

Prior to Camp:

- Oversee Camp Staff during camp season and be part of hiring process
- Oversee the planning and preparation of weekly themed camp activities with the help of *Assistant Director (AD)*
- Manage camp budgets with the help of Pastor of Faith Formation
- Schedule volunteers to help throughout the summer (volunteer counsellors, bus drivers, teachers, etc)
- Prepare gospel-centric devotions for campers each morning including a theme for the week
- Work with your team to coordinate games/activities for SERVE 2025
- Be in contact with camp families with relevant information
- Shopping for needed materials
- Complete required paperwork from Canadian Summer Jobs Grant
- Other duties as assigned by Pastor of Faith Formation

During Camp:

- Interact with parents during check in/out
- Lead group games and activities and ensure weekly themes permeate throughout camp
- Provide leadership and support for fellow staff during games and activities
- Lead daily devotions for campers
- Lead daily meetings/devotions with staff and volunteers
- Engage with children during various activities
- Organize and facilitate weekly Friday Family Feast's
- Solving any needs or concerns of campers or camp parents
- Work with Pastor of Faith Formation to ensure budgets are kept
- Ensure that upcoming activities are ready for campers by the time they arrive
- Ensure areas used for camp are cleaned up at the end of each day
- Document footage to be used in promotional materials
- Demonstrate Christ like qualities during and outside of camp hours
- Other duties as assigned by Pastor of Faith Formation

Qualifications:

- Minimum age of 19
- Have reliable transportation to and from Gateway CRC
- Receive a criminal record check and vulnerable sector check and undergo Gateway's Safe Church training
- Have a desire to serve the Lord through ministry and a willingness to share the Gospel of Jesus Christ with our Campers
- Willingness to follow direction and work as a team with strong leadership and organizational skills
- Ability and experience interacting appropriately with all ages
- Leadership experience