

AUTHORIZATION FOR ADMINISTERING MEDICATION

Dear Parent,

The center will not give medication to your child without your written permission. Any prescription drug sent to the center must be in its original container and clearly labeled with your child's name, the name of the drug, and directions for administering the drug. If it is absolutely necessary for your child to be given medication while at the center, please complete the following information,

Child's Name _____

Medication or Prescription Number _____

Name of Medication _____

Please give my child the above referenced medication at the time(s) and in the amount(s) indicated below:

Time of last dosage at home _____

Time(s) of dosage(s) to be given at center _____

Amount of medication to be given with each dosage _____

Signature of Parent or Guardian

Date

To Be Completed By Center Staff

Date and Time Medication Given

Administered By

Signature of Director

Date

MEDICAL REPORT

Name of child _____ Age _____ Birthdate _____

Name of parent or guardian _____

Address of parent or guardian _____

(Street)

(City)

(State)

Medical History (May be completed by parent)

1. Previous hospitalization? Yes ___ No ___ If so, why?

2. Is child allergic to anything? Yes ___ No ___ If so, what?

3. Any previous diseases or illness? Yes ___ No ___ If so, what?

4. Any operations? Yes ___ No ___ If so, what?

5. Any physical handicaps? Yes ___ No ___ If so, please describe.

6. Is child under care of a doctor? Yes ___ No ___ If so, for what reason?

7. Any history of mental retardation? Yes ___ No ___

8. Any history of convulsions? Yes ___ No ___

9. Any history of diabetes in family? Yes ___ No ___

10. Any history of heart trouble? Yes ___ No ___

(Parent's signature)

PARENTAL AUTHORIZATION FOR EMERGENCY MEDICAL TREATMENT

In case of accident or illness: Should my child, _____ become ill during
(Name of child)

the time that he/she is in the care of the _____ or
(Name of Center)

suffer an accident of any character, the Center shall undertake to contact me immediately. In the event the Center is unable to reach me immediately, it shall be authorized to secure such medical attention and care for my child as may be necessary.

Signed _____ Date _____
(Parent or Guardian)

DISCIPLINARY POLICY

We want your child's time here at First Free Will Baptist Church to be a safe, loving and learning, Christian environment.

However, in order for this to happen, it is necessary that we have established rules and guidelines to be followed by all children. The following will apply to all children attending FFWBC Summer Camp.

- Classroom rules will be explained and established by each teacher and will be followed.

- A kind and firm voice will be used. Discipline will be fair and consistent. No physical punishment will be used. All discipline shall be related to the child's misbehavior and will be administered immediately by the person primarily responsible for the child.

- In some situations, consultations with the director may be necessary.

- Unacceptable behavior, including not following camp rules, foul language, disrespect of teachers and staff, disrespect of church property and camp equipment will be discussed with parent or legal guardian to determine appropriate action. Should inappropriate behavior continue, this would be grounds for dismissal.

- Hitting and fighting among children will not be tolerated and as a result will be considered grounds for dismissal from the program.

ITEMS NOT ALLOWED:

We have had problems over the years with certain items that children bring to Summer Camp. So there is no confusion, here is a list of items that are not allowed at Summer Camp:

1. Cell phones (They are not to be turned on or used at any time. If a child needs to speak with his or her parents they may use the church phone at the discretion of the Summer Camp staff.)
2. Any and all electronic games (see note below)
3. Portable I-Pods or CD Players of any kind.
4. Trading cards of any kind
5. Toy guns and knives or real guns and knives
6. Metal baseball bats

If a child brings these items or uses their cell phones they will be collected and given to the parent or guardian at the end of the day.

Electronic games may be brought on FRIDAYS. However, this item is the responsibility of the camper. The church will not be responsible for loss or damage to any device.

Please sign and return to the Director that you have received your Policy Handbook and have gone over Camp Policy, Items Not Allowed, and Disciplinary Policy with your child.

Thank you for your cooperation.

Kim Wright

Director

Parent or Guardian: _____

Date: _____