

# WELCOME TO TRINITY BAPTIST CHURCH CHILDREN'S MINISTRY

## MISSION STATEMENT

TRINITY'S CHILDREN'S MINISTRIES EXIST TO SUPPORT YOU AS A PARENT, BY AIDING YOU IN RAISING YOUR CHILD TO BECOME A MATURING AND FULLY DEVELOPING FOLLOWER OF JESUS.

This handbook was designed to assist you in finding answers to the most commonly asked questions about our children's programs and policies. Our desire for this handbook is that it would serve as a valuable resource to you as a parent as you navigate your way through our children's ministry area.

Our ministry seeks to partner with you in teaching your children the truths from God's Word and training them to set their hope in Christ alone so that they might walk in His ways.

We desire for your child to have a great experience at church, to learn and grow in their faith and have fun doing it so they want to invite their friends.

## SUNDAY MORNINGS CURRICULUM

Children's Ministry will be following the Pastor's sermon schedule. It is our prayer that this will ensure continuity and provide you as the parent with tools and ideas as you disciple your children at home.

## WHERE DO YOUR CHILDREN GO?

**Birth - Age 3:** Room # 1, child care provided in our nursery room.

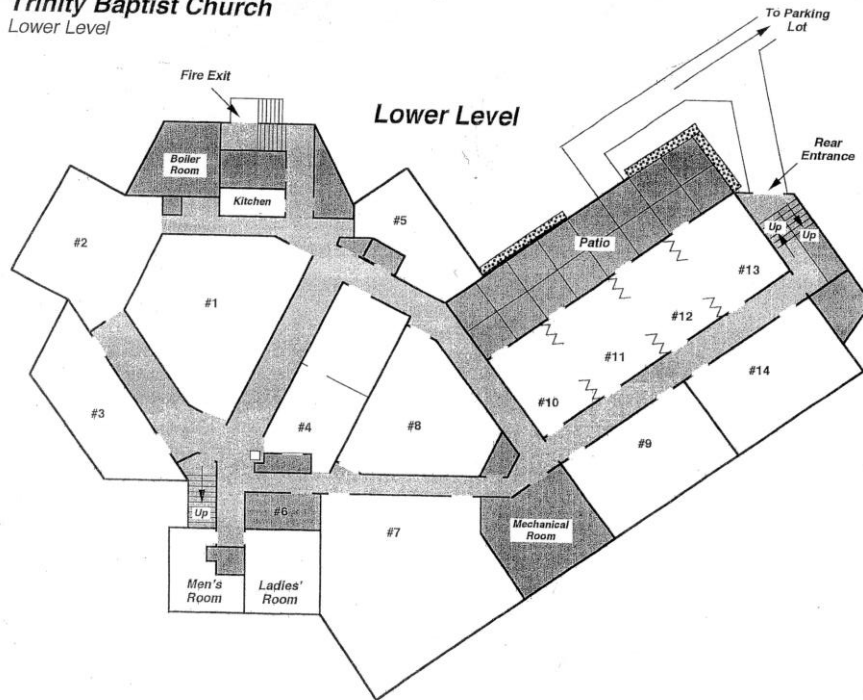
**Age 4 – Pre K:** Room # 9, Children begin in the sanctuary with their parents for music and are dismissed to their Sunday school class with lessons, crafts, activities and a private bathroom in the classroom.

**Kindergarten – Grade 2:** Room # 14, Children begin in the sanctuary with their parents for music and are dismissed to their Sunday school class.

**Grades 3 – 5:** Room # 13, Children begin in the sanctuary with their parents for music and are dismissed to their Sunday school class.

Please see map, below.

**Trinity Baptist Church**  
Lower Level



### A NOTE ON SAFETY

We strive to provide a safe environment for all our children. We conduct background checks on all children's workers and volunteers. Our rooms are outfitted with age appropriate toys that are cleaned and disinfected on a regular bases We have a check-in/check-out system for our nursery, as well as a text message system so we can reach you easily during the service if a need arises. We have stringent safety guidelines and emergency procedures in place, and all volunteers are required to review these procedures. For more details on our security measures, speak to Donna (our Children's Ministry Director), or Tim (our Operations Manager).

- ❖ All of our classroom spaces have fire rated doors with windows. This helps prevent the opportunity for the occurrence or the appearance of abuse of children, and also helps protect volunteers from false accusation or suspicion.
- ❖ In the event of a lockdown the doors leading upstairs will be closed and bolted. Children will be escorted to a designated safe room and the doors will be bolted from inside. These safe rooms have a supply of water and snacks and games. Teachers and adult helpers will stay with children until we are cleared by local authorities.

- ❖ In the event of a fire, children will be escorted outside across the driveway to the light pole. Teachers and helpers will stay with the children until parents arrive. The Children's Ministry Director will check all rooms for any children and close all interior doors. Parents are strongly encouraged to exit the building and not try to come downstairs.

## CHECK IN

YOU MUST CHECK IN YOUR CHILD AT ONE OF THE CHILDREN'S MINISTRY COMPUTERS. There are check-in stations in the lobby and the nursery. Please place the name tag on your child so that it is visible for the teacher to see. You will also be given a security label that has a number on it that coincides with the number on all your children's name tags. This security label must be shown to the teacher/nursery worker upon pick up.

## DISCIPLINE POLICY

This policy is meant to help our volunteer leaders and teachers to maintain order and give parents some guidelines to discuss behaviors both appropriate and inappropriate with their children. Discipline itself will demonstrate the principle for the children that love does not overlook inappropriate, sinful behavior and the damage it causes, and that there are always consequences for sinful behavior.

Our hope is that the following guidelines will create an environment where many can come to Christ through loving structure and respect for authority.

- 1. Obey your teacher** (leader, adult in the room)  
*We will listen and obey. Deuteronomy 5:27*
- 2. One person talks at a time**  
*Be patient with each other. James 5:7*
- 3. Hands and feet to yourself**  
*Be kind to one another. 1 Thessalonians 5:15*
- 4. Use appropriate language**  
*Nor should there be obscenity, foolish talk or coarse joking, which are out of place, but rather thanksgiving. Ephesians 5:4*
- 5. Class time is limited and valuable**  
*But everything should be done in a fitting and orderly way. 1 Corinthians 14:40*

In the Sunday school classes we will deal with unacceptable behavior in the following manner: any child who needs to be spoken to for inappropriate behavior more than twice in one Sunday will be removed from class and brought to the parent.

## DISMISSAL POLICY

Only parents or guardians may pick children up from the nursery. They must show the matching ID # that is on their children's name tag

Elementary age children grade 2 and over will be allowed to leave class on their own when service is over unless otherwise specified by the parent/guardian.

Elementary age children in pre-k through grade 1 will not be allowed to leave class on their own. If an older sibling is picking them up they must show their name tag with the matching family ID number, unless otherwise specified by parent/guardian.

## RESTROOM POLICY

- ❖ The children who are in grades 2 and up are allowed to go to the bathroom by themselves. Younger children who are old enough to toilet themselves are brought to the restroom as a group by the teacher or other adult in the class, if they are not in a room with a bathroom.
- ❖ Younger children who cannot fully toilet themselves are taken to the individual restroom in the special care room. The adult will help with buttons, snaps, and help cleaning if necessary.
- ❖ Nursery volunteers will change diapers unless otherwise specified by parent.

## HEALTH POLICY

- ❖ Our rooms are outfitted with age appropriate toys that are cleaned and disinfected on a regular basis.
- ❖ If your child has a food allergy (their food allergy will also be noted on their name tag) please bring a snack for them (4 years – K)
- ❖ Allergy, epi pen use... please notify the CM director and the Sunday School teacher.
- ❖ Young children are very susceptible to colds, flus and other illnesses. The best way for us to provide a safe and healthy environment for all the children/volunteers is to ask that you do not bring your child to the nursery or Sunday School if they have any symptoms. Symptoms include but are not limited to: fever within 24 hours, persistent cough or sneezing, discharge from eyes, or green/yellow runny nose. If your child has been symptom free (without medication) for 24 hours, they may return to class or the nursery.
- ❖ If your child is being treated with antibiotics he/she should have received treatment for at least 24 hours before coming to class or nursery care.

## OTHER PROGRAMS

**VBS:** A **free** event held for one week each summer, from 6:30 - 8:30 PM.

Children age 4 through grade 5 receive Biblical teaching through music, drama, stories, media, games and lots of fun activities. Visit our website in May for more details and to register your child: <https://trinityfairfield.org/events/vbs>

**TRUNK OR TREAT:** Held annually In October. For the whole family. This popular event includes lots of candy, games, community fellowship and fun. It's a **free**, fun and safe alternative to trick or treating. Costumes welcome.