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WORSHIP ROLES AND TEAMS

Worship Leader

Why/Goal of the Position: Leads various elements of worship gatherings.

Reporting Relationships:

- Reports directly to Pastors.
- Checks in with Worship Assistants.

Duties/Responsibilities:

- Receives worship script during the prior week.
- Practices his/her parts.
- Arrives to worship one half hour before start time.
- Checks in with Worship Assistant and Pastors about special instructions.
- Checks in with Sound Technician about mic'ing and does voice check on mic.
- Leads various elements of worship. E.g. Call to worship, offering invitation, prayers, Scripture, and other elements.

What materials they need to access (materials, passwords, keys, etc.):

- Access to Planning Center Online
- Access to email

What training is involved for the role:

- Reviews Worship Script and Worship Leader Guidelines (attached).

Worship Leader Guidelines

- 1) **Tone and Mood:** As a Worship Leader, you are drawing others into the power of worship. While leading some parts of worship, you will be upbeat and uplifting. For other parts, you will be reflective. Most importantly, be yourself, authentic and let your personality shine through.
- 2) **Mics:**
9:00 Worship Leaders typically use the mic on the lectern. You should not touch this mic—it is very hot and will pick up your voice regardless of your height.
10:30 Worship Leaders typically use a handheld mic so they can move around with it.
- 3) **Seating:**
9:00 Worship Leaders will sit on the chancel with the Pastors.
10:30 Worship Leaders will sit in front pews with the Pastors.
- 4) **Transitions:** We try to keep things moving during services, reducing the amount of time between worship elements. This means that you should be moving in place before the previous worship element is finished so you are ready to start your part right away.
- 5) **Standing and Sitting:** Remember to watch the congregation to see if they need to be told to sit down or stand up. “Please stand if you are able.” “You are invited to be seated.”
- 6) **A comment about nerves:** Don’t sweat it. We are looking for authenticity, not perfection. Practicing your part by reading it aloud at least once before worship will help you be comfortable.