

Job Description - Senior Pastor  
Riley's Creek Baptist Church  
June 7, 2021

Thank you for your interest in the Senior Pastor position at Riley's Creek Baptist Church in Rocky Point, NC. Riley's Creek Baptist Church (RCBC) in Rocky Point, North Carolina is seeking a full-time Senior Pastor to lead and shepherd the church and encourage spiritual growth through effective teaching and preaching of God's Word, as a representative of Jesus Christ. The pastor and the church will seek to follow the will of God under the leadership of the Holy Spirit, along with counsel and oversight of the Administrative Committee. As a church, RCBC adheres to the 2000 Baptist Faith and Message. Interested prospects should email a WORD or PDF resume, brief salvation experience, and brief description of your call to ministry to [pastorsearchrcbc@gmail.com](mailto:pastorsearchrcbc@gmail.com).

**Principal Function:**

The Senior Pastor is to be a male and by virtue of his office, is the leader and teacher of Riley's Creek Baptist Church and is a non-voting ex-officio member of all organizations and committees of the church. The Senior Pastor is responsible to the church for leading the church in determining its mission and in moving toward the attainment of its missions.

*1 Timothy 3:1-7: <sup>1</sup>This is a true saying, If a man desire the office of a bishop, he desireth a good work. <sup>2</sup>A bishop then must be blameless, the husband of one wife, vigilant, sober, of good behaviour, given to hospitality, apt to teach; <sup>3</sup>Not given to wine, no striker, not greedy of filthy lucre; but patient, not a brawler, not covetous; <sup>4</sup>One that ruleth well his own house, having his children in subjection with all gravity; <sup>5</sup>(For if a man know not how to rule his own house, how shall he take care of the church of God?) <sup>6</sup>Not a novice, lest being lifted up with pride he fall into the condemnation of the devil. <sup>7</sup>Moreover he must have a good report of them which are without; lest he fall into reproach and the snare of the devil.*

**Qualifications:**

1. Minimum of 5 years pastoral/ministerial experience
2. Graduate of Seminary or College with a degree in divinity or theology

**Responsibilities:**

- Lead daily staff prayer meetings for requests submitted by church families and visitors.
- Responsible for sermon preparation for all services, including Sunday PM and funerals/weddings, as scheduled.
- Weekly hospital/nursing home visitation for members and friends, as well as guests who request.
- Lead/assist with Deacon meetings.
- Attend and assist when needed with committees of RCBC.
- Serve as Moderator of church business meetings.
- Provide counsel with members/prospective members of RCBC.
- Coordinate and direct ordinances as scheduled.
- Provide assistance with annual church budget.