

Missionary Church Background/Credit Check Procedure

- If you are applying for credentials with the Missionary Church, it is required that you give permission for a Background/Credit Check. This MUST be done before the credentialing interview.
- There are two packages
Basic Background Check Package and Credit Report = \$39.00
If you have lived in **only one county** since high school

Extended Background Check Package and Credit Report = \$64.00
If you have lived in **more than one county** since high school
- **Payment:** The fee must be received by check or online (see below) prior to processing. The fee may be paid by the individual or the region/district.
 - A check may be made payable to Missionary Church, Inc. and mailed to PO Box 9127, Fort Wayne, IN 46899-9127.
 - Online payment may be made by clicking here:
Basic: <https://www.mcusa.org/product/basic-background/>
Extended: <https://www.mcusa.org/product/extended-background/>
- **Paperwork:** There are two forms to send and two pages of information for you to read/complete here: <https://www.mcusa.org/become-part/#4>.

Please be sure to read the Summary of Rights.

The completed Disclosure to Employment Applicant and Release Authorization should be scanned and emailed to background@mcusa.org. The forms may be faxed to 260-747-5331, attention: Robert Ransom. If you have questions, you may call 260-747-2027 and ask to talk with someone in Rev. Ransom's office.
- Completed results will be sent to the regional/district director. Copies will be kept in a secured file at the national office. Copies in the regional/district files should be secured and should remain separate from personnel files.