

#4

**Presbytery of Southern Kansas Consent Agenda
November 16, 2021
Pratt Presbyterian Church and ZOOM meeting**

If you have questions about an item on this Consent Agenda, please contact the Moderator of that particular committee. Items may be removed from the Consent Agenda by contacting the PSK Moderator. (Note: Motions are highlighted in yellow)

A. Motions: For Stated Clerk

1. **MOTION:** To approve the Presbytery meeting minutes for August 14, 2021, and October 14, 2021, as found at www.pbysk.org
2. **MOTION:** Approve Docket for Presbytery Meeting – Nov. 16, 2021. (Exhibit A)
3. **MOTION:** Accept the results of the 2021 Church Session Minutes Review concluded in October 2021. (Exhibit B)
4. **MOTION:** Accept the PSK Equalization Report for 2022 (Exhibit C)
5. **MOTION:** Accept the Committee on Representation Report for PSK Committees (Exhibit D)

B. Motions: For Governance Ministry Team

6. **MOTION:** Approve the Financial Reports from Governance Ministry Team and to submit them for audit. (Attached as Exhibit E,F,G,H)
7. **MOTION:** Accept the 2022 PSK Office Holiday Schedule (Exhibit I)

Information: Notification of Jan Lane's retirement is attached

Exhibit A – Consent Agenda – Docket

Presbytery of Southern Kansas Docket

November 16, 2021

Pratt Presbyterian Church, Pratt, KS and Zoom

Docket

9:15am Zoom link opens

9:30am Opening Business;

Opening Prayer
Declaration of a quorum,
Seat corresponding members,
Introduce first-time ruling elders
Approval of Consent Agenda including Docket
Additional Opening Business -
Hybrid with Zoom
Worship throughout meeting

9:40am Call to worship & Confession & Assurance of Pardon

9:45am Governance

9:55am Nominating

10:05am Moderator's Report

10:10am Stated Clerk

10:15am Transitional Exec's Report

10:20am scripture and message

10:35am Table Talk - with one or two neighbors

Question: what are 1 or 2 important components of your discipleship

10:50am Break

10:55am New Covenant Resolution Team

11:05am Triennium 2022 update

11:10am Presbytery Coordinating Team

11:15am Offering

11:20am Good Neighbor Program - Scott McGinnis

11:30am Mission Partnership

11:40am Q&A for several PSK projects in work

11:55am Church Orders Ministry Team

12:00pm Next Meeting -In person and Zoom

United Presbyterian Church, Sterling, KS

February 8, 2022

12:00pm Adjourn with prayer/benediction

Exhibit B – Consent Agenda - PSK Church Session Minutes Review

2021 Session Records Review

Church	Clerk	Reviewed: Larned (L) Coffeyville (C) Trinity (T) Alternative Times (AT)	Session Minutes Review approved And stamped?	L-9/18 T -9/25 C-10/6 Date of Review
Anthony/Hopewell				
Ashland				
Arkansas City	Mary Turner	T	yes	9/25/2021
Caldwell	LuAnn Jamison	AT	yes	10/13/2021
Cambridge	Rita Ashenfelter	AT	yes	10/30/2021
Chase				
Cherryvale				
Coffeyville	Peggy Clabough	C	yes	10/6/2021
Derby	Nora Coryell	T	yes	9/25/2021
Dodge City				
El Dorado	Carla Chrispens	C	yes	10/6/2021
Freeport				
Garden City	Ann Hamlett	L	yes	9/18/2021
Great Bend	Melissa Woodmansee	L	yes	9/18/2021
Halstead				
Harper				
Haysville				
Holcomb				
Hutch, First	Barbara Mencl	L	yes	9/18/2021
New Covenant	Phil Matthews	L	yes	9/18/2021
Independence	Mina Olson	C	yes	10/6/2021
Jetmore				
Kingman	Betty Boese	T	yes	9/25/2021
Kingsdown				
Lakin				
Larned	Linda Wyman	L	yes	9/18/2021
Leoti, First				
Liberal	Ken Thompson	L	yes	9/18/2021
Lyons				
Marion				
Mayfield				
McPherson	Cheryl Canfield	T	yes	9/25/2021
Medicine Lodge				
Newton				
Pratt	Anne Loomis	L	yes	9/18/2021
Spearville				

Church	Clerk	Reviewed: Larned (L) Coffeyville (C) Trinity (T) Alternative Times (AT)	Session Minutes Review approved?	L-9/18 T-9/25 C-10/6 Date of Review
Sterling				
Syracuse	Deb Hasik	L	yes	9/18/2021
Tribune				
Viola				
Wellington	Mary Ellen Garver	AT	yes	10/13/2021
WT-Covenant				
WT-First	Melinda Sears	T	yes	9/25/2021
WT-Grace				
WT-Korean				
WT-Southwest				
WT-Trinity	Phil Arnold	T	yes	9/25/2021
WT-Westwood	Marie Jones	T	yes	9/25/2021
Winfield	Cathy Royston	AT	yes	10/12/2021
Yates Center				
Zenith				

Exhibit C – Consent Agenda - 2022 Equalization Report

2020 Equalization for 2022 Ruling Elder Commissioner Count -		2020	
Formula: 1-175 members=1 commissioner; 176-299=2;		Membership	Ruling Elder
300+=3		reported to	Commissioners
		PCUSA	per meeting
Anthony	Hopewell Presbyterian Church	9	1
Arkansas City	First Presbyterian Church	58	1
Ashland	Presbyterian Church	12	1
Caldwell	First Presbyterian Church	29	1
Cambridge	Presbyterian Church	29	1
Chase	Community Presbyterian Church	13	1
Cherryvale	First Presbyterian Church	40	1
Coffeyville	First Presbyterian Church	74	1
Derby	First Presbyterian Church	231	2
Dodge City	First Presbyterian Church	41	1
El Dorado	First Presbyterian Church	127	1
Freeport	First Presbyterian Church	44	1
Garden City	Presbyterian Church	92	1
Great Bend	First Presbyterian Church	75	1
Halstead	First Presbyterian Church	13	1
Harper	First Presbyterian Church	14	1
Haysville	St. Marks Presbyterian Church	15	1

Holcomb	Holcomb Community Church	7	1
Hutchinson	First Presbyterian Church	301	3
Hutchinson	New Covenant	121	1
Independence	First Presbyterian	134	1
Jetmore	Presbyterian Church	69	1
Kingman	First Presbyterian	36	1
Kingsdown	Presbyterian Church	29	1
Lakin	First Presbyterian Church	32	1
Larned	First Presbyterian Church	68	1
Leoti	First Presbyterian Church	15	1
Liberal	First Presbyterian Church	38	1
Lyons	First Presbyterian Church	46	1
Marion	Presbyterian Church	85	1
Mayfield	Federated Church	7	1
McPherson	First Presbyterian Church	131	1
Medicine Lodge	First United Presbyterian Church	10	1
Newton	First Presbyterian Church	161	1
Pratt	Presbyterian Church	93	1
Spearville	Federated Community Church	14	1
Sterling	United Presbyterian Church	94	1

Syracuse	First Presbyterian Church	69	1
Tribune	Presbyterian Church	24	1
Viola	Presbyterian Church	13	1
Wellington	First Presbyterian Church	81	1
Wichita	Covenant Presbyterian Church	359	3
Wichita	First Presbyterian Church	336	3
Wichita	Grace Presbyterian Church	356	3
Wichita	Korean Presbyterian Church	21	1
Wichita	Southwest Presbyterian Church	11	1
Wichita	Trinity Presbyterian Church	48	1
Wichita	Westwood Presbyterian Church	184	2
Winfield	First Presbyterian Church	153	1
Yates Center	First Presbyterian Church	24	1
Zenith	Presbyterian Church	23	1
		4109	61

76	Teaching Elders listed as members of PSK either in an active, retired or at large determination.
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Exhibit D – Consent Agenda - PSK Committee Representation 2021

Composition of PSK Committees

November 2021

7 PSK Ministry Teams + Board of Trustees

57 committee positions available: 43 current members and 14 vacancies

F=22; M=21; C=22; E=21 (F=female; M=male, C=Teaching Elders, E=Ruling Elders)

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Board of Trustees:

6 positions; 6 members

F=3; M=3

C=1; E=5

Church Orders

18 positions; 10 voting members; 8 vacancies

F=4; M= 6

C=6; E= 4

+ 1 ex officio (PSK Executive)

Congregational Resources Ministry Team

5 positions: 4 members; 1 vacancies

F=2; M=2

C=2; E=2

Governance

7 positions: 5 voting members; 2 vacancies

F=2; M=3

C=4; E=1

+2 ex officio (PSK Treasurer; PSK Bookkeeper)

Mission Partnership

5 positions: 5 members

F=3; M=2

C=1; E=4

Nominating Team

5 positions: 4 members; 1 vacancy

F=2; M=2

C=2; E=2

Presbytery Coordinating Team

8 positions: 8 voting members (Committees Moderators + elected PSK Moderator)

F=5; M=3

C=6; E=2

+ 1 ex officio (PSK Executive)

Committee on Representation

3 positions; 1 voting members; 2 vacancies

F=1; M=0

C=0; E=1

Exhibit E – Consent Agenda - Cash Operating Balance

Presbytery of Southern Kansas

Cash Operating Balance

As of September 30, 2021

Cash & Cash Equivalents:

Petty Cash	137
Bank of West Checking	25,174
Bank of West Money Market	83,333
Total Cash	108,644

Short Term Investments:

Savings Account at PILP	7,390
New Covenant Mutual Funds	1,155,258
Presbyterian Investment CD	50,193
Total Short Term Inv.	1,212,841

TOTAL ASSETS 1,321,485

Less Liabilities: 16,486

Less Reserve Funds:

Congregational Emergency Loan	226,140
Congregational Redevelopment	175,895
Disaster Damage	5,264
Inquirer/Candidate Support	15,805
Knox Land at Belle Plaine	15,221
Mission Partnership	12,600
New Church Development	216,203
Paragon Grant	7,000
Peacemaking	4,719
Sch. & Small Church Network Events	3,000
Self Development of People	701
Small Church Reserve	26,885
Trustee Capital	176,916
Video Conferencing	20,098
Visioning	7,514
Youth Triennium	14,769
Total Reserve Funds	928,730

Cash Operating Balance as of 9/30/21 **376,269**

Exhibit F – Consent Agenda - Balance Sheet

Statement of Financial Position

Balance Sheet

9/30/2021

	Year to Date Balance	Year to Date Last Year
Assets		
Cash, Savings, Petty Cash		
Bank of West Checking	25,174.47	40,720.21
Bank of West Money Mkt	83,333.35	463,229.08
PILP Savings Account	7,390.36	7,370.01
Petty Cash	137.41	90.94
Cash, Savings, Petty Cash Totals:	116,035.59	511,410.24
Investments		
New Cov. Mutual Funds	1,155,257.74	665,759.58
PILP Cert. of Deposit	50,193.49	49,696.03
Stew./Jones/Griff. Endowment	9,341.70	9,341.70
G & M Bea King Endowment	149,683.32	149,683.32
Resources for Resale	(781.30)	910.13
Investments Totals:	1,363,694.95	875,390.76
Fixed Assets		
Office Building	119,694.38	119,694.38
Accum. Depr.-Bldg.	(92,954.21)	(92,954.21)
Office Equipment	14,133.28	14,133.28
Accum. Depr.-Office Equip	(14,133.28)	(14,133.28)
Computer Equipment	13,571.17	13,571.17
Accum. Depr.-Comp. Equip	(13,571.17)	(13,571.17)
Office Land	10,000.00	10,000.00
Sumner Cty. Farmland	102,000.00	102,000.00
Fixed Assets Totals:	138,740.17	138,740.17
Total Assets:	1,618,470.71	1,525,541.17

Liabilities**Payables**

Theo. Ed. Payable	2,118.76	766.68
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General Assembly Payables

GA Missions	1,761.06	2,433.42
GA Per Capita	4,377.48	6,110.21
Directed Missions	90.00	90.00
Disaster	2,335.00	-
One Great Hour	659.15	440.00
Pentecost	174.53	414.51
General Assembly Payables Totals:	9,397.22	9,488.14

Synod Payables

Synod Missions	713.15	553.05
Synod Per Capita	1,245.41	1,908.43
Synod Payables Totals:	1,958.56	2,461.48

Payroll Payables

FICA WH Tax	481.38	476.90
Medicare WH Tax	112.58	111.52
Federal WH Tax	2,217.00	2,203.00
State WH Tax	201.00	195.00
Payroll Payables Totals:	3,011.96	2,986.42

Total Liabilities:	16,486.50	15,702.72
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Net Assets

Net Assets	544,410.88	423,672.57
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Dedicated Accounts

Without Donor Restrictions	-	-
With Donor Restrictions	1,039,120.10	1,042,819.34
Dedicated Accounts Totals:	1,039,120.10	1,042,819.34

Current Period Changes to Net Assets	18,453.23	43,346.54
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Total Net Assets:	1,601,984.21	1,509,838.45
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Total Liabilities & Net Assets:	1,618,470.71	1,525,541.17
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Exhibit G – Consent Agenda - Income/Expenses

Statement of Activities

Income Statement

9/30/2021

	Current Month Actual	YTD Actual	YTD as % of Annual Budget	Annual Budget
Income				
Presbytery Income				
Per Capita Receipts Totals:	12,028.67	107,387.96	64.89	165,490.00
Shared Mission Giving Totals:	10,187.90	88,581.80	68.14	130,000.00
Interest on Investments Totals:	3.42	4,756.41	135.9	3,500.00
Income Totals:	22,219.99	200,726.17	67.13	298,990.00
Expense				
Ministry Teams/Comm.				
Administrative Commissions Totals:	0.00	0.00	0	250.00
Church Orders Min. Team Totals:	0.00	55.20	2.04	2,700.00
Cong. Resources Min. Team Totals:	0.00	1,150.00	25.56	4,500.00
Meetings of Presbytery Totals:	0.00	375.00	15	2,500.00
Mission Partnership Min. Team Totals:	800.00	2,550.00	25.5	10,000.00
Perm. Judicial/Investigate Comm. Totals:	0.00	0.00	0	500.00
Presbytery Coordinating Team Totals:	250.00	250.00	33.33	750.00
Support of WMW Camp Totals:	4,165.00	37,505.00	75.01	50,000.00
Ministry Teams/Comm. Totals:	5,215.00	41,885.20	58.83	71,200.00
Salaries & Related Exp.				
Presb. Administrator Salary Totals:	2,746.16	27,477.42	76.97	35,700.00
Presb. Admin. Housing Totals:	2,746.16	27,477.42	76.97	35,700.00
Presb. Admin. Pension/Medical Totals:	2,283.46	20,551.14	85.15	24,135.00
Presb. Admin. Prof. Expenses Totals:	0.00	3,946.46	32.89	12,000.00
Admin. Assistant salary Totals:	3,128.00	31,280.00	76.92	40,664.00
Admin. Assist. Pension/Medical Totals:	1,887.72	16,989.48	71.78	23,670.00
Bookkeeper Salary Totals:	754.00	7,603.23	63.36	12,000.00
Payroll Expenses Totals:	296.98	2,974.67	74.37	4,000.00
Salaries & Related Exp. Totals:	13,842.48	138,299.82	73.62	187,869.00

Operational

PSK Office Expenses Totals:	3,382.46	21,861.04	87.44	25,000.00
Legal/Audit Expenses Totals:	0.00	0.00	0	4,000.00
Other PSK Expenses Totals:	0.00	60.00	24	250.00

Operational Totals:	3,382.46	21,921.04	74.94	29,250.00
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Denominational

GA Per Capita Totals:	2,842.57	26,826.76	68.6	39,107.00
Synod Per Capita Totals:	917.98	8,664.90	68.61	12,630.00
GA Shared Missions Totals:	1,833.82	15,944.72	68.14	23,400.00
Synod Shared Missions Totals:	713.15	6,200.74	68.14	9,100.00

Denominational Totals:	6,307.52	57,637.12	68.42	84,237.00
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Expense Totals:	28,747.46	259,743.18	69.72	372,556.00
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Income - Expense:	(6,527.47)	(59,017.01)		(73,566.00)
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Note: The mutual funds had a 1st quarter gain of \$25,107.50 and a 2nd quarter gain of \$52,362.74 which are not listed on this report

Exhibit H – Consent Agenda - Reserve Funds

Dedicated Accounts

Reserve Funds Report

9/30/2021

	Beginning Balance	Month Credits	Month Debits	YTD Credits	YTD Debits	Ending Balance
Account Description						
Reserve Funds						
Cong. Emergency Loan	220,376.83	-	-	5,763.34	-	226,140.17
Cong. Redevelopment	170,131.87	-	-	5,763.34	-	175,895.21
Disaster Damage PSK	13,853.93	-	-	-	8,590.00	5,263.93
Endowment Stew./Jones/Griff.	8,390.23	-	-	-	-	8,390.23
Inquirer/Candidate Support	17,717.84	-	-	-	1,912.50	15,805.34
Knox Land Lease	13,195.62	-	187.50	4,075.00	2,050.00	15,220.62
Mission Partnership & Support	17,600.32	-	-	-	5,000.00	12,600.32
New Church Development	208,479.00	-	-	7,723.54	-	216,202.54
Paragon Grant	-	-	-	7,000.00	-	7,000.00
Peacemaking	4,467.94	-	-	251.50	-	4,719.44
Schol. & Small Ch. Net. Events	3,000.00	-	-	-	-	3,000.00
Self Development of People	700.93	-	-	-	-	700.93
Small Church Reserve	25,661.27	-	-	2,223.35	1,000.00	26,884.62
Trustee Capital	195,956.94	-	1,709.75	53,553.95	72,595.15	176,915.74
Video Conf. Technology	20,097.91	-	-	-	-	20,097.91
Visioning	7,513.93	-	-	-	-	7,513.93
Youth Triennium	14,769.17	-	-	-	-	14,769.17
Sumner Cty Farm Land Appraisal	102,000.00	-	-	-	-	102,000.00
Reserve Funds Totals:	1,043,913.73	-	1,897.25	86,354.02	91,147.65	1,039,120.10

Exhibit I – Consent Agenda - PSK Office Holiday Schedule 2022

Presbytery of Southern Kansas

2022 Holiday Calendar

PSK Office Closing Dates

Friday, December 31 st	New Year's Holiday (Jan 1 st is a Sat)
Monday, January 17 th	Martin Luther King Jr.
Monday, February 21 st	Presidents' Day
Friday, April 15 th	Good Friday
Monday, May 30 th	Memorial Day
Monday, July 4 th	Independence Day
Monday, September 5 th	Labor Day
Thursday, November 24 th	Thanksgiving Day
Friday, November 25 th	Day following Thanksgiving
Monday, December 26 th	Christmas Observance



THANK YOU, JAN LANE!



**Jan Lane is retiring at the end of
February 2022.**

**Be on the look out for ways to say
thank you and goodbye!**