

UNITARIAN UNIVERSALIST FELLOWSHIP OF POUGHKEEPSIE
THE BOARD OF TRUSTEES

POLICY ON USE OF THE UUFP FACILITIES BY MEMBERS

Members of the Unitarian Universalist Fellowship of Poughkeepsie (UUFP) who have made an identifiable financial contribution of \$100 or more to the UUFP within the current or previous fiscal year may utilize the UUFP building and grounds without rental fee for celebrations of major life passages or other significant life events for themselves or immediate family members.

UUFP members who wish to rent the facilities for any other purposes may do so in accordance with the "Building Use & Rental Policy" established by the Board of Trustees (BOT). All other individuals wishing to utilize the building and grounds will be charged in accordance with the current rental schedule.

The UUFP member is expected to sign a building use agreement and provide a key/damage/cleaning deposit of \$100. The deposit will be refunded upon return of the key and confirmation that no damage has occurred and that no custodial services specific to conditions resulting from the member's use of the facilities are necessary. If any portion of the deposit is forfeited due to damage, failure to return the key and/or failure to clean the premises, an explanation of such forfeiture shall be provided to the member by an authorized member of the UUFP staff, the Minister or Rental Committee representative.

All scheduling of the UUFP building is contingent upon availability, and may also be subject to approval of the Rental Committee and/or BOT.