

# Support Letter Instructions



LETTERS WILL NOT  
BE ACCEPTED AFTER  
**MAY 27<sup>th</sup>!**  
NO EXCEPTIONS!

## HOW TO CREATE AND SEND YOUR SUPPORT MAILING

You are embarking on a short-term local mission trip at Pine Valley Camp to serve Christ by sharing His love with children. People delight to partner with you in this life changing summer as you step out in obedience and share the gospel with children.

### 1 CREATE

Use the information below to create your **very own prayer support letter**.

In your letter, **PLEASE REMEMBER** that **YOU SHARE, WE ASK**.

**Letters are due on a rolling basis, but by the latest, MAY 27th!**

### 2 EMAIL

Once you complete your letter, **copy** and **paste** the letter into the blank page in your paperwork packet.

If you made a mistake and did not include the text in your packet, please upload your Support Letter in the View/Upload Paperwork section of your staff account.

### 3 RECEIVE & SEND OUT

We will print out **50 copies of your letter**.

We will print out **50 copies of our letter** (see back page).

**We will send you these copies** to the snail-mail address you provided.

You now need to **address envelopes, stamp, and send out** your letters!

## SAMPLE LETTER

Dear Friends and Family,

Hello! I'm excited to tell you about my summer plans! I'll be working at Pine Valley Camp, an overnight camp in Ellwood City serving underprivileged children. We seek to "rebuild broken lives through Christ" by giving kids a chance to experience camp who wouldn't usually get to. Each week is focused on teaching Bible stories and having fun! Summer camp runs from mid-June to mid-August.

I've always loved working with kids, and after my experience serving inner-city Chicago last spring, the Lord put a desire on my heart to show His love to children who have never felt His love before. When I started looking for these types of opportunities, a friend told me about working at Pine Valley. She said it was one of the hardest things she's ever done, because she worked from sun up to sun down pouring herself out for children who sometimes didn't show love back. She also said it was the best summer of her life because she learned to rely fully on God for strength and got to tell cabins full of girls about how Jesus died and rose again to save them!

You are important to me, so I wanted you to know what I'm doing with my summer. Also, because I'm going to be on this local mission field for 7 weeks. I would greatly appreciate your support in prayer. The Bible says in Ephesians 6:18 to "pray in the Spirit on all occasions with all kinds of prayers and requests. With this in mind, be alert and always keep on praying for all the Lord's people". So I humbly ask you to keep Pine Valley and my work there this summer in your prayers. Thank you for taking the time to read this, and most importantly, thank you for battling with me in prayer.

Love,  
(YOUR NAME)

### STRUCTURE

**1<sup>st</sup> Paragraph:** Tell your partners about Pine Valley Camp. What is the camp's mission? Who are the clients we serve? Why is it a local mission?

**2<sup>nd</sup> Paragraph:** Why do you feel called to Pine Valley? What do you hope to accomplish for Christ this summer?

**3<sup>rd</sup> Paragraph:** Ask your partners to pray for you.

### TIPS

Make it personal!

Let them know what role you will have!

Keep it personal enough that your partners know you appreciate them but broad enough that it applies to all of them!

**HERE IS A SAMPLE OF THE LETTER WE WILL WRITE ON YOUR BEHALF!**

**DO NOT USE ANY OF THIS LANGUAGE IN YOUR LETTER PLEASE!**



**Rebuilding Broken Lives through Christ**

504 Chapel Drive • Ellwood City, PA 16117  
Phone: 724-752-1661 • Fax: 724-752-1662  
E-mail: info@pinevalleycamp.org  
Website: www.pinevalleycamp.org

**GOOD NEWS!!!**

The Lord is using  to change lives!

We celebrate those who will serve at Pine Valley Camp and have shown a desire to be obedient to the Lord's calling, step out in faith, and care for the unique needs of our campers. As they pour themselves out here for the love of hurting children, we are aware of their need for both spiritual and financial support. To honor their step of faith and their sacrifice, we desire to assist our staff as they raise additional support to supplement the small salary we can afford to provide. I have encouraged the staff to offer their friends and family the opportunity to support their decision to serve here through both prayer and financial support. I am confident that both the campers and Conner will have a life changing summer.

Pine Valley Camp is a Christian camping ministry in western PA. We are committed to "Rebuilding broken lives through Jesus Christ" and serve under-privileged youth from Pittsburgh and its surrounding areas. We operate seven weeks of summer camp where over 600 youth who face challenging family and economic situations will hear about the love of Christ in a safe environment. We intentionally recruit godly young men and women who demonstrate Jesus' love in the way they live. We believe the Lord has confirmed His call on our staff members' lives, and He will use them to serve Him this summer at Pine Valley Camp.

I am writing to ask if you would consider helping Conner on this faith journey in two specific ways:

1. Please pray for  every week.
2. Please consider a one-time tax-deductible gift that will directly supplement Conner's salary. You may indicate who your gift is for in the memo line of the check, enclose the attached response card, and mail your donation to the address listed above.\*\*

Your help allows us to reach even more hurting youth with the love of Jesus Christ.

Your Servant in Christ,

Matthew Reichart, Sr.  
Executive Director

**\*\* MAKE CHECKS PAYABLE TO: Pine Valley Camp and designate your check to this staff member in the MEMO line.**

**RESPONSE CARD**

Donation for:  Amount \$ \_\_\_\_\_

Please return this slip with any donation you wish to give to  so we can insure it gets credited properly. Thank you.

Name \_\_\_\_\_

Phone \_\_\_\_\_