

REGULAR MEETING AGENDA  
IRWIN BOROUGH COUNCIL  
ORDER OF BUSINESS FOR  
October 13, 2021

Date: October 13, 2021

Time: 6:00 PM

Place: 1 1<sup>st</sup> street, Irwin, Pa 15642

Pledge of Allegiance

Members Present: G. Macioce, R. Burdelski, S. Stitely, L. Savage, M. Yunn (6:14pm), Mr. Romeo, F. Rossi

Also, Present: Solicitor Z. Kansler, Manager S. Martino, Mayor W. Hawley

Absent:

Mr. Romeo motioned to enter an executive session to discuss real property at 6:00pm and ending at 6:08pm. Mr. Stitely second the motion. Motion carried 6-0.

**Citizen's Comments**

**Public Hearing**

Open Hearing at 6:10pm

Approving and authorizing the amending Section 1 provides a new definition in the Zoning Code for Community Homes, Section 2 of the ordinance modified the definition for the term "family," Section 3 added Community Homes and Multifamily Dwelling to the land use table, Section 4 provided authority to put the ordinance into effect and Section 5 made the ordinance effective immediately Borough's Zoning Code regarding new residential use of land.

Ms. Macioce motion to adjourn hearing at 6:11pm. Mr. Romeo second the motion. Motion -carried 6-0.

**Review of Minutes/Financial Reports**

Ms. Macioce motion to approve the minutes of the regular monthly meeting on September 8, 2021, as presented. Ms. Savage second the motion. Motion carried 6-0.

Mr. Stitely motion to approve the Financial Report as of September 30,2021, as presented. Ms. Macioce second the motion. Motion carried 6-0.

Mr. Romeo motion to approve the disbursement listing as of September 30,2021, as reviewed by Borough Manager and authorizing Council to sign. Mr. Rossi second the motion. Motion carried 6-0.

**Report from the Mayor:** Halloween Store to Store trick or treat and kids Halloween parade is on October 23<sup>rd</sup> starting at 1pm. He will help judge again this year. He has also been busy moving into the house on Iroquois.

**Report from the Police Chief:** Submitted Electronically

**Report form Manager:** Submitted Electronically. News Letter will be going out once a year in the fall, in the Spring she is going to do a coloring contest. Right now she has a zero-dollar budget, and wants to look over the Police numbers one more time before the November 1<sup>st</sup> meeting. The Erie PSAB Conference was a lot of fun, we learned about the ARPA money and how you can spend it, 5G regulations. She is working toward her CBO. She needs 16 more credits to be a certified Borough official. Stacie won her registration to the Hershey conference in May.

**Report from Engineer:** CBDG improvements on Irwin Park, GIS system is up and running, they still need to do a little bit more work on it with storm drains and MS4 Mapping. Not sure if they will be doing Sanitary as well. Borough Manager Advised that Matt and Charlie have been knocking out the outfall inspections, she has the forms and photos they just need to be signed off on.

**Report from the Solicitor:** Submitted Electronically

**Report from Public Works:** Submitted Electronically

**Report from Planning and Zoning:** Submitted Electronically. Took a class on the Zoning process, was informational and learned a lot. Mr. Yunn asked what was going on with the High Rise and what was the start date. Borough Manager advised that they would find out Thursday if the funds were approved for this project. There is still a lot of testing that would need done on traffic studies and if the roadway was wide enough for this project. They have not done any of that testing yet, because they are waiting on the funding.

**Report from the Code Enforcement Officer:** Submitted it electronically. Learning every day. Ms. Macioce thanked him for all his hard work. Ms. Savage also thanked him for his reporting and seeing the process on his reports and that is something they are not used to seeing and she thinks its great.

**Report from the Fire Department:** Submitted Electronically. Mr. Stitely wanted to give recognition to the Fireman that answered a call in Hermine with the ladder truck. A tree company was cutting down a tree, and where they had tied off to the tree and the branch, they

were removing, ending up coming down and pinning the guy into the truck. They were able to get him out with the ladder truck.

**Reports from the Committees:** Parks and Rec meets with Calvary church tomorrow to go over the Penglyn Park Project.

### **New Business**

#### **FINANCE/PERSONNEL**

Ms. Macioce motion to approve Resolution #21 of 2021 approving the 2-yr contract with Hoffman Kennel ending December 31, 2023 as presented. Mr. Stitely second the motion. Motion carried 7-0.

Mr. Romeo motion to approve Ordinance #998 of 2021 amending the Borough's Special Event Permit Code as presented. Mr. Rossi second the motion. Motion carried 7-0.

Comments: Ms. Macioce asked what was amended? Solicitor stated it was the language and the Fee's to match what our Form stated.

Ms. Macioce motion to approve Ordinance #999 of 2021 amending the Borough's Zoning Code regarding new Residential Uses of Land as presented. Mr. Rossi second the motion. Motion carried 7-0.

Mr. Stitely motion to approve the manager to purchase a postage machine from the company Pitney Bowes not to exceed \$1,600.00 from CR account 100.428 line-item 410.329 as presented.

Comments: Mr. Romeo asked how long it would take for us to get it in. The Borough Manager advised him. We will have it in a week.

Mr. Romeo motioned to approve the Manager and Solicitor to prepare all necessary documents regarding the property located at 504/506 5<sup>th</sup> street in Irwin Borough to be transferred to Irwin Volunteer Fire Department. The Borough Secretary and President of Council are authorized to execute any and all required documentation to transfer the property. Mr. Rossi second the motion. Motion carried 7-0.

Comments: Ms. Savage asked if the address was correct. Borough Manager advised it goes off the 911 address. The Driveway for this property is actually on 5<sup>th</sup> street.

### **Police**

Ms. Macioce motion to hire Kyle J. Morton as a part-time police officer at a rate of \$22.88, in compliance with the CBA agreement and receiving any part-time benefits as listed. Mr. Stitely second the motion. Motion carried 7-0.

**RECREATION**

Ms. Macioce motion to approve the IBPA Cookie Tour Special Event Application, event to be held on December 3, 2021 as presented. Mr. Rossi second the motion. Motion carried 7-0.

Mr. Romeo motioned to adjourn the meeting at 6:36pm. Ms. Macioce second the motion. Motion carried 7-0.