

WORKSHOP AGENDA  
IRWIN BOROUGH COUNCIL  
October 5, 2021

Date: October 5, 2021

Time: 6:00pm

Place: 1 1<sup>st</sup> Street Council Chamber, Irwin Pa 15642

Pledge of Allegiance

Members Present: S. Stitley R. Romeo, R. Burdelski, F. Rossi G. Macioce, L. Savage

Members Absent: M. Yunn,

Also, Present: Manager S. Martino, Mayor W. Hawley

**Citizens Comments**

Scott Marvin Irwin EMS's new Director came to introduce himself. His 1<sup>st</sup> event he had was Gig on main. He had 3 members staffed and ready to go. He was glad to see the event went so well. Right now, he has 9 paramedics, 6 are full time, 6/8 casual part timers. 1-24hr emergency service and 1- transportation service which helps supplement income for EMS. He has 29yrs in EMS, 27 years as a paramedic and 15 years of upper management.

**FINANCE/PERSONNEL**

Ms. Macioce made the motion to authorize the Manager to pay invoice #75325-75333 for Gibson-Thomas line-item 430.313 \$16,542.16 as presented. Mr. Romeo second the motion. Motion passed 6-0.

Mr. Romeo motion to authorize the Manager to pay for conference expenses for Rick Burdelski to attend the PSAB Fall Conference from GF account, line-item 413.461 not to exceed \$550.00. Mr. Stitley second the motion. Motion carried 6-0.

Ms. Macioce motion to authorize the Manger to purchase 25 road barriers from Dan Peretic not to exceed \$3,800.00 form GF account line- item 409.373. Mr. Romeo second the motion. Motion carried 6-0.

Comments: Mr. Rossi asked are they plastic, that fill up with water. Borough Manager advised that they are. Ms. Macioce asked how did she find this person? Manager advised she received multiple phone calls from our Firemen at Irwin, telling her they saw them on Facebook MarketPlace. She asked that they get her a number and she would reach out to him.

**Recreation**

Mr. Stitley motion to approve the Irwin Borough Halloween Parade and Store Trick or Treat on October 23, 2021. Mr. Rossi second the motion. Motion carried 6-0.

Ms. Macioce motion to approve the Irwin Borough Trick or Treat on October 31, 2021 from 6pm-8pm. Mr. Rossi second the motion. Motion carried 6-0.

Comments: Mr. Rossi asked if it was the same day as North Huntingdon Township. Manager advised that it was.

## TOPICS

- **Pitney Bowes Postage machine** – Ms. Macioce asked why were we looking into this? Katelind Sartori Billing and Lien Clerk. Advised about the time she takes to go to the post office for quarterly billing, late notices, certified mail or just to purchase stamps it could take her 30 minutes to an hour to be gone out of the office and she could be working on something else. The prices on stamps continue to go up and we are not advised. We show up at the post office with a check that is made out for what we are sending for them to tell her the new prices went into effect last night at midnight. She then has to come back to the office to get a new check. This will also save us another \$245.00 a year for the permit we have to acquire to send out the post cards for billing. Ms. Savage advised we also keep a Postage Log with the machine. Borough Manager will add to the next agenda.
- **Furniture Conference Room and Managers Desk-** Borough Manager advised she has found a desk for her office for \$3,800.00 it would come out of Building Maintenance. Ms. Macioce and Ms. Savage asked that she get a few quotes before purchasing new furniture. The Borough Manager said she could do that. They recommended W.B Mason in North Versailles has good deals on office furniture.
- **Public Safety Event-** Borough Manager advised that Stacie and herself were asked to be on the committee for this event that Tom Hempel wants to have for all of Public Safety. He had thrown the Back the Blue event in North Huntingdon Township this year and it was a success. He had our 1<sup>st</sup> meeting on Sept 22<sup>nd</sup> 2021 and there were about 14 people that attended. When discussing where this event would be, everyone said Irwin Borough. We also talked about not doing it at the park and having it on Main Street, and utilizing the parking lots for demonstrations. There would be 8 Fire departments, 2 EMS and 2 Police Departments participating in this event. They talked about having food trucks and different vendors as well. Ms. Macioce asked who is responsible for the clean-up since it's in Irwin Borough? Are we fronting the bill for our public works to clean up all the garbage and set up all the barriers for this event? Or is North Huntingdon going to help split this cost and help out with this stuff? Ms. Savage asked what they were doing with the funds? Splitting them between everyone? Borough Manager stated she would ask him what his plan was with the funds that were collected.

Ms. Savage Motion to enter into an Executive session to discuss legal and personnel matters at 6:46pm until 7:45pm Mr. Romeo second the motion. Motion carried 6-0.

- **Budget:** Change the line to say projected not actual. Change the OCC/LST 310.410 to just LST and to double check sewage numbers, they seem off.
- **Website:** New Website was launched, and all information will be sent to your .org emails going forward. If you need help getting it set up on your computer, please bring your lap tops down to the Borough office.

Council entered into another executive session to discuss personnel matters at 8:15pm and returned at 8:35pm Meeting was adjourned at 8:39pm. Motion passed 6-0.