

REGULAR MEETING AGENDA  
IRWIN BOROUGH COUNCIL  
ORDER OF BUSINESS FOR  
March 13,2024

I. Pledge of Allegiance

II. Roll Call:

S. Stitely \_\_\_\_\_  
A. Morrison \_\_\_\_\_  
F. Rossi \_\_\_\_\_  
R. Burdelski \_\_\_\_\_

R. Romeo \_\_\_\_\_  
N. Powanda \_\_\_\_\_  
T. Baum \_\_\_\_\_

Also Present: R. Walker JCP \_\_\_\_\_ E. Fierle JCP \_\_\_\_\_ Solicitor Z. Kansler \_\_\_\_\_

Mayor J. Clem \_\_\_\_\_ Manager S. Martino \_\_\_\_\_ Chief D. Wensel \_\_\_\_\_

III. Citizen's Comments

Public Hearing  
Code Violation  
Irwin Borough Council  
Order of Business  
Marilyn Beard  
303 Walnut Street, Irwin, Pa 15642  
March 13,2024

Opening Hearing: \_\_\_\_\_

Comments: \_\_\_\_\_

Adjourn Hearing: \_\_\_\_\_

IV. Review of Minutes/Financial Reports

1. Motion to approve the minutes of the Workshop meeting on February 6,2024, as presented.

Motion by: \_\_\_\_\_ Seconded by: \_\_\_\_\_

Comments-

S. Stitely \_\_\_\_\_  
A. Morrison \_\_\_\_\_  
F. Rossi \_\_\_\_\_  
R. Burdelski \_\_\_\_\_

R. Romeo \_\_\_\_\_  
N. Powanda \_\_\_\_\_  
T. Baum \_\_\_\_\_

Approved \_\_\_\_\_ Not Approved \_\_\_\_\_ Vote \_\_\_\_\_

2. Motion to approve the minutes of the regular monthly meeting on February 14,2024, as presented.

Motion by: \_\_\_\_\_ Seconded by: \_\_\_\_\_

Comments-

S. Stitely \_\_\_\_\_  
A. Morrison \_\_\_\_\_  
F. Rossi \_\_\_\_\_  
R. Burdelski \_\_\_\_\_

R. Romeo \_\_\_\_\_  
N. Powanda \_\_\_\_\_  
T. Baum \_\_\_\_\_

Approved \_\_\_\_\_ Not Approved \_\_\_\_\_ Vote \_\_\_\_\_

3. Motion to approve the Financial Report as of February 29,2024, as presented.

Motion by: \_\_\_\_\_ Seconded by: \_\_\_\_\_

Comments-

S. Stitely \_\_\_\_\_  
A. Morrison \_\_\_\_\_  
F. Rossi \_\_\_\_\_  
R. Burdelski \_\_\_\_\_

R. Romeo \_\_\_\_\_  
N. Powanda \_\_\_\_\_  
T. Baum \_\_\_\_\_

Approved \_\_\_\_\_ Not Approved \_\_\_\_\_ Vote \_\_\_\_\_

4. Motion to approve the disbursement listing as of February 29, 2024, as reviewed by Borough Manager and authorizing Council to sign.

Motion by: \_\_\_\_\_ Seconded by: \_\_\_\_\_

Comments-

S. Stitely \_\_\_\_\_  
A. Morrison \_\_\_\_\_  
F. Rossi \_\_\_\_\_  
R. Burdelski \_\_\_\_\_

R. Romeo \_\_\_\_\_  
N. Powanda \_\_\_\_\_  
T. Baum \_\_\_\_\_

Approved \_\_\_\_\_ Not Approved \_\_\_\_\_ Vote \_\_\_\_\_

- V. Report from Mayor-
- VI. Report from Chief of Police-Sent electronically.
- VII. Report from Manager-Sent electronically.
- VIII. Report from Engineer-Sent electronically.
- IX. Report from Solicitor-Sent electronically.
- X. Report from Public Works-Sent electronically.
- XI. Report from Planning and Zoning Manger-Sent electronically in my manager's report. Two Planning Commission meetings are scheduled for 3/19 Jackson and Core Event Center.
- XII. Report from Code Enforcement Officer-Sent electronically.
- XIII. Report from Fire Department-Sent electronically.

XIV. Report from Committees

JCP-

Civics-

Parks and Recreational-

XV. New Business

A. FINANCE/PERSONNEL

1. Motion to approve Ordinance #1010 of 2024 adapting the Animal Chapter 88.

Motion by: \_\_\_\_\_ Seconded by: \_\_\_\_\_

Comments-

S. Stitely _____	R. Romeo _____
A. Morrison _____	N. Powanda _____
F. Rossi _____	T. Baum _____
R. Burdelski _____	

Approved \_\_\_\_\_ Not Approved \_\_\_\_\_ Vote \_\_\_\_\_

2. Motion to approve Resolution # 3 of 2024 supporting the Pennsylvania Commission for the United States Semiquicentennial (America250PA).

Motion by: \_\_\_\_\_ Seconded by: \_\_\_\_\_

Comments-

S. Stitely _____	R. Romeo _____
A. Morrison _____	N. Powanda _____
F. Rossi _____	T. Baum _____
R. Burdelski _____	

Approved \_\_\_\_\_ Not Approved \_\_\_\_\_ Vote \_\_\_\_\_

B. POLICE

1. Motion to approve Resolution #4 of 2024 extending the agreement with WCHA and Irwin Police.

Motion by: \_\_\_\_\_ Seconded by: \_\_\_\_\_

Comments-

S. Stitely _____	R. Romeo _____
A. Morrison _____	N. Powanda _____
F. Rossi _____	T. Baum _____
R. Burdelski _____	

Approved \_\_\_\_\_ Not Approved \_\_\_\_\_ Vote \_\_\_\_\_

2. Motion to approve the purchasing of Police Body Cameras transferring funds from CR 100.415 to CR 100.428-line item 410.329 with any matching funds being returned to account 100.415.

Motion by: \_\_\_\_\_ Seconded by: \_\_\_\_\_

Comments-100.415 is the paving account reserves. 100.428 is the reserve for computer equipment.

S. Stitely _____	R. Romeo _____
A. Morrison _____	N. Powanda _____
F. Rossi _____	T. Baum _____
R. Burdelski _____	

Approved \_\_\_\_\_ Not Approved \_\_\_\_\_ Vote \_\_\_\_\_

3. Motion to approve Resolution #5 of 2024 Extra Duty Service agreement with Grind Official Movie LLC and Irwin Police.

Motion by: \_\_\_\_\_ Seconded by: \_\_\_\_\_

Comments-

S. Stitely _____	R. Romeo _____
A. Morrison _____	N. Powanda _____
F. Rossi _____	T. Baum _____
R. Burdelski _____	

Approved \_\_\_\_\_ Not Approved \_\_\_\_\_ Vote \_\_\_\_\_

C. PUBLIC WORKS

1. Motion to approve the bid for the 2024 Street Resurfacing Project as reviewed and approved by Borough Engineer. The lowest bid is from Nagy Construction in the amount of \$106,238.00 that is to be paid out of the Liquid Fuels Fund, contingent upon receiving all bonds and insurance, reviewed, and approved by the Solicitor.

Name	Bid Amount
Nagy Construction	\$106,238.00
Tresco Paving	\$107,750.00
Redstone Excavating	\$108,350.00
A Falino Construction Inc	\$111,339.90
Wright Asphalt Paving	\$111,500.00
El Grande Industries	\$120,732.00
Derry Construction	\$121,423.00
Mele & Mele & Sons	\$128,812.50
Dun Rite construction	\$147,901.20

Motion by: \_\_\_\_\_ Seconded by: \_\_\_\_\_

Comments-

S. Stitely _____	R. Romeo _____
A. Morrison _____	N. Powanda _____
F. Rossi _____	T. Baum _____
R. Burdelski _____	

Approved \_\_\_\_\_ Not Approved \_\_\_\_\_ Vote \_\_\_\_\_

2. Motion to authorize Gibson Thomas to advertise for the Fencing and court restoration bids for Irwin Park.

Motion by: \_\_\_\_\_ Seconded by: \_\_\_\_\_

Comments-

S. Stitely _____	R. Romeo _____
A. Morrison _____	N. Powanda _____
F. Rossi _____	T. Baum _____
R. Burdelski _____	

Approved \_\_\_\_\_ Not Approved \_\_\_\_\_ Vote \_\_\_\_\_

3. Motion to authorize Manager to purchase cameras for the Public Works Building from Reliant Systems for \$6,785.00 from GF line-item 409.373.

Motion by: \_\_\_\_\_ Seconded by: \_\_\_\_\_

Comments-

S. Stitely _____	R. Romeo _____
A. Morrison _____	N. Powanda _____
F. Rossi _____	T. Baum _____
R. Burdelski _____	

Approved \_\_\_\_\_ Not Approved \_\_\_\_\_ Vote \_\_\_\_\_

4. Motion to authorize Manager to purchase line stripping machine from Sherman Williams/Graco GF 430.250 not to exceed \$6,200.00.

Motion by: \_\_\_\_\_ Seconded by: \_\_\_\_\_

Comments-

S. Stitely _____	R. Romeo _____
A. Morrison _____	N. Powanda _____
F. Rossi _____	T. Baum _____
R. Burdelski _____	

Approved \_\_\_\_\_ Not Approved \_\_\_\_\_ Vote \_\_\_\_\_

#### D. RECREATION

1. Motion to approve the 2024 Civics Concert dates as provided by the Civics Committee.

June 9, 2024, ALT Rocks  
June 23,2024, Gene and the Werewolf's  
July 14,2024, Sky Pilot  
August 18,2024, Jaggerz

Motion by: \_\_\_\_\_ Seconded by: \_\_\_\_\_

Comments-

S. Stitely _____	R. Romeo _____
A. Morrison _____	N. Powanda _____
F. Rossi _____	T. Baum _____
R. Burdelski _____	

Approved \_\_\_\_\_ Not Approved \_\_\_\_\_ Vote \_\_\_\_\_

2. Motion to approve the VFW's Memorial Day Parade Special Event to be held on May 27,2024, contingent upon the submission of all required documents and the Manager's approval.

Motion by: \_\_\_\_\_ Seconded by: \_\_\_\_\_

Comments-

S. Stitely _____	R. Romeo _____
A. Morrison _____	N. Powanda _____
F. Rossi _____	T. Baum _____
R. Burdelski _____	

Approved \_\_\_\_\_ Not Approved \_\_\_\_\_ Vote \_\_\_\_\_

3. Motion to approve the First Presbyterian Church Completion of Building Celebration Special Event to be held on May 17,2024, contingent upon the submission of all required documents and the Manager's approval.

Motion by: \_\_\_\_\_ Seconded by: \_\_\_\_\_

Comments-

S. Stitely _____	R. Romeo _____
A. Morrison _____	N. Powanda _____
F. Rossi _____	T. Baum _____
R. Burdelski _____	

Approved \_\_\_\_\_ Not Approved \_\_\_\_\_ Vote \_\_\_\_\_

4. Motion to approve the Queen of Angels Special Event to be held on May 22,2024 at Irwin Park, contingent upon the submission of all required documents and the Manager's approval.

Motion by: \_\_\_\_\_ Seconded by: \_\_\_\_\_

Comments-

S. Stitely _____	R. Romeo _____
A. Morrison _____	N. Powanda _____
F. Rossi _____	T. Baum _____
R. Burdelski _____	

Approved \_\_\_\_\_ Not Approved \_\_\_\_\_ Vote \_\_\_\_\_

5. Motion to approve the filming at the Lamp Theater on Main Street Special Event with Grind Official Movie LLC to be held on August 19,2024, contingent upon the submission of all required documents and the Manager's approval.

Motion by: \_\_\_\_\_ Seconded by: \_\_\_\_\_

Comments-

S. Stitely _____	R. Romeo _____
A. Morrison _____	N. Powanda _____
F. Rossi _____	T. Baum _____
R. Burdelski _____	

Approved \_\_\_\_\_ Not Approved \_\_\_\_\_ Vote \_\_\_\_\_

6. Motion to approve the Immaculate Conception Church One Day Eucharistic Revival Camp Special Event to be held on June 12,2024, contingent upon the submission of all required documents and the Manager's approval.

Motion by: \_\_\_\_\_ Seconded by: \_\_\_\_\_

Comments-

S. Stitely _____	R. Romeo _____
A. Morrison _____	N. Powanda _____
F. Rossi _____	T. Baum _____
R. Burdelski _____	

Approved \_\_\_\_\_ Not Approved \_\_\_\_\_ Vote \_\_\_\_\_

7. Motion to approve the Immaculate Conception Church Vacation Bible School Special Event to be held on June 24, 2024, through June 27,2024, contingent upon the submission of all required documents and the Manager's approval.

Motion by: \_\_\_\_\_ Seconded by: \_\_\_\_\_

Comments-

S. Stitely _____	R. Romeo _____
A. Morrison _____	N. Powanda _____
F. Rossi _____	T. Baum _____
R. Burdelski _____	

Approved \_\_\_\_\_ Not Approved \_\_\_\_\_ Vote \_\_\_\_\_

E. PLANNING

1. Motion to (Approve/Deny) the code appeal by Marilyn Beard in relation to Real Property with the address of 303 Walnut Street Irwin Pa 15642.

Motion by: \_\_\_\_\_ Seconded by: \_\_\_\_\_

Comments-

S. Stitely _____	R. Romeo _____
A. Morrison _____	N. Powanda _____
F. Rossi _____	T. Baum _____
R. Burdelski _____	

Approved \_\_\_\_\_ Not Approved \_\_\_\_\_ Vote \_\_\_\_\_

2. Motion to appoint Dan Baumann to the Planning Commission, with a 5-year term.

Motion by: \_\_\_\_\_ Seconded by: \_\_\_\_\_

Comments-

S. Stitely _____	R. Romeo _____
A. Morrison _____	N. Powanda _____
F. Rossi _____	T. Baum _____
R. Burdelski _____	

Approved \_\_\_\_\_ Not Approved \_\_\_\_\_ Vote \_\_\_\_\_

F. Extra Motions

1. Motion to \_\_\_\_\_

Motion by: \_\_\_\_\_ Seconded by: \_\_\_\_\_

Comments-

S. Stitely _____	R. Romeo _____
A. Morrison _____	N. Powanda _____
F. Rossi _____	T. Baum _____
R. Burdelski _____	

Approved \_\_\_\_\_ Not Approved \_\_\_\_\_ Vote \_\_\_\_\_

Motion to adjourn at \_\_\_\_ p.m.

Motion by: \_\_\_\_\_

Seconded by: \_\_\_\_\_

Comments-

S. Stitely \_\_\_\_\_

R. Romeo \_\_\_\_\_

A. Morrison \_\_\_\_\_

N. Powanda \_\_\_\_\_

F. Rossi \_\_\_\_\_

T. Baum \_\_\_\_\_

R. Burdelski \_\_\_\_\_

Approved \_\_\_\_\_

Not Approved \_\_\_\_\_

Vote \_\_\_\_\_